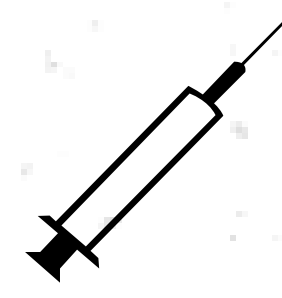
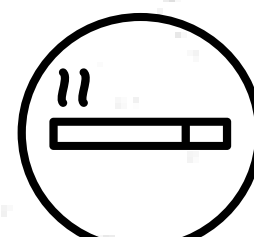
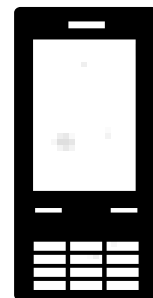
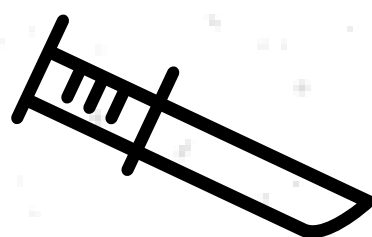
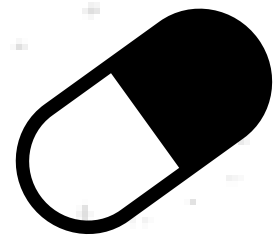


Reception Amnesty Process Guidance



Establishments may prefer the use of a reception amnesty when prisoners arrive. It is for each establishment to consider and implement as required.

Prisoners can be offered amnesty before searching procedures are applied and should not be offered this opportunity at any other stage.

When implementing a reception amnesty, prisoners should be given the opportunity to surrender any illicit items in reception. A form could be used which the prisoner could complete, sign and return to reception staff (an example of this below).

A secure amnesty box can be in place and where possible, in an area out of sight of other prisoners and staff.

Reception Amnesty

The term **amnesty** means that you are encouraged to hand over items that are not allowed into the prison to prison staff in reception. This is on the understanding that you will not be prosecuted for having been in possession of those items at this time. Please tick boxes that apply to you.

Are you:-

- a) Arriving at this prison for the first time ☐
- b) Returning to this prison from temporary licence ☐
- c) Returning to this prison from a hospital, court or other ☐

Do you currently have in your possession (on your person or in your property) any of the following items that you wish to surrender? **Please note that you will not have the opportunity to surrender any items at a later stage, and if these items are found in your possession, you may be subject to further adjudication or prosecution.**

- 1. Drugs (including 'legal highs') ☐
- 2. Explosives ☐
- 3. Weapons or any items intended for use in violence or self-harm ☐
- 4. Tobacco ☐
- 5. Vape equipment/products ☐
- 6. Phones ☐
- 7. Phone chargers/cables/SIM cards ☐
- 8. USB's ☐
- 9. Money, credit/debit cards or any items intended for use as currency ☐
- 10. Alcohol ☐
- 11. Other ☐ Please specify _____

Please sign below. Your signature will confirm that what you have said here is true and accurate and that you are not continuing to conceal any of the above items.

Name _____
Signature _____