



Maritime &
Coastguard
Agency

APPLICATION FOR AN IGF CODE CERTIFICATE OF PROFICIENCY

IGF

IMPORTANT - BEFORE completing this form, please ensure you have read the requirements in sections 9 to 11 of [MSN 1866 Amendment 1](#)

Please email your application and scanned documents to:

deck@mcga.gov.uk (Deck Officer) or engineering@mcga.gov.uk (Engineering Officer)

You may be selected for random screening as per [MIN 655](#) (requires original documents by post)

1 PERSONAL DETAILS

Title Mr/Mrs/Miss/Capt etc		Sex: Male/Female	
Surname /Family name			
Forename(s) in full			
Date of Birth (DD/MM/YYYY)			
Place of Birth		Country of Birth	
Nationality			
Return Address			
District			
Town/City			
County/State			
Post Code/Zip			
Country			
Email Address			
Mobile No			

2 IGF CERTIFICATE BEING APPLIED FOR

Please ✓ appropriate box. You can only apply for one certificate

BASIC Training for Service on Ships Subject to the IGF Code, Regulation V/3 paragraph 4, Section A-V/3 paragraph 1 of the STCW Convention and Code 1978 as amended	
ADVANCED Training for Service on Ships Subject to the IGF Code, Regulation V/3, paragraph 7 and Section A-V/3, paragraph 2 of the STCW Convention and Code 1978 as amended (includes Basic Training for Service on Ships Subject to the IGF Code, Regulation V/3 paragraph 4, Section A-V/3 paragraph 1 of the STCW Convention and Code 1978 as amended)	

3 ENTRY REQUIREMENTS

Please tick **one** of the following:

- I hold a valid **UK** Certificate of Competency (COC) – no proof needed
- I hold a **UK** II/4 or III/4 Watch Rating Certificate – no proof needed
- I hold a **UK** II/5 or III/5 Able Seafarer Certificate – please provide a scan/photo of this with your application
- I am a Pump Man with a **UK** Advanced Gas Tanker Certificate of Proficiency. Please provide scans/photos of:
 - Discharge book showing service as a pump man within the last 5 years **AND**
 - UK Advanced Gas Tanker Certificate of Proficiency issued within the last 5 years

4A BASIC IGF

All training requirements must have been completed within the last 5 years

- | | |
|--|--|
| 1) 1 x passport-style photo | |
| 2a) Hold a valid UK Gas Tanker endorsement (Basic or Advanced) – no proof needed OR | |
| 2b) Scan/photo of UK Gas Tanker Certificate of Proficiency (Basic/Advanced) OR | |
| 2c) Scan/photo of MCA-approved Basic IGF training and MCA/MNTB Tanker Fire Fighting | |
| 3) Correct application fee - see section 6 | |

4B ADVANCED IGF

All training/service requirements must have been completed within the last 5 years

Please tick **one** of the following:

- I hold a valid **UK** Advanced Gas Tanker endorsement/CoP (if CoP, please provide a photo/scan of it)
- I **do not** hold a UK Advanced Gas Tanker endorsement/CoP

- | | |
|--|--|
| 1) 1 x passport-style photo | |
| 2) Report of seagoing service on ships subject to the IGF Code | |
| If you do not hold a UK Advanced Gas Tanker endorsement/CoP: | |
| 3) Scan/photo of MCA-approved Basic IGF training and MCA-approved Advanced IGF training | |
| 4) Correct application fee - see section 6 | |

5 DECLARATION (The maximum penalty for a false declaration is £5,000)

I declare that the data contained in this application is, to the best of my knowledge, true and complete. I also declare that the documents are genuine, given and signed by the persons whose names appear on them. I consent to any processing of the data contained in this application by the MCA (including any processing necessary to establish the authenticity and validity of the issued certificate). For details on how we use your information and your data rights, please see our online [privacy policy](#)

Please sign this form in the centre of the space opposite, in **BLACK BALL POINT PEN**

This signature will be transferred to your new certificate.

For office use only

Today's Date

Print Name

6 APPLICATION FEE

IMPORTANT NOTE: If you are sending documents from outside the UK and indicate to your courier company that the documents have a value of over £100 GBP, you will be liable to pay any import charges.

You must ensure you pay the appropriate fee (as laid down in the current Merchant Shipping Fees Regulations) at the **point of applying**

Payment should be made in pounds sterling (£) by bank transfer or debit/credit card via online payment facility Gov.uk Pay (links below). We are unable to accept cheques, postal orders, banker's drafts or cash

The fee includes return courier and is currently £44 for a UK return address, £54 for EU/EEA return address and £64 for the rest of the world

Please tick (✓) the appropriate box below to indicate your chosen method of payment

If applying alongside another application e.g. CoC Application or Revalidation application:

| **£34.00**

<https://www.gov.uk/payments/seafarer-training-courses/application-for-igf-certificate-no-courier>

UK return delivery address by courier:

| **£44.00**

<https://www.gov.uk/payments/seafarer-training-courses/application-for-igf-certificate-uk-courier>

EU/EEA return delivery address by courier:

| **£54.00**

<https://www.gov.uk/payments/seafarer-training-courses/application-for-igf-certificate-eu-courier>

Rest of World return delivery address by courier:

| **£64.00**

<https://www.gov.uk/payments/seafarer-training-courses/application-for-igf-certificate-row-courier>

If you wish to pay by **bank transfer**, please email seafarer.finance@mcga.gov.uk for our bank details