

<b>Title:</b>	<b>Independent Planning Forum for HS2 – Phase One</b>	
<b>Date &amp; Time</b>	North Meeting Wednesday 15 <sup>th</sup> July 2015 2 - 4 pm  Hilton Warwick Stratford Rd, Warwick	South Meeting Thursday 16 <sup>th</sup> July 2015 2 - 4 pm  The Euston Office Melton St, London
<b>Chair</b>	██████████	Independent Chair
<b>Promoter Attendees:</b>	██████████ ██████████ ██████████ ██████████ ██████████ ██████████	HS2 HS2 HS2 HS2 DfT Arup
<b>Local Authority Attendees:</b>	<b>North</b>	
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	<b>South</b>	
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Item		Action Owner
<b>1</b>	<b>Introductions</b>	
	Introductions were made.	
<b>2</b>	<b>Review of notes &amp; actions from last meeting</b>	

<p>2.1</p>	<p>Authorities confirmed they were content with the draft minutes from previous meeting. Minutes were agreed with no changes.</p>	
<p>2.2</p>	<p><u>Outstanding actions</u></p> <p>The Chair went through the outstanding actions table and the following additional points were raised:</p> <p><i>Item: South, June 2015, 2.2:</i> HS2 Ltd reported that comments from Natural England and the Environment Agency were received by the National Environment Forum in correspondence following the meeting on 22nd May 2014. Comments were received on the following dates by Natural England – 1st August 2014 and the Environment Agency – 27th August 2014 and 3rd September 2014.</p> <p><i>Item: South, June 2015, 3:</i> HS2 Ltd provided their definition of “all reasonable endeavours” as follows: <i>The courts have held that an obligation to use all reasonable endeavours is a higher and more onerous obligation than one restricted to reasonable endeavours (but falling short of best endeavours). It obliges the court to consider whether there were any reasonable steps which the person could have taken but did not. It does not necessarily require the person to disregard his commercial interests, but the balance between the obligation and countervailing commercial interests will depend on the wording of the obligation in question ( see Agrexport State Enterprise for Foreign Trade v Compagnie Europeene de Cereales).</i></p> <p><i>Item: North / South, June 2015, 6:</i> DfT presented an update regarding the current feasibility work being undertaken on the HS2 Cycleway. DfT reported that the feasibility work has been involving highways authorities along the route and is likely to be reported to Ministers in October with an expectation that Ministers consider next steps towards the end of the year.</p> <p>North: South Northants Council asked whether local authorities could be included in the consultation. DfT recommended that authorities should contact ██████████ at Royal Dutch Haskoning for more information on the consultation process.</p> <p>South: Northamptonshire CC and Warwickshire CC raised that more information on the relationship between HS2 and the cycle proposal would be helpful as reassurance that the two will be ‘joined up’. HS2 Ltd and DfT clarified that authorities are being engaged with on an individual basis and that the feasibility study is at an early stage.</p> <p><b>Action:</b> DfT to provide any further updates on progress with the HS2 cycle study as they arise.</p>	<p>DfT</p>



	<p><i>South:</i> Warwickshire County Council asked what the Stakeholder Engagement Framework is, where it fits into the CoCP and what the timescales are. HS2 Ltd clarified that this is now named 'Community Engagement Framework', which is currently being prepared and is likely to be shared with Planning Forum towards the end of 2015.</p> <p><b>Action:</b> HS2 Ltd to circulate the Draft CoCP (3<sup>rd</sup> Draft) and comments table in word with the minutes.</p> <p><b>Action:</b> HS2 Ltd stated that the Draft CoCP (3<sup>rd</sup> Draft) and comments table would be uploaded to the Planning Forum website, and that a link would also be circulated with the minutes.</p> <p>HS2 Ltd also informed the Forum that the Construction Arrangements Class Approval (2<sup>nd</sup> Draft), which generally mirrors the CoCP (3<sup>rd</sup> Draft) in its content, would be circulated with the minutes and uploaded to the Planning Forum website.</p> <p><i>Note: if deemed relevant, comments above should be formally reflected in the collated CoCP comments table once the document has been considered fully by LPA's.</i></p>	<p>HS2 Ltd</p> <p>HS2 Ltd</p> <p>HS2 Ltd</p>
<p>4</p>	<p><b>Environmental Memorandum – Key Environmental Sites</b></p> <p>HS2 Ltd explained that the proposal for Key Environmental Sites had been discussed at the National Environment Forum on 11<sup>th</sup> June 2015. At that meeting the NEF came to the view that they did not agree with HS2 Ltd's proposed approach and would take away the matter and provide a written response before the end of July 2015. HS2 Ltd expressed that an update on Key Environmental Sites would probably be available at the September Forum following the receipt of the NEF advice.</p> <p><i>South:</i> Warwickshire CC and Buckinghamshire CC enquired as to the criteria to define the sites and asked whether local knowledge would be considered in making decisions. HS2 Ltd explained that local knowledge has been applied, in so far that HS2 Ltd staff are very familiar with the line of route - but it would be premature to comment on the approach as it will depend on the outcome of the NEF advice.</p> <p><i>South:</i> South Bucks DC and Chiltern DC asked whether Local Authorities can challenge the outcome of the NEF advice. HS2 Ltd advised that authorities should wait on the advice from the NEF and depending on the outcome, any sites taken forward would come to Planning Forum.</p>	

<p><b>5</b></p>	<p><b>Route wide lead authorities update</b></p> <p>HS2 Ltd explained that the route wide lead authorities table had been recirculated to authorities with meeting minutes and that the following updates had been made:</p> <ul style="list-style-type: none"> <li>• LB Camden has provided an update on planning matters</li> <li>• Solihull MBC has provided an update on flooding; and</li> <li>• Vent Shafts has been removed from the table as a route wide matter at the request of LB Camden</li> </ul> <p>It was requested that any further updates be provided during the meeting and none were forthcoming. HS2 Ltd expressed that the lead authorities table would be circulated again with the minutes and welcomed any further updates from LPA's.</p>	
<p><b>6</b></p> <p>6.1</p> <p>6.2</p> <p>6.3</p>	<p><b>HS2 Updates</b></p> <p><u>Parliamentary Process Update</u></p> <p>DfT provided an update on the parliamentary process, and presented slides on the following:</p> <ul style="list-style-type: none"> <li>• New Select Committee Members</li> <li>• Recess dates</li> <li>• Additional Provisions programme</li> </ul> <p><b>Action:</b> HS2 Ltd / DfT to circulate Parliamentary Process slides following the meeting.</p> <p><u>Project Updates</u></p> <p>HS2 Ltd provided the following updates:</p> <ul style="list-style-type: none"> <li>• LPA's were advised that an email had been sent to SPOCs to inform them of the arrangements for the MoU for local authority funding (2015 / 16).</li> <li>• It was reported that the first HS2 Residents Commissioner Report has been published and is available on the HS2 website.</li> <li>• It was confirmed that AP2 has been deposited which includes the Heathrow Express Depot at Langley. As a result Slough Borough Council will be invited to the next Planning Forum and Subgroups.</li> <li>• It was reported that the 50NB (West Midlands – Crewe) Invitation To Tender has been issued.</li> </ul> <p><u>Subgroup updates</u></p> <p>HS2 Ltd informed the Forum that the following Subgroups had taken place since the last Planning Forum, summarising the key agenda items:</p> <ul style="list-style-type: none"> <li>• Highways Subgroup 12<sup>th</sup> June</li> </ul>	<p>HS2 Ltd / DfT</p>

<p>6.4</p> <p>6.5</p>	<ul style="list-style-type: none"> <li>• Flood Risk and Drainage Subgroup 25<sup>th</sup> June</li> <li>• Environmental Health Subgroup 1<sup>st</sup> July</li> </ul> <p><u>National Environment Forum Update</u></p> <p>HS2 Ltd reported that the National Environment Forum had met on 11<sup>th</sup> June 2015 and had received an update on Phase One and Phase Two, and discussed the 3<sup>rd</sup> draft General Principles and Environmental Memorandum of the EMRs.</p> <p><u>Forward plan</u></p> <p>HS2 Ltd presented the forward plan for Planning Forum and Subgroups.</p> <p>It was agreed that a shorter pre-meet would generally be more appropriate for Planning Forum going forward, with the pre-meet starting at 13:00 rather than 12:00 unless there was a specific action for the LAs.</p> <p><i>South:</i> Planning Memorandum: LB Camden asked if HS2 Ltd could provide their response on LPA comments before the meeting.</p> <p><b>Action:</b> HS2 Ltd to confirm if this is possible.</p>	<p>HS2 Ltd</p>
<p>7</p>	<p><b>AOB</b></p> <p>Chair raised that the Planning Forum webpage needs to be updated. <b>Action:</b> HS2 Ltd apologised for the delay and reassured the Forum that the updates would be made ASAP.</p> <p>Chair expressed that new members might benefit from a briefing from HS2 Ltd to ensure they are up-to-speed with the project. HS2 Ltd agreed that this would be beneficial.</p> <p><i>South:</i> Northamptonshire CC expressed interest in attending the community briefing sessions that have been occurring in the Camden area. HS2 Ltd indicated that they would liaise with the Council outside of the meeting to arrange possible attendance.</p>	<p>HS2 Ltd</p>