

Meeting Date:	13 February 2014
Meeting Location:	Warwick Hilton, Warwick
Meeting Title:	Phase One Planning Forum (North)
Zone/Area References:	N/A
GIS/Land Registry Reference:	N/A
HS2 Ltd Contact Person:	
Stakeholder:	Local Authority
Topic Keywords:	Planning Forum, Local Authority

Chair	Independent Chair
Promoter	Director, Hybrid Bill Delivery, HS2 Ltd
Attendees:	Town Planning Manager, HS2 Ltd
	Country Planning Manager, HS2 Ltd
	London Metropolitan Planning Manager, HS2 Ltd
	Planning Liaison, HS2 Ltd
	Bill Manager, DfT
Local Authority	Buckinghamshire County Council
Attendees:	Cherwell District Council
	Warwickshire County Council
	Warwickshire County Council
	Warwickshire County Council
	Warwickshire County Council
	Warwickshire County Council
	Warwickshire County Council
	Warwickshire County Council
	Warwick District Council
	Stratford-on-Avon District Council
	Lichfield District Council
	Staffordshire County Council
	Birmingham City Council
	Solihull MBC
	Chiltern District Council
	Chiltern District Council
	Northamptonshire County Council
Apologies	Buckinghamshire County Council
	Aylesbury Vale District Council
	Northamptonshire County Council
	South Northants District Council
	South Northants District Council
	Birmingham City Council
	Birmingham City Council
	LB Ealing
	LB Hammersmith & Fulham
	Wycombe District Council
	Hertfordshire County Council

Item		Action Owner
1.	Introductions	
	Introductions were made.	
2.	Review of notes & actions of the last meeting	
2.1	The notes were agreed as an accurate record.	
2.2	Issue 15: The Chair enquired as to the next step in relation to fee regulations.	
	Action: HS2 Ltd agreed to provide timeframe on the resolution of this issue to	HS2 Ltd
	the March Planning Forum.	



	Further engagement with local authorities is planned. The Chair indicated that	
	local authorities need to confer and decide what they are looking for from HS2	
	Ltd.	
2.3	Item 3: WCC query: Chair suggested that WCC read Information Paper and	DfT
	advise if this answers their earlier question.	
	Missed actions from last meeting: Item 2.2 on exemplar LEMP and Item 4 on	HS2 Ltd
	GIS data (completed) need to be recorded on actions list.	
3.	HS2 EMRS – overview of Draft EMRs	
	HS2 Ltd gave an overview presentation on the draft Environmental Minimum	
	Requirements.	
	Troquiomonio.	
3.1	General Principles	
	The Chair highlighted the General Principles as a key document. The Chair	
	summarised a number questions and issues discussed at yesterday's meeting	
	(see attachment).	
	Action: HS2 Ltd to collate in a consolidated table with the Environmental	HS2 Ltd
	Memorandum and will respond to each item.	1.02 2.0
	Montoralidadi and will respect to each item.	
3.2	Environmental Memorandum.	
	Chair sought feedback from local authorities.	
	A Forum member from WCC commented that the heritage memorandum	
	makes reference to the Environmental Memorandum addressing heritage	
	assets but that the Memorandum predominantly highlights impact on landscape	
	design not heritage.	
	Action: HS2 Ltd to address in review of Heritage/Environment Memoranda.	HS2 Ltd
	The Chair commented that Control of Environmental Effects Information Paper	
	sets out enforcement mechanisms where there is a relevant approval and	
	consent. An additional paragraph on this [in the Environmental Memorandum]	
	could help local authorities.	
	Action: HS2 Ltd to consider.	HS2 Ltd
	Another Forum member [Chiltern DC] commented that Section 61 disputes	
	being taken out of realm of the courts and put into the remit of the Secretary of	
	State is a concern. Chair confirmed this is what happened on HS1 and	
	Crossrail, but could remember no instance of it being invoked.	
	HS2 Ltd commented that a National Environment Forum meeting is taking	
	place in on 27 February. Comments from this Forum will be taken to that	
	meeting. Forum members were urged to send through any additional	
	comments to Daisy.	
	Commente to Bailey.	
	A query was raised by WCC regarding overall approach to trial	
	trenching/character risk based approach which was in the SMR but not in the	
	ES, so how will it be ensured that the approach is followed through? What are	
	the next steps for field evaluation and mitigation?	
	Action: HS2 Ltd to discuss with heritage sub-group lead, and will respond via	HS2 Ltd
	the Heritage sub-group.	
	The Chair summed up the four key themes coming through in comments on the	
	EMRs:	
	Enforcement	
	Costs	
	Imbalance between responsibilities on local authorities and more	
	caveated obligations on nominated undertaker	
	Caveated commitments	
3.3	Planning Memorandum	
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Action: HS2 Ltd to re-circulate Planning Memorandum comments inviting comments from Forum members ahead of March Forum meetings. 4. Revised Memorandum of Understanding HS2 Ltd updated the Forum that a letter had been sent out at the end of 2013 advising that the MoU had run its course and a revised version produced. This would allow Forum members to cover costs for attendance of planning forum meetings, subgroups and related work. HS2 Ltd encouraged local authorities to sign the letter. So far 4-5 authorities out of 27 have signed. The letter would have gone to chief executives by post. Action—generic MoU to be sent to Forum members by HS2 Ltd. 5.0 HS2 Update Environmental Statement Consultation ES Consultation extended until 27 February following meetings with the parliamentary examiners. This impacts on the timeframes following that e.g. Second Reading and Select Committee. Hybrid Bill update When the ES consultation closes there needs to be an independent assessment made of responses and a summary report produced for Parliament. The aim of the report is to summaries issues raised during consultation and to inform MPs. This is expected to take 6 weeks. The report needs to be with Parliament 2 weeks before Second Reading debate. The time it takes to prepare a report depends on the volume of responses received. Date of Second Reading depends on how long the response assessment takes. Early April looks unlikely, late April, May or June seem more feasible but it is a Parliamentary process so is subject to change. Recess dates: 10 - 28 April (Easter), 1 - 6 May 2014. A query was raised by WCC about the limited file size for responses to the ES. HS2 Ltd responded that all IT systems with a firewall have a limit of 20 MB, but the team is investigating. Action—Dft/HS2 Ltd to clarify and update the Planning Forum via email. Dft//HS2 Ltd have been seen to the experience gained from Crossrail where he is sub-group will remain but no meetings planned as yet. Further meetings to be set up as and when necessary. This i			
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	be available at the April meeting for detailed discussion.	
5.6	Class approval	
	HS2 Ltd will share a draft at the June meeting.	HS2 Ltd
	Planning Forum schedule –	
	March 12 th (N) & 13 th (S) April 9 th & 10 th	
	April 9 th & 10 th	
	May 7 th & 8 th June 4 th & 5 th	
	June 4 th & 5 th	
	Action - meeting placeholders to be issued by HS2 Ltd.	HS2 Ltd
6.	Any other business	
	None raised	