

Environmental Review

Acknowledgment of Service

This Acknowledgment of Service is filed on behalf of

Name

who is the

Defendant

Interested party

Name and address of person to be served

Name

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Name of court

High Court of Justice
Planning Court

Claim number

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Name of claimant (including any reference)

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Name of defendant

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Interested parties

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Section A

Tick the appropriate box

- I intend to contest **all of the claim** or to support it on additional grounds
– **complete Sections B, C, D and E**
- I intend to contest **part of the claim** or to support it on additional grounds
– **complete Sections B, C, D and E**
- I do not intend to contest the claim
– **complete Section E**
- The defendant asks the court to consider whether the outcome for the claimant would have been substantially different if the conduct complained of had not occurred (see s.31(2A) of the Senior Courts Act 1981)
– **The grounds for that request must be set out in/ accompany this Acknowledgment of Service**

Section B

B1. Insert the name and address of any person you consider should be added as an interested party.

1. Name

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Phone number

Email (if you have one)

2. Name

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Phone number

Email (if you have one)

Section C

Detailed statement of grounds

A detailed statement of grounds for contesting the claim or for supporting the claim must be filed and served (See CPR 54.32 and PD 54E paragraph 6.1 and 6.2).

If you are contesting only part of the claim, set out which part before you give your grounds for contesting it.

Set out the detailed grounds in a separate document headed 'Detailed grounds'. This document must be accompanied by any evidence to comply with CPR 54.32 and PD 54E paragraph 7.1.

Section D

D1. Give details of any directions you will be asking the court to make.

- Set out below
- attached

Note: If you are seeking a direction that this matter be heard at an Administrative Court venue other than that at which this claim was issued, you should complete, lodge and serve on all other parties form **N464PC** with this acknowledgment of service.

Section E

Statement of truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

- I believe** that the facts stated in this form are true. I confirm that all relevant facts have been disclosed in this application.
- The defendant** believes that the facts stated in this form are true. **I am authorised** by the defendant to sign this statement.
- The interested party** believes the facts stated in this form are true. **I am authorised** by the interested party to sign this statement.

Signature

- Defendant
- Defendant's legal representative (as defined by CPR 2.3(1))

Date

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Full name

Name of defendant's legal representative's firm

If signing on behalf of firm or company give position or office held

Give an address to which notices about this case can be sent to you

Name

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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If applicable

Phone number

DX number

Email

If you have instructed counsel, please give their name address and contact details below.

Name

Address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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If applicable

Phone number

DX number

Your reference

Email

Completed forms, together with a copy, should be lodged with the Administrative Court Office (court address, listed below), at which this claim was issued within 21 days of service of the claim upon you, and further copies should be served on the claimant(s), any other defendant(s) and any interested parties within 7 days of lodgement with the court.

Administrative Court addresses

Administrative Court in London

Administrative Court Office, Room C315, Royal Courts of Justice, Strand, London, WC2A 2LL.

Administrative Court in Birmingham

Administrative Court Office, Birmingham Civil Justice Centre, Priory Courts, 33 Bull Street, Birmingham B4 6DS.

Administrative Court in Wales

Administrative Court Office, Cardiff Civil Justice Centre, 2 Park Street, Cardiff, CF10 1ET.

Administrative Court in Leeds

Administrative Court Office, Leeds Combined Court Centre, 1 Oxford Row, Leeds, LS1 3BG.

Administrative Court in Manchester

Administrative Court Office, Manchester Civil Justice Centre, 1 Bridge Street West, Manchester, M3 3FX.