



## Sources of help for unrepresented Appellants in the Court of Appeal

Stages in the progress of an appeal	Necessary work at each stage	Help which is available
Issue application in the Civil Appeals Office and provide a bundle in support.	Complete the appellant's notice and bundle in support, obtaining necessary documents including transcript of judgment. Pay relevant fee or obtain fee remission.	RCJ Advice (RCJA) will help explain the court's notes and advise on completing the form, bundle, fee and fee exemption. They will assist with bundle production.
Dismissal List. In certain circumstances some cases may be listed for failure to comply with the court's requirements.	If cases are listed for dismissal, it is often necessary for applicants or appellants to correct defects in their bundles or obtain missing documents. Time limits are imposed.	RCJA assist in understanding the defects and in making corrections to bundles of documents.
Supply additional bundles in cases which continue as appeals, after permission has been granted.	Lodge additional bundles which exactly match the original, within time limits.	RCJA will advise in preparing and lodging additional bundles.
Legal representation at appeal hearing	Attend before 2 or 3 Lords or Lady Justices. The other side will normally be present. Argue why the appeal should be allowed, and answer any arguments the other side may make.	If Permission to Appeal is granted you can self-refer to Advocate for professional legal representation at the appeal hearing. You will be provided with details of how to apply by the Civil Appeals Office.

RCJ Advice offers advice on legal problems specific to cases in the County Court, High Court and Court of Appeal.

Email [civiltriage@rcjadvise.org.uk](mailto:civiltriage@rcjadvise.org.uk), visit them at room M29 in the Royal Courts of Justice or call 0203 475 4373 Wednesday 2-4:30pm

Advocate can assist in providing free professional legal representation for appeal hearings. Apply for help through their website: <https://weareadvocate.org.uk>