



Trade Remedies  
Authority

Trade Remedies Authority  
North Gate House, 4th Floor  
21-23 Valpy Street  
Reading  
RG1 1AF

24 July 2023

Dear

**Freedom of Information Request: Corporate Estate Managing Maintenance**

Thank you for your email of 5 July 2023 in which you requested the following information:

“Please can you provide me with information concerning the maintenance of your corporate estate i.e. operational buildings, land and any other property (e.g. investment) and schools, if they are within your jurisdiction. Not any social housing/dwellings.

Q1. What type of maintenance management model does your organisation use? E.g. Managed supply-chain, single hard-fm & soft-fm contractor, internal workforce, principal contractor etc.

Q2. Can you provide a list of the approved contractors used?

Q3. What are the total values of contracts granted?

Q4. When do these contracts expire?

Q5. What services are provided in each contract?

Q6. What procurement method was used? E.g. Open ITT, Framework if so, which one?

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).

The Trade Remedies Authority (TRA) does not hold the requested information. The TRA occupies a floor of a building of which the Department for Environment, Food and Rural Affairs (DEFRA) are the main occupier. All the maintenance services and

contracts are delivered by DEFRA as the primary occupier. You may wish to redirect your request to them at [defra.helpline@defra.gov.uk](mailto:defra.helpline@defra.gov.uk)

### **Appeals procedure**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to Knowledge and Information Management:

Knowledge and Information Management  
Trade Remedies Authority  
4<sup>th</sup> Floor, Northgate House  
21-23 Valpy Street  
Reading  
London  
RG1 1AF

Email: [InformationRights@traderemedies.gov.uk](mailto:InformationRights@traderemedies.gov.uk)

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely,

Information Rights

Trade Remedies Authority

E: [InformationRights@trade.remedies.gov.uk](mailto:InformationRights@trade.remedies.gov.uk)