

Form 200

Civil Appeals Office Fees from 30 September 2021 – Guidance for unrepresented litigants

The following fees are currently payable for cases filed under Part 52 of the Civil Procedure Rules

Item	Fee £	Document to be stamped with the fee
1(a) Where permission to appeal or an extension of time for appealing (or both) are applied for – <ul style="list-style-type: none">• on filing an appellant’s notice, or• on filing a respondent’s notice where the respondent is appealing	569.00	The notice
1(b) Where permission to appeal is not required or has been granted by the lower court – <ul style="list-style-type: none">• on filing an appellant’s notice, or• on filing a respondent’s notice where the respondent is appealing	1,292.00	The notice
1(c) On the appellant filing an appeal questionnaire (unless the appellant has paid fee 1(b), or on the respondent filing an appeal questionnaire (unless the respondent has paid fee 1(b))	1,292.00	The appeal questionnaire
2 On filing a respondent’s notice where the respondent wishes to ask the appeal court to uphold the order of the lower court for reasons different from or additional to those given by the lower court	569.00	The notice
3 On filing an application notice. (This fee is not payable in relation to an application made in an appellant’s notice or respondent’s notice)	569.00	The notice

If you are not legally represented and you are not using the E-filing service, you will need to pay the court fee using one of the following methods:

1. By credit or debit card over the telephone. Tel: 020 3936 8957 Mon – Fri 10am – 4pm.
2. Online at rcifeespayers@justice.gov.uk
3. In person at the Fees Office in the Royal Courts of Justice. Tel: 020 8936 8957 to book an appointment.
4. By post to Civil Appeals Office Registry, Room 308, 3rd floor East Block, Royal Courts of Justice, Strand, London WC2A 2LL. Only post a cheque or postal orders. Do not send cash.

If you are using the E-filing service, you can pay the court fee online. For guidance, go to <https://www.gov.uk/government/publications/how-to-use-the-hmcts-e-filing-service>.

The fee must be paid before the expiry of any relevant time limit.

If you are in receipt of benefits and are not legally aided, or you can demonstrate severe financial hardship, you may be entitled to remission of the court fees. If you believe that you may be entitled to remission of the court fees, please download form EX160 at: [Apply for help with court and tribunal fees: Form EX160 - GOV.UK \(www.gov.uk\)](#) or email the Civil Appeals Office at civilappeals.registry@justice.gov.uk) and you will be sent an application form.