



Rural Payments Agency

Countryside Stewardship Facilitation Fund (CSFF) New group member request form

Notes

All group members must be registered in the Rural Payments service either as a business in their own right or as an individual linked to your group account before we can consider them.

Please fill in the form electronically: new member to sign in ink.

Facilitator: To request the addition of a new member to your group first save the form on your computer to fill in electronically. Complete the first section, then email the updated form to the new member and ask them to complete the second section, sign, scan and email back to you.

Please send the following to ruralpayments@defra.gov.uk from your registered email address:

- the completed and signed form
- your updated change log, requesting the addition
- an updated map showing the new and existing group members, with their surnames and SBIs
- a landowner consent email, where relevant.

Facilitator to complete

Facilitator: full name

Group reference number

NCA code(s)

Group name

CSFF Agreement dates Start

End

New member to complete

New member: full name

Telephone number

Email address

This must be the one you have registered in the Rural Payments service

Member SBI

SBI of land if different

Do you belong to a public sector organisation?

No

Yes

If yes, which one?

Do you have management control of the land for the duration of the CSFF agreement? No Yes

If you **do not own** the land:

- have you informed the landowner or their managing agent that you intend to participate in a facilitation fund group and that you may in future wish to apply for agri-environment schemes? Yes
- have you got written consent for this (email is acceptable) from the owner or their agent and attached it to this request? Yes

You must do this before we can consider you becoming a member.

Have you seen the facilitation group agreement and do you support it? Yes

Are you a member of any other facilitation group? No Yes

If yes, please add the group reference:

New member signature (in ink)

Date

New member: Scan and email the completed, signed and dated form back to the facilitator. Remember to attach the landowner (or agent) consent, if necessary.