

Asylum Support Application Form (ASF1)

Destitution Message

As set out in the Immigration and Asylum Act 1999, the Secretary of State may provide, or arrange for the provision of, support for asylum seekers, dependants of asylum seekers, failed asylum seekers or inadmissible asylum seekers who appear to be destitute or are likely to become destitute within a 14-day period.

An applicant is deemed destitute if:

"They and their dependants do not have adequate accommodation or any means of obtaining it, even if other essential living needs are met, or they and their dependants have adequate accommodation or the means of obtaining it but cannot meet essential living needs."

As an applicant, you should note that:

- 1. You must complete <u>all</u> fields that are relevant to your application;
- 2. Failure to disclose all necessary information or to knowingly provide false information about yourself or any dependant may lead to information being passed to the police or other agencies for investigation and possible further action by them;
- 3. Failure to supply the required information may result in your application for support being refused.
- ☐ I have read and understood the destitution message

Section 1. Reference numbers	Tell us any reference numbers which may help us to identify you.						
Give details of any current Home Office reference	Home Office Reference						
numbers	Port Reference						
	Asylum Support Reference						
Any other relevant reference numbers (i.e. NHS)							
Type of support What type of support are you applying for?	Section 95 ☐ (you must complete parts 1 – 18) Section 4 ☐ (you must complete parts 1 – 26)						
What type of section 95 support are you applying for?	Accommodation and subsistence						
applying for :	Accommodation only Subsistence only						
0							
details	Tell us details about yourself.						
Name	Title: Mr □ Mrs □ Miss □ Ms. □ Dr □						
About other	Family Name:						
names you use now	Given Names;						
Do you currently use any other name?							
	Yes □ No □						

Details of other name	Title: Mr
Gender	Male □ Female □
Date of birth (dd-mm-yyyy)	Day Month Year
Nationality	
What is your first language?	
Do you speak English?	Yes □ No □
Can you read English?	Yes □ No □
Relationship status	□ Married □ Single □ divorced □ Civil Partnership □ Separated □ Widowed □ Partner □ Same Sex Partner □ Dissolved partnership □ Surviving Civil Partner
How many dependants, in the UK, are to be included in this application for support	
Do you have any dependants that are not on your asylum application that you wish to claim support for?	Yes □ No □

Why are you requesting support for this person?	
Section 3. Passport details	
Do you have a current passport or travel document?	Yes □ No □
Where is this document?	
Do you have any other passports or travel documents?	Yes □ No □
Your Passport details	
Document number	
Country of Issue	
Date of Issue and expiry	
Issuing Authority	
Section 4. Other nationalities you hold now	Tell us if you hold another nationality
Do you have any other nationality?	Yes □ No □
Other nationality	
Other nationalities you have held in the past:	
Have you had any other nationalities in the past?	Yes □ No □

Previous nationality. When did you have this nationality?	
Section 5. Your current circumstances	
Are you, or will you be, without accommodation or the means to meet your essential living needs within 14 days?	Yes No No
If "Yes" when will this be from?	Day Month Year
Section 6. Address and contact details in the UK	
Do you have a current address?	Yes \(\square\) No \(\square\) (If no, provide a phone number where we can contact you)
Address	House Number or Name Street Name Town or City County Postcode
Home telephone number	
Mobile telephone number	
E- mail address.	
Your address: Is your current address also your correspondence address?	Tell us where we can write to you: Yes □ No □ (if No fill in the correspondence address)

	House number or name
Address	
	Street Name
	Town or City
	County
	Postcode
Who currently provides you with accommodation?	 ☐ Home Office ☐ Relative ☐ Partner ☐ Charity ☐ Street Homeless ☐ Other?
Tell us who you currently live with? (please include their name and any contact details you have for them)	
Do you pay towards the cost of your accommodation?	Yes □ No □
Amount per month	
How are these payments made and how is this funded?	
If you are claiming for subsistence only support, you must provide the following evidence.	Evidence of the rent amount, and how much you pay towards it. Entitlement to reside in the property Council tax bill Utility bill (Gas, Water, Electric) Bank statements for partner / other dependants Proof of who is paying the rent
Have you been asked to leave this accommodation? If yes, state when you are expected to leave	Yes □ No □

and explain why you	
can no longer be	
accommodated there.	
	From To
When did you live at	
this address?	
Any previous address	Yes □ No □
history?	
Provide the address	
and dates you lived at	
each place.	
Section 7. Legal	Provide us with the details of your legal representative
Section 7. Legal representative	Provide us with the details of your legal representative
representative	Provide us with the details of your legal representative
_	Provide us with the details of your legal representative Yes No No
Do you have a legal representative?	
Do you have a legal representative? Who pays for your	
Do you have a legal representative?	
Do you have a legal representative? Who pays for your representative?	
representative Do you have a legal representative? Who pays for your representative? Name of the	
Do you have a legal representative? Who pays for your representative?	
representative Do you have a legal representative? Who pays for your representative? Name of the representative's	Yes No D
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation	
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation	Yes
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation	Yes No D
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation	Yes No
Do you have a legal representative? Who pays for your representative? Name of the representative's organisation Name of representative	Yes
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation Name of representative Contact telephone	Yes No
Do you have a legal representative? Who pays for your representative? Name of the representative's organisation Name of representative	Yes No
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation Name of representative Contact telephone number	Yes No
representative Do you have a legal representative? Who pays for your representative? Name of the representative's organisation Name of representative Contact telephone	Yes No

have

Contact telephone number	
E- mail address	
Have you or your dependants received any support from any other friend or relative since arriving in the UK?	Yes No
If yes, you must provide details of the support provided and why it stopped or cannot continue.	
	Title: ☐ Mr ☐ Mrs ☐ ☐ Miss ☐ Ms ☐ Dr
Who provided the support?	Family Name
	Given Names
	Relationship to you
	House Number or Name
	Street Name
	Town or City
	County
	Postcode
Contact telephone number	
E- mail address	

Any further information about the support you have been receiving?	
Section 9. Employment history	Tell us about any employment you have had whilst in the UK
Name of your current employer or business	
Address	House Number or Name
	Street Name
	Town or City
	County
	Postcode
Start date	Day Month Year
Your previous employment details:	Tell us about any previous employment you have had: (use additional information section if needed)
Name of previous employer or business	House Number or Name
Address	Street Name
	Town or City
	County
	Postcode
Start date End date	(dd-mm-yyyy) (dd-mm-yyyy)

Have you ever had a National Insurance Number (NINO)? If "Yes" please provide your National Insurance number. Also, provide P45 and P60 forms.	Yes □ No □					
Section 10. Visa applications	Tell us about any v UK in the last 3 yea		ons you have made to enter the)		
Have you ever applied for a visa to enter the UK?	Yes □ No □					
Tell us about your visa	Was the visa grante	ed?				
application	If not granted why r	not?				
	Date visa issued					
	Valid from					
	Valid until			_		
	Visa reference number					
	What financial infor or assets did you do					
	support your applic					
	Do you still have ac					
	assets you declared visa?	d to obtain a				
	If not, why not?					
Section 11A. Monetary assets in the UK	Tell us about any n UK.	nonetary ass	ets you have access to in the			
Do you have any cash funds?	Yes □ No □	Provide de	tails here			
Do you have any bank and or saving						
accounts?	Yes □ No □	Provide de	tails here			
	1					

Do you have any credit cards and or loans?	Yes		No		Provide de	tails here		
Do you have a PayPal account?	Yes		No		Provide de	etails here		
Do you have a private and or state pension?	Yes		No		Provide de	etails here		
Do you have any Investments?	Yes		No		Provide de	etails here		
	Cur	rency				Value		
	Cur	rency				Value		
You must provide details of any accounts held using the table, and indicate that you have included, at least, statements for the last six months.		ne of b		1	Account Number	Sort Code	Balance Accou	
Section 11B. Monetary assets	Tell u	ıs abo	ut ar	ny mo	netary ass	sets you have ac	cess to abr	oad.
abioau								
Do you have any cash funds?	Yes		No		Provide de	etails here		
	Curi	rency				Value		
	Curi	rency				Value		
Do you have any bank and or saving accounts?	Yes		No		Provide de	etails here		
Do you have any credit cards and or Loans?	Yes		No		Provide de			
Do you have a PayPal	Yes		No		Provide de	etails here		

account?

Do you have a private pension?	Yes No		ovide details here		
Do you have any Investments?	Yes □ No	P	ovide details here		
You must provide details of any accounts held using the table and indicate that you have included, at least, statements for the last 6 months.	Name of bank or organisation	Accoun		Balance of Account	Currency
Section 12A. Material assets in the UK	Tell us about th	he materia	l assets you ha	ave in the UK	
Do you own any land in the UK?	Yes □ No				
Provide details of the land that you own	Where is it? Est provide support		? Can you liquidate	e or rent it? You r	must
Do you own any property in the UK?	Yes □ No				
Provide details of the property that you own	What is it? Where must provide supp		red value? Can you nce.	liquidate or rent	it? You
	1				

Do you have a car or other vehicle?	Yes □ No □
Provide details of the car or other vehicle	Yes □ No □
If you have not yet sold this vehicle, please provide an explanation why.	Registration number Value
Section 12B. Material assets held abroad	Tell us about the material assets you have outside the UK
Do you own any land abroad?	Yes □ No □
Provide details of the land that you own	Where is it? Estimated value? Can you liquidate or rent it? You must provide supporting evidence.
Do you own any property abroad?	Yes □ No □
Provide details of the property that you own	What is it? Where is it? Estimated value? Can you liquidate or rent it? You must provide supporting evidence.

Section 13. Welfare and Benefits	Tell us about any Welfare you receive.
Are you in receipt of any UK welfare or benefits or support now or have you been in the previous 6 months?	Yes No Provide details here
Are you (or someone else) in receipt of any welfare or benefit support in relation to any dependants on this claim? Or have been in the previous 6 months?	Yes No Provide details here
Section 14. Individual circumstances	Tell us about any individual circumstances for you or your dependants that we should be aware of.
Provide details of your individual circumstances	 □ Pregnant □ Learning disabilities □ Physical health problems (including any mobility issues) □ Chronic disease □ Mental health problems (including high risk of suicide, serious self-harm or risk to others) □ Victim of domestic violence □ Victim of modern slavery (If yes, have you already been referred into the National Referral Mechanism? Have you received a decision?) □ Other □ No additional reasons

Brief Description	Yes No	
Do you hold any supporting documents?		
Are you currently registered with a doctor in the UK?	Yes □ No □	
Doctor's Name		
Doctor's Address		
	House Number or Name	
	Street Name	
	Town or city	
	County	
	Postcode	

Telephone	
Email	

Section 15. Individual	Tell us about any accommodation requirements specific to you or your dependants' individual needs we should be aware of.
accommodation	
requirements	
Provide details, with	
evidence, about any	
specific	
accommodation	
requirements you or your dependants	
have.	
nave.	
In making decisions	
about the allocation of	
asylum	
accommodation, the	
Home Office has	
regard to the specific	
situation of vulnerable	
persons such as	
minors,	
unaccompanied	
minors, disabled	
people, elderly people,	
pregnant women,	
single parents with minor children and	
persons who have	
been subjected to	
torture, rape or other	
serious forms of	
psychological, physical	
or sexual violence. Do	
any of these apply to	
you? If so, which?	
A	
Asylum accommodation is	
allocated on a no	
choice basis, so it	
could be in any	
location in the UK.	
Accommodation	
types vary across	
the UK depending	
on availability.	
Initially, you will be	
allocated	
accommodation in	
any of the following	

(although this list is	
not exhaustive):	
hotels, Houses of	
Multiple	
Occupancy,	
hostels, refurbished	
accommodation	
that previously housed military	
personnel, large	
sites with	
communal living	
and communal	
sleeping quarters,	
or moored	
vessels.	
You may also be	
required to room	
share in any of the	
above	
accommodation.	
Are there any	
factors we need to	
be aware of when	
allocating your	
accommodation?	
•	
Section 16.	You must complete this section for your 1st dependant. Complete
Dependants	a separate Section 16 for each of your dependants. Attach the completed copies to your application.
Dependants' details	Title: Mr □ Mrs □ Miss □ Ms □ Dr □
Name	
	Family
Do they currently use	
any other name?	Name Given
any care name.	Names
	Names
	Yes □ No □
	Title: Mr □ Mrs □ Miss □ Ms □ Dr □

Other names used	
	Family Name
	Given Names
	Day Month Year
Date of birth	Male □ Female □
Nationality	☐ Spouse ☐ Child under 18
Gender	☐ Unmarried partner ☐ Other
Relationship to you	
If other, please explain why you are requesting support for	
this person and provide evidence.	
If applicable please provide the other parent's details (Name, DOB, and Nationality) and an explanation as to why they are unable to	
support them. (If the child's parent is not part of the claim)	Yes ☐ No ☐ If yes, you must provide an explanation for this.
Is the child's other parent (not included on this form) claiming any support for the child?	
Does this dependant live with you?	Yes □ No □
Address	

Why does this dependant not live at your address?	
Section 16A. Visa applications	Tell us about your dependant's visa applications.
Has your dependant ever applied for a visa to enter the UK?	Yes □ No □
Tell us about your dependants' visa application	Was the visa granted? If the visa was not granted why not? Date visa issued Valid from Valid until Visa reference What financial information or assets did they declare to support their application, or in support of your application? Do they still have access to these assets? If you do not have access to the assets they declared in the visa application, why not?
Part 16B. Employment of dependants	Tell us about your dependant's UK employment history.
Have they ever had a National Insurance Number (NINO)?	Yes □ No □
If "Yes" please provide their National Insurance number.	
Is this dependant currently in employment (working) in the UK?	Yes □ No □

Name of their employer or business	
Address	House Number or Name
	Street Name
	Town or City
	County
	Postcode
Start date	Day Month Year
Their previous employment details: Name of previous employer or business	
Address	House number or name
	Street name
	Town or city
	County
	Postcode
Start Date	(dd-mm-yyyy)
End date	(dd-mm-yyyy)
Continu 400	
Section 16C. Education	Tell us about your dependant's education in the UK.
Does your dependant attend School, College or University?	Yes □ No □
Name of School College or University	
How long have they been attending?	From To

Section 16D. Dependant monetary assets in the UK	Tell us about any monetary assets your dependants have access to in the UK.			
Does your dependant have any cash funds?	Yes □ No □			
	Currency		Value	
Does your dependant have any bank and or saving accounts?	Yes □ No □	Provide det	tails here	
Do you have any credit cards and or Loans?	Yes □ No □	Provide det	tails here	
Does your dependant have a PayPal account?	Yes □ No □	Provide det	tails here	
Does your dependant have a private pension?	Yes □ No □	Provide de	etails here	
Does your dependant have any investments?	Yes □ No □	Provide de	etails here	
You must provide details of any accounts held using the table below, and indicate that you have included, at least, statements for the last 6 months.		Account	Sort Code	Balance of Account

Section 16E. Dependant monetary assets abroad	Tell us about any monetary assets your dependants have access to abroad.						
Does your dependant have any cash funds	Yes □ No □						
outside of the UK?	Currency				Value		
	Currency				Value		
Do they have any bank and or saving accounts?	Yes	No					
Do you have any credit cards and or Loans?	Yes □	No					
Do they have a PayPal account?	Yes □	No					
Do they have a private pension? Do they have any	Yes □	No					
investments?	Yes □	No					
You must provide details of any accounts held using the table below, and indicate that you have included, at least, statements for the last	Name of bank or organisation	on	Account Number	Sort	Code	Balance of Account	Currency
6 months.							
Section 16F. Dependant material assets in UK	Tell us abo	out th	ne material a	assets	your (dependant h	as in the UK.
Do they own any land in the UK?	Yes □	No					
Provide details of the land that they own	Where is it? supporting 6			an you	liquidate	e or rent it? You	must provide
Do they own any property in the UK?	Yes 🗆	No					
Provide details of the property they own	Where is it? Estimated value? Can you liquidate or rent it? You must provid supporting evidence.				must provide		

Do they have a car or other vehicle?	Yes □ No □
Provide details of the car or other vehicle	Registration number
	Value
If they have not yet sold this vehicle, please provide an explanation why.	
Section 16G. Dependants material assets abroad	Tell us about the material assets your dependant has abroad.
Do they own any land abroad?	Yes □ No □
Provide details of the land that they own	Where is it? Estimated value? Can you liquidate or rent it? You must provide supporting evidence.
Do they own any property abroad?	Yes □ No □
Provide details of the property that they own	Where is it? Estimated value? Can you liquidate or rent it? You must provide supporting evidence.
Section 16H. Dependant Welfare and Benefits	Tell us about the Welfare or Benefits your dependant is receiving.
Are they in receipt of any UK welfare or benefit payments or support or have they been in the previous 6 months?	Yes No If yes, you must give details and provide evidence
Section 17. Additional details	Tell us who helped you to complete this form
Who helped you complete this form	☐ Legal representative ☐ Voluntary Sector ☐ Relative ☐ Other ☐ Nobody

	If you are applying for section 4 support, do not sign here. You must also complete sections 19 to 25 and sign the	
Section 18.	Section 95 declaration	
Telephone number and email address of the person who assisted you		
organisation who assisted you.	Street name Town or City County Postcode	
Address of person or	Given Names Organisation name House Number or Name	
Name of person or organisation who assisted you.	Title: Mr Mrs Miss Ms Dr Family Name	

Once you submit this application you have agreed to accept the following terms:

- I confirm that the information I have given on this form is correct and complete.
- I understand that if I give false information, you may take action against me and I could be prosecuted.
- I confirm that I will tell you if my or my dependants' circumstances change or there is new information that is relevant to this application.
- I agree that you can pass the information on this form to the prescription pricing authority so they can give me and my family help toward health costs.
- You can use this information to check that my family and I are entitled to help, and to prevent and detect fraud and money laundering. I also understand that such agencies may provide the Home Office with information about me..
- You may undertake a search with Experian for the purposes of verifying my identity. To do so Experian may check the details I supply against information held on any database (public or otherwise) to which they have access. They may also use my details in the future to assist other companies for verification purposes. A record of the search will be retained.

The Home Office will use the personal information you provide to consider your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the Privacy Notice for the Border, Immigration and Citizenship system at:

www.gov.uk/government/publications/personal-information-use-in-borders-immigration-and-citizenship. This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.

I agree to the use of the data provided in this application in accordance with the Home Office's Information Charter: I confirm that I agree to all the above statements

Name:	
Signature:	
Date:	

	If you are applying for section 95 support and you do not have any additional details that you wish to add on page 31, you do not need to complete and print the remaining pages of this form.
Section 19.	APPLICATION for SECTION 4 SUPPORT
	I Consider that I am eligible for support under section 4 because:
	Part 1 - I am destitute, (Note: You should demonstrate, in your answers to questions below, that you are without adequate accommodation or the means of obtaining it now, or within 14 days, or, if you have adequate accommodation, that you cannot meet your other essential living needs now, or within 14 days. If you have been without support from the Home Office or a local authority for some time, you will be expected to explain how you have supported yourself during this period and provide evidence where necessary).
	Part 2 – and I satisfy at least one of the criteria listed below (please tick all that apply) as set out under 3(2) of the Immigration and Asylum (Provision for Accommodation to Failed Asylum-Seekers) Regulations 2005.
	□ I am taking all reasonable steps to leave the UK or place myself in a position in which I am able to leave the UK. This could include complying with attempts to obtain a travel document to facilitate departure.
	☐ I am unable to leave the UK by reason of a physical impediment to travel or for some other medical reason.
	☐ I am unable to leave the UK because in the opinion of the Secretary of State there is currently no viable route of return available.
	☐ I have made an application in Scotland for judicial review of a decision in relation to my asylum claim or, in England and Wales or Northern Ireland, I have applied for such a judicial review and been granted permission or leave to proceed.
	☐ The provision of accommodation is necessary for the purpose of avoiding a breach of a person's Convention rights, within the meaning of the Human Rights Act 1998.

Section 20. About your steps to leave the UK voluntarily	Tell us what steps you have taken, are taking, to leave the UK voluntarily, if any.
Have you tried to obtain documentation to be able to return home?	Yes No
Tell us the steps you are taking to obtain a travel document.	
Have you applied for the Voluntary Return Service (VRS)?	Yes □ No □
What date did you apply?	Day Month Year
Have you been offered a flight that you have failed to take up?	Yes □ No □
Details	
Section 21. About your impediment to travel	
Give a brief explanation as to why you cannot leave the UK	
Have you submitted a section 4 medical declaration form or a maternity declaration (MATB1)? Please submit if you have not done so already.	Yes No
Section 22. No viable route to return	

Please say why you think you have no viable route home.	
Section 23. About your Judicial Review	
Has your case been given permission to proceed or granted leave to proceed to Judicial Review?	Yes □ No □
Section 24. Avoiding a breach of ECHR	
Have you submitted further submissions following the refusal of a protection or human rights claim, or where a protection or human rights has been withdrawn or treated as withdrawn, that you wish to be considered by the Home Office as a fresh human rights or protection claim?	Yes No
State the reason, attaching evidence as appropriate, why you think a failure to provide section 4 support would breach your ECHR rights.	
Section 25. Previous section 4 applications	
Have you previously applied for section 4 support, had an application for section 4 support refused or discontinued or ever been the dependant of another asylum seeker?	Yes No Name of applicant, date of application and Home Office reference number if known etc.

Section 4 Declaration The information you have provided in the section 4 application form will be treated in confidence. However, it may be disclosed to other UK government departments or agencies, local authorities, law enforcement agencies, foreign governments and other bodies for immigration or research purposes to carry out their functions. The Home Office may also obtain information about you from other organisations (including credit reference agencies) to assess whether you are eligible for section 4 support. **Declaration** In submitting this application for support under section 4 of the Immigration and Asylum Act 1999, I understand that I am also accepting the conditions under which this support is provided. Conditions may include specific standards of behaviour, reporting, residence or complying with steps to facilitate departure from the UK. These conditions will be set out in a notice in writing. Additionally: ☐ I understand the criteria for eligibility for support under section 4, and that I must continue to satisfy all relevant criteria to remain eligible for and be provided with support. ☐ I understand that should a decision be taken to provide me with support under section 4. I will be notified of the conditions under which support is provided. I also understand that should I fail to comply with any of these conditions the support provided to me may be discontinued. ☐ I understand that should a decision be taken to provide me with support under section 4, it may be necessary for me to relocate to another area to access this support on a no choice basis. ☐ I understand that any failure on my part to conform to the Home Office's reporting imposed in a notice in writing may result in discontinuation of support. ☐ I understand that failure to disclose all necessary information regarding myself or my dependants may lead to the withdrawal of section 4 support. ☐ I understand that failure to disclose all necessary financial information regarding myself or any dependants may lead

☐ I understand that my dependants, if I have any, may also be provided with support under section 4 subject to the same

to the withdrawal of section 4 support.

provision of suppo	self. If any of the conditions on ort to my dependants vary fron shall be set out separately to the shall set shall set shall set set set out separately to the shall set set shall set	n my own,
application to che support, and to pr laundering. I also	you can use the information in eck that my family and I are en- revent and detect fraud and me understand that such agencie e Office with information about	titled to oney es may
the purposes of v check the details (public or otherwi use my details in	you may undertake a search werifying my identity. To do so It supply against information or se) to which they have access the future to assist other composes. A record of the search will	Experian may n any database s. They may also panies for
<u> </u>	of the data provided in this ap the Home Office's Information	•
consider your applicate other public and private overseas. For more de Border, Immigration a www.gov.uk/governmeborders-immigration-a under the Data Protect access your personal about how we are using the content of the public access.	use the personal information yetion. We may also share your is te sector organisations in the letail please see the Privacy Normal Citizenship system at: ent/publications/personal-informal-citizenship. This also sets attion Act 2018 and explains how information and complain if young it.	Information with JK and otice for the mation-use-in-out your rights ow you can ou have concerns
Signature:		
Name: (print)		
Date:		

Section 27.	Additional Information
Is there any other information you would like us to consider?	

Section 28.	Documents Checklist	
	Use the table below as a checklist of all the supporting are providing with your application. Tell us how many documents listed that you have included. Ensure that documents and evidence is listed. Add extra lines if no documents must be originals.	of each of the all supporting
	Document	Number
		of pages

Section 29.	Next Steps for Your Application
	 Ensure the application is complete and that you have provided answers to all questions relevant to your claim for support. Ensure that you have provided evidence to support the answers in your application form where required.
	See the guidance document to ensure you have included all the necessary supporting documents and evidence which are being enclosed with the application form. Failure to supply documents and or evidence will lead to delays in reaching a decision and may lead to the rejection of your claim.
	Ensure you have read and signed the declaration for section 95 or section 4 support depending on which you are claiming for.
	3. Once you are satisfied that your application is complete, collate your form and documents together and send to: PO Box 471, Dover, CT16 9FN. If no original documents are required then you can e-mail the application to S95NewApplications@migranthelpuk.org if you are applying for section 4 support.
	If you use recorded or special delivery, this will help us to record the receipt of your application. Make sure you keep the recorded delivery or special delivery number.
	Consideration will be given to the information you have provided.
	You will be notified in writing of our decision.
	 If you need to contact us after you have applied please contact: PO Box 471, Dover, CT16 9FN. Telephone: 0808 8010 503
	You must keep us informed of any changes to the information that you have provided.