

Meeting Date:	12 December 2013
Meeting Location:	One KX, London
Meeting Title:	Route-wide Planning Forum (South)
Zone/Area References:	N/A
GIS/Land Registry Reference:	N/A
HS2 Ltd Contact Person:	[REDACTED]
Stakeholder:	Local Authority
Topic Keywords:	Planning Forum, Local Authority

Chair	[REDACTED]	Independent Chair
Promoter Attendees:	[REDACTED]	Director, Hybrid Bill Delivery, HS2 Ltd Town Planning Manager, HS2 Ltd Country Planning Manager, HS2 Ltd Planning Liaison HS2 Ltd Bill Manager, DfT
Local Authority Attendees:	[REDACTED]	LB Camden LB Camden LB Westminster LB Kensington & Chelsea LB Islington Hertfordshire County Council Hertfordshire County Council Hertfordshire Three Rivers District Council Three Rivers District Council Northamptonshire County Council Northamptonshire County Council
Apologies	[REDACTED]	LB Ealing
	[REDACTED]	LB Hammersmith & Fulham
	[REDACTED]	Wycombe District Council
	[REDACTED]	South Northants District Council
	[REDACTED]	South Northants District Council

Item		Action Owner
1.	Introductions	
	Introductions were made.	
2.	Review of notes & actions of the last meeting	
2.1	The notes were agreed as an accurate record.	
2.2	Item 5.3 Issue exemplar LEMP to planning forum. Due to be available early 2014. Will include rural and urban LEMPs. Outstanding.	
2.3	Item 6.3 Report progress on the request for a High Level Forum. The SoS had agreed to one meeting with local authority Leaders. An engagement/briefing meeting was hosted by the Parliamentary Under Secretary of State (see 7.4 below) on 27/11/13. Completed	
2.4	Item 8.2 HS2 Ltd to confirm meeting arrangements for November. Members were notified in October that the November meeting of the Planning Forum was cancelled. Officers were offered the room bookings for their own use for a meeting, and ten LAs met in Birmingham on the 7th..	
2.5	Item 2.5 HS2 Ltd to send email to Planning Forum members to advise of proposed briefing meeting details once letters had been sent to Leaders. Forum members were notified via email on 14/11/13. Completed	
2.6	Item 2.6 HS2 Ltd to follow up on LBC concerns regarding involvement in the exemplar LEMP production. It is confirmed that LBC have been invited to a meeting to discuss the exemplar. Completed.	

2.7	Issue 15: LPAs concerns about Fee Regs and pre-application fees raised through feedback on planning regime principles discussion. Decisions on the reimbursement of pre-application fees will be the subject of future discussion with HS2 Ltd and DfT through the Planning Forum. These discussions are distinct from those discussions that will continue on the principles of the Planning Regime. Ongoing	
3.	Hybrid Bill deposit presentation	
	RH gave a presentation. HS2 Ltd confirmed that an independent examiner will be appointed to summarise and collate responses to the ES. Second Reading is anticipated to be in Spring 2014. A query was raised about whether paper copies of community forum area reports would be made available to people and local planning authorities. These are available to the public on request from HS2 Ltd public enquiries line. HS2 Ltd agreed to confirm whether one copy of each of those reports relevant to a LA could be made available to the LA free of charge, on request.	HS2 Ltd
4.	Formal Environmental Statement	
	MH gave a presentation. A query was raised by a Forum member about where information on waste could be found in the Environmental Statement. HS2 Ltd confirmed that Section 2 of the Volume 2 report sets out information on waste and excavated materials arising in an area. An Information Paper on Excavated Materials is available on HS2 Ltd's website. Phil King will discuss locally specific issues with Hertfordshire County Council in an upcoming scheduled bilateral meeting.	
5.0	Conditions of deemed planning permission	
	PK gave a presentation. Outstanding issues: The Chair asked members to check and see if any issues previously raised by the Planning Forum had been missed from the presentation.	
6.0	EMRs and Draft Planning Memorandum	
	MH gave a presentation. HS2 Ltd highlighted the key changes to the Planning Memorandum since the October Planning Forum meeting and recommended that the next meeting be used to discuss the LAs' detailed comments. Members of the Forum raised a concern about the wording of paragraph 7.3.2 which they considered could result in qualifying authorities having to determine requests for approval in less than 8 weeks if they sought additional information. HS2 Ltd responded by saying that these matters could be discussed at the next Forum and, where appropriate, there was scope for changes to be made to the wording of the Draft Memorandum. Members of the Forum were encouraged to read the relevant paragraphs in the Hybrid Bill.	
6.1	Outstanding issues: Chair encouraged Forum members to review and let HS2 Ltd know if there are any outstanding issues before the next meeting.	
7.0	HS2 Update	
7.1	Sub-groups: the Chair had attended 3 meetings. Acoustics sub-group met on 5/12/13 and another meeting was planned before 24/1/13. Heritage sub-group has a holding date for early Feb for the next meeting. No dates are available yet for the next highway sub-group.	
7.2	Planning Forum look ahead Next meeting planned for February (ie no meeting planned for January). As mentioned in 6.0 the Planning and Environmental memoranda could be discussed in more detail at the February meeting. Monthly meetings are then planned until June.	
7.3	Feedback from local authority meeting in November Chair reported suggestion at local authority meeting In November that Forum meetings revert to one meeting (instead of two). The views of the members of	

	<p>the Planning Forum were sought on whether it should hold one or two meetings. HS2 Ltd will seek Forum member views via email. The meeting had also requested a time for a LAs pre-meeting before Forum meetings: this is now being accommodated.</p>	
7.4	<p>LA Briefing Session UN gave an aural presentation. 14 local authorities attended. Robert Goodwill MP Parliamentary Under Secretary of State hosted the meeting and sought views from attendees on HS2. Alison Munro also gave a presentation. No requests were made for a future meeting. . DfT to circulate minutes of meetings to local authorities when finalised</p>	DfT
8.0	Any other business	