

Case review

Child or Young Person's name

Appeal number

Progress of the appeal

1. Issues often change during the lifetime of the appeal, as parties discuss and reach agreement on some points. If you have already reached agreement on some issues, what decisions are left for the Tribunal to make in your appeal? (leave out everything already agreed).

- Refusal to secure an EHC Needs Assessment
- Refusal to secure a Re-Assessment of EHC Needs
- Refuse to Issue a EHC Plan
- Contents of EHC Plan Section B – special educational needs
- Contents of EHC Plan Section F – special educational provision
- Contents of EHC Plan Section I – educational placement
- Contents of EHC Plan - Sections C and D – Health
- Contents of an EHC Plan Sections D and H – Social Care
- Cease to maintain the EHC Plan

2. In cases considering the contents of an EHC plan, is there a working document which sets out the changes proposed to the EHC plan and any agreement reached?

- Yes. The latest version is

and dated (please include it with the form)

Day

Month

Year

- No

3. Please list the headline issues outstanding between the parties which are to be decided by the tribunal?

1.

2.

3.

4.

Note 3: For example – description of speech and language needs and specification of speech and language provision; specification of hours of one to one support required.

Educational placement

In cases where the tribunal must decide the Educational Placement to be named in Section I.

4. Is the child or young person currently attending school or college

Yes

No. Give details of when they last attended school or college and any educational provision they are receiving now

5. What is the name and address of the school or post 16 institution requested by parents or young person?

Name of school or post 16 institution

Building and street

Second line of address

Town or city

County (optional)

Postcode

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6. What is the name and address of the school or post 16 institution proposed by the local authority?

Name

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Note 6: If a parent or young person is requesting an independent school or college not approved under s.41 of the Children and Families Act 2014, the tribunal must have evidence of an offer of a place for the child or young person or the placement cannot be named.

Readiness for hearing

7. Do you consider the appeal ready to be decided by the tribunal at a final hearing?

Yes. **Go to question 10.**

No. Please explain why not and when it is likely to be ready for a hearing?

Appeal not ready

8. Do the parties want a new timetable?

Yes. The parties have agreed to a new timetable set by the tribunal as shown below

No.

Final evidence

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Update Case Review Form Deadline

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Supplementary bundle deadline

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Final working document deadline (if applicable)

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Final hearing date

Day

Month

Year

And any other directions agreed

Appeal is ready

9. Do you have a representative acting for you?

Yes. **Give details below.**

No. **Go to question 11.**

Please give the name and status of any representative you will have at the hearing.

Representative's name

Status or occupation

local authority officer

volunteer representative

paid representative

solicitor

counsel

other – please give details

10. If you are a parent or young person, will a parental supporter or advocate be attending the hearing.

Yes. Give details below.

No

Name

Status or occupation

parental supporter

parent's advocate

young person's advocate

11. What are the names and occupations of your witnesses?

Witness 1 – Name

Occupation

Witness 2 – Name

Occupation

Witness 3 – Name

Occupation

Note 10: This is a different person from a representative. They will support the parent or young person at the hearing but **not represent them in the appeal** or help them express their views.

Note 11: You must list the witnesses you will rely on in court here.

Witnesses that are not listed are unlikely to be allowed to attend the hearing unless there are good reasons.

12. Have all your witnesses provided a witness statement or report of their evidence?

Yes

No. Please explain why not.

Note 12: All witnesses attending a hearing must have provided a written report or witness statement as written evidence in the appeal.

Any oral evidence given by a witness at a hearing will be in addition to their written evidence.

Special requirements

13. Please let us know of any special requirements you or your witnesses may have.

Note 13: Special requirements can include:

- documents in alternative formats, colours and fonts
- help with communicating, sight, hearing, speaking and interpretation
- having a person or assistance animal for support at a hearing
- something else to feel comfortable at a hearing
- access and mobility support if a hearing takes place in person

Type of hearing

14. Do you consent to the appeal being decided by a tribunal on the documents without taking part in an oral hearing?

Yes

No

15. Do you want to tell the tribunal anything else about the hearing?

16. Signature

Send your completed form to tribunal by the **Bundle Deadline**. You can find this date in the case directions document.

Print name