



Legal Aid  
Agency

## Procurement of Civil Legal Aid Services in England and Wales from 1 September 2024

### Amendment Notice with effect from 21 September 2023

On 13 September 2023 the LAA published an Invitation to Tender Civil Legal Aid Services in England and Wales from 1 September 2024 on its eTendering system.

In accordance with 6.19 of the Selection Questionnaire Invitation to Tender (“SQ ITT”), Applicants are notified that the LAA has amended;

1. the Public Law Category-Specific Information V1 to reflect a change to Section 5. ITT Questions and Assessment Section A; and
2. the link to the Public Law Category-Specific Information in the Award Criteria Invitation to Tender (“Award ITT”); and
3. the link to the Award ITT in the Housing Loss Prevention Advice Service (“HLPAS”) Invitation to Tender (“HLPAS ITT”).

The change to the Public Law Category-Specific Information is as follows:

- a) A.2.i Please confirm the Lot the Applicant wishes to deliver from this Office.

Lot 1 – 50 Matter Starts

Lot 2 – 100 Matter Starts has been removed and amended to 150 Matter Starts

The Public Law Category-Specific Information V2 incorporates all the amendments of this notice in blue. Applicants are required to refer to Version 2, which is available on the Gov.uk website.

The LAA has amended the Public Law Invitation To Tender (ITT) in the eTendering system to reflect the change to Question A.2.i detailed above.

The Public Law ITT must be completed if Applicants wish to tender under the 2024 Standard Civil Contract Procurement Process to deliver contract work in the Public Law Category of Law.

The amendment has been made to allow Applicants to select to deliver either Lot 1, 50 Matter Starts, or Lot 2, 150 Matter Starts in response to Question A.2.i.

## **Republishing of the Public Law ITT in the eTendering system**

The Public Law ITT is known as 'ITT 895' in the eTendering system. The making of the amendment to the Public Law ITT has caused it to have been republished in the eTendering portal.

Applicants will not be affected if they have not submitted a response to the Public Law ITT.

However, those Applicants that have already submitted a response to the Public Law ITT must respond again to Question A.2.i and re-submit their Public Law ITT Response prior to the deadline of 17:00 on 17 October 2023.

## **Consequence of Applicant that has already submitted failing to re-submit Public Law ITT Response by the Tender Deadline**

Any Response to the Public Law ITT which has been made before the publication of this notice will not constitute a Public Law ITT Response for the purposes of this procurement process.

This means that if an Applicant that has already submitted a Response to the Public Law ITT and does not re-submit that response the LAA will not have received a valid Response to the Public Law ITT. Should these circumstances arise, the Applicant will, therefore, be unsuccessful in their tender to deliver contract work in the Public Law Category of Law in this procurement process.

## **Requirements upon Applicants**

Applicants are required to refer to Version 2 of the Award and HLPAS ITTs when preparing their Tenders.