

ANNEX B - RAPID REVIEW TEMPLATE

Purpose of the Rapid Review

In line with JSP 834, the aim of this rapid review is to:

Gather the facts about the case, as far as can be readily established.

Discuss whether there is any immediate action needed to ensure children's safety and share any learning appropriately.

Consider the potential for identifying improvements to safeguard and promote the welfare of children.

Decide what steps to take next.

Background Information

Name of Child:

Date of Birth:

Ethnic Origin:

Date of Death / Serious Incident:

Date notified to People-AFFS-Safeguarding-Mailbox@mod.gov.uk

Date of Rapid Review:

The Rapid Review should be a face-to-face meeting but may be a telephone conference if constrained by time.

List of Participants in Rapid Review:		
Name	Job Role/Rank/Title	Agency/Organisation

Section 1: Case Background
This could be completed in advance of the Rapid Review meeting.

Details of Family Members and Significant Others:

Name and Address	Relationship to Subject of Review	Date of Birth	Rank/Service Number/Unit	Commanding Officer/Line Manager

Case Summary

Please provide a brief outline of the child and family circumstances and the incident that triggered this Rapid Review:

Documentation available to this Rapid Review:

Section 2: Consideration of Case and Recommendations

This should be completed during the meeting and agreed by participants.

Immediate Action

Has ALL appropriate immediate action been taken to ensure the child's safety?

Yes No

Please give details of action taken. If no, what actions need to be taken? When will these be taken and by whom?

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Rapid Review Discussions

Record of Rapid Review discussion. The Rapid Review conclusion should clarify the nature of harm suffered. If the Rapid Review identifies immediate learning that can be acted upon, the outcome/actions should be summarised:

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Rapid Review Recommendations

Rationale for recommendations and any action required:

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Date of approval:

Signature of the LSP Chair / Rapid Review Chair:

Date this form submitted to People-AFFS-Safeguarding-Mailbox@mod.gov.uk