

Upper Tribunal Immigration and Asylum Chamber

Acknowledgment of Service

Fee: No fee

For office use only

This form **must** be used if you (the respondent/ interested party) have been provided with **sealed** (stamped) a copy of the application for permission and wish to take part in the proceedings, pursuant to Rule 29 of the Tribunal Procedure (Upper Tribunal) Rules 2008 (as amended).

You **must** send a completed copy of this form to the other party(ies) as shown on the form **UTIAC1** and at the correct UTIAC regional office (see page 6).

Please attach copies of any decision letter(s) or other documents relied on and/or any terms of settlement (draft consent order) offered to the other party/ies.

UTIAC case reference number

Applicant(s) name(s)

Applicant(s) reference number

Respondent(s) name(s)

Respondent(s) reference number

Interested party/ies (if any)

Interested party/ies reference number

Home Office reference number

Section 1 – Details of the Parties

1.1 On what date were you provided with a **sealed** (stamped) copy of the application for judicial review?

Day

Month

Year

You must send or deliver this completed form to the Upper Tribunal so that it is received no later than 21 days after the date that a copy of the **sealed (stamped) form **UTIAC1** was provided to you.**

Section 2

2.1 Tick the appropriate boxes

- ☐ I am a respondent in this case
- ☐ I am an interested party in this case

- ☐ I intend to oppose the **whole application** for permission
- ☐ I intend to oppose only **part of the application** for permission
(as set out in section 3)
- ☐ I do not intend to oppose the application for permission

- ☐ The respondent or interested party is the Immigration and
Asylum Chamber of the First Tier Tribunal and
 - ☐ intends on making a submission, **or**
 - ☐ **does not** intend on making a submission

Section 3 – Grounds for opposing the application for permission

If you are opposing only part of the application for permission, state which part before you give your reasons. You may also include any other submission(s) or information you consider may assist the Upper Tribunal.

3.1 How are the grounds being included?

- ☐ Set out in the box below
- ☐ Attached

Section 4 – Directions and/or Orders -

4.1 Give details of any directions and/or orders (including costs orders) you are asking the Upper Tribunal to make.

IMPORTANT – You must send or deliver this completed form to the Upper Tribunal so that it is received no later than 21 days after the date that a copy of the **sealed** (stamped) form **UTIAC1** was provided to you.

4.2 Is an order for an extension of time required?

☐ Yes. You must also complete form **UTIAC6** or **UTIAC7** and pay the appropriate fee.

☐ No

Section 5 – Statement of truth

This section must be completed in full, otherwise the application/ form is not valid and it will be returned to you.

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

- ☐ **The respondent believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the respondent to sign this statement.
- ☐ **The interested party believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the interested party to sign this statement.

Rule 11(5A) requires the representative to be authorised to conduct litigation in the High Court under the Legal Services Act 2007.

Signature

Name of legal representative

Name of the firm

If signing on behalf of firm or company give position or office held

Email address

Date

Day

Month

Year

Contact details of any instructed counsel

Name

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Phone number

Email

What to do next

You must send this form and any supporting documents using the HM Courts and Tribunals E-Filing service.

How to use HM Courts and Tribunals E-Filing service

To register and access the E-Filing Service, go to: <https://efile.cefiling.com/login>.

For guidance, support and information about the E-Filing Service, go to:
www.gov.uk/guidance/hmcts-e-filing-service-for-citizens-and-professionals.

Next steps

The Upper Tribunal will check this form and let you know if you need to provide any more information. Once you have received a **sealed** (stamped) copy, you **must** also immediately provide the same to all other parties, together with any supporting documents and draft order(s).