



**COMMUNITY
INTEREST
COMPANIES**

Complaints form

How to use this form

This form should only be used to submit a complaint in relation to a Community Interest Company (CIC).

Company details

Company name

Company number

CIC website address (if applicable)

Complainant name

Your contact address

Building and street

Town or city

County

Postcode

Your contact telephone number

Telephone number

Your email address

Email address

Date of complaint

For example, 12 11 2019

Day Month Year

Complainant relationship to CIC (if any)

Are you happy for your name to be disclosed to the CIC? (if applicable)

Select one:

Yes

No

Complaint details

Please outline the nature of your complaint. Once reviewed we will be in contact if we need any further information/evidence (do not include any attachments at this time). Please include the following information, where applicable, in the space provided below:

- Detailed reasons for the concerns.
- Details of any legal action you have taken, or you are currently taking, against the company.
- Details of attempts you have made to get the CIC to address your concerns (if any).
- Details of any previous correspondence, or contact with us, about these matters.
- Details of any correspondence you have had with the police or other public or Regulatory bodies.
- State whether we may put your complaint and any evidence directly to the CIC.
- Permission to contact any third parties you have dealt with and to state your name, if necessary. (500 Words Max)

Where to send

Once completed, please send to: cicconcerns@companieshouse.gov.uk

CIC Regulator
1st Floor
Companies House
Crown Way
Cardiff
CF14 3UZ
United Kingdom

or DX 33050 Cardiff