



E09 Notice of appeal – asylum support

Use this form to appeal to the First-tier Tribunal (Asylum Support) against a decision made by the Home Office regarding a claim for asylum support.

Other notes

If you are completing this form by hand use CAPITAL LETTERS.

Use another sheet of paper if there is not enough space for you to say everything.

Add your name at the top of any additional sheets.

Time limit to appeal

Your appeal must be received by the tribunal no later than **3 working days** after you received the Home Office decision letter.

For more information about late appeals go to Section 6.

If you need help

If you need to discuss any part of the appeal process, contact the First-tier Tribunal Asylum Support team:

Email:

asylumsupporttribunals@justice.gov.uk
(preferred)

Freephone:

0800 681 6509

Further information on appealing an asylum support decision is available at:

www.gov.uk/appeal-first-tier-asylum-support-tribunal

Section 1 – Appellant’s information

1.1 Details of appellant

First name(s)

Last name(s)

Date of birth

Day

Month

Year

Nationality

Your Home Office Support reference number or Port reference number

Note 1.1

Give your name as it appears on the Home Office decision letter you received.

1.2 Current address

First line of address

Second line of address

Town or city

County (optional)

Postcode

| | | | | |

Note 1.2 and 1.3

If you are listed to attend a tribunal hearing, the Home Office will send travel tickets before your hearing date.

You must give an address or email where these can be delivered.

Alternatively, you must tell us from which rail or bus station will you start your journey to the tribunal.

1.3 Contact details

Phone number

Email address

Section 2 – Appellant’s representative information

Note for Section 2

If you appoint a representative, the tribunal office will correspond with your representative.

2.1 Do you have a representative helping you with this appeal?

Yes → go to question 2.2

No → go to Section 3

2.2 Details of appellant’s representative

First name(s)

Last name(s)

Company name

2.3 Address

First line of address

Second line of address

Town or city

County (optional)

Postcode

| | | | |

2.4 Reference number for correspondence (optional)

2.5 Contact details

Phone number

Email address

2.6 Can you go to your representative's office for a video hearing?

Yes

No

2.7 Will your representative attend your appeal hearing?

Yes

No

Section 3 – Home Office decision letter

3.1 Date of the Home Office decision letter against which you are appealing

Day

Month

Year

Note for Section 3

You **must** attach to this form a full copy of the Home Office decision.

Section 4 – Hearing type

4.1 How do you want to have your appeal decided?

I want my appeal to be decided **with a hearing**

A judge will decide your appeal at a hearing that you can attend.

I want my appeal to be decided **without a hearing**

A judge will decide your appeal by looking at the information and documents you send the tribunal.

4.2 Will you need an interpreter at the hearing?

Yes

Language and dialect needed

No

4.4 Will you need any accessibility support at the hearing, including wheelchair access or a hearing loop?

Tell us what support you need and **why** you need it:

4.5 All hearings take place in Import Building in London.

If you cannot come to London, you must tell the tribunal why you cannot attend:

Note 4.1

The tribunal will decide where and how the hearing will take place.

For example, your hearing will take place at Import Building in London via a video hearing.

Note 4.2

All appellants must provide interpreter information.

Note 4.4

You can ask for support at a hearing, for example:

- access and mobility support (wheelchair)
- support to see or hear what is happening at the hearing
- documents in alternative formats, colours or fonts

Note 4.5

If you cannot attend your hearing in London the tribunal may hold the hearing by video or by telephone.

Section 5 – Grounds for appeal

- 5.1** Explain why you are appealing against the Home Office decision. Give details of which sections of the decision letter you disagree with.

Note for Section 5

If you have any information or evidence you want the judge to consider when making a decision, include it with your application and list the documents you are sending in the Checklist at the end of this form.

Use another sheet of paper if there is not enough space for you to say everything.

Add your name at the top of any additional pages.

Section 6 – Late appeals

6.1 Your appeal must be received by the tribunal no later than **3 working days** after you received the Home Office decision letter.

If your appeal is late, explain why it is late. Include any evidence you have regarding these matters with your application:



Checklist

List of documents that need to be included with the application:

a copy of the Home Office decision letter

copies of any documents you are using as evidence or copies of any other documents in support of your appeal

List the documents attached here:

Signature

I believe that the facts stated in this form and any additional pages are true.

or

The appellant believes that the facts stated in this form and any additional pages are true. **I am authorised** by the appellant to sign this statement.

Signature

Appellant

or

Appellant's representative

Date

Day Month Year

Full name of person signing the form

What to do next

You must send the completed and signed form and documents from the Checklist to the tribunal via email. Only send the form and documents by post if you do not have an email address.

Email

asylumsupporttribunals@justice.gov.uk

Address

Asylum Support Tribunal
Tribunals Service
2nd Floor Import Building
2 Clove Crescent
London
E14 2BE

Next steps

The tribunal will check this form and let you know if you need to provide any more information. If no further information is required, the tribunal will contact you to confirm the next steps.

For information on how HM Courts and Tribunals Service process and store your data visit:

www.gov.uk/hmcts/privacy-policy