

# Analysis in Government Awards Nomination Form

**1. Nomination form information**

**About the Awards**

We are delighted to be launching the fourth Analysis in Government Awards (AiG Awards), which recognise and celebrate the excellent analytical work being done across government.

We welcome nominations which reflect the range of work completed by analysts across government over the last year (1 October 2022 - 30 September 2023).

There are six separate awards:

* 1. Collaboration
	2. Communication
	3. Impact
	4. Inclusion
	5. Innovative Methods
	6. Professor Sir Ian Diamond Rising Star Award

The AiG Awards recognise excellence from members of the Analysis Function, including colleagues who work within government departments, government agencies and arm’s length bodies.  The contribution of colleagues from outside of the Analysis Function may also be recognised through our Collaboration Award.

Further information on the judging criteria for each of the awards can be found at AnalysisFunction.CivilService.gov.uk.

**Deadline: Nominations close at 23:55 on Friday 27 October**

**Judging**

The Awards will be judged by an expert panel of senior leaders and analysis experts, including Head of the Analysis Function and National Statistician Professor Sir Ian Diamond.

If the award administrators determine that a nomination in one category is more suitable for another category award, they may recategorise the nomination.  In the event of this happening, the person who submitted the entry will be informed.

**Contact us**

If you have any queries about the awards, or to submit a Microsoft Word form, please contact Analysis.Function@ons.gov.uk.

**2. Privacy policy**

The data collected in this form will be used by our judging panel to determine the winning entries for this year’s Analysis in Government Awards and to contact nominees. The nomination form collects the following data:

Names, Professions, Organisation, Contact details (phone numbers and emails), Nomination description

Details of shortlisted and winning entries will be published, including the nomination description and the organisation and team/individual submitting the nomination.  We will not publish any further details without consent.  The data will be stored securely in full and will only be accessible to our judging panel. After two years we will remove contact details for the nominations.  With the exception of the published shortlisted and winning entries, no nominations will be made public or passed to a third party without further consent.  This information will be processed under the lawful basis of legitimate interest, as all the information collected is necessary to contact nominees and judge nominations. For further information, or to request to delete or amend your nomination form, please contact us on Analysis.Function@ons.gov.uk.

If you have a question about how we process your personal data and you can’t find the answer on our website, you can contact our Data Protection Officer at DPO@statistics.gov.uk or 0845 6013034. ​To find out more about your rights under data ​protection legislation, or how to raise a concern with the Information Commissioner, see our website [www.ons.gov.uk/dataprotection](http://www.ons.gov.uk/dataprotection) or the Information Commissioners Office at <https://ico.org.uk>

### **I understand \***

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**3. Contact details**

### **Thank you for taking the time to recognise excellence in government analysis. To start with, please tell us a little about yourself. \***

|  |  |  |
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| Name   |

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| Job title   |

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### **Which profession(s) do you work in? \***

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### **Which Department or Agency do you work in?**

### Please note: only Analysis Function colleagues working in the civil service are eligible to be nominated in the AiG Awards. Colleagues from outside the civil service, for example in local government, academia, or the NHS may be jointly nominated in the Collaboration category if they worked collaboratively with civil service analysts.

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### **How did you find out about the AiG Awards? \***

|  |  |
| --- | --- |
|    | Analysis Function Monthly Newsletter |
|    | Analysis Function website |
|    | Email / Newsletter from my Chief Analyst |
|    | Email / Newsletter from my Profession |
|    | In a meeting (please specify in 'Comments' box) |
|    | LinkedIn |
|    | Other (please specify in 'Comments' box) |
|    | Told by a colleague or my line manager |
|    | Twitter (even though I don't yet follow the AF @gov\_analysis) |
|    | Twitter (I follow the AF @gov\_analysis) |

Comments:

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**4. The nomination**

### **OK. Now it's time to hear about the inspirational individual or outstanding team in question...****Who are you nominating and what piece of work are you nominating them for? \***

|  |  |  |
| --- | --- | --- |
| Name of nominated team or individual   |

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| Title of work they are being nominated for   |

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### **Tell us who is being nominated**For individuals: Simply give us their details.

### For teams: Please tell us about everyone who was part of the nominated team, listing the 'main contact' first. Think of the 'main contact' as being the person who would go on stage to accept an award on behalf of the nominated team at 'real world' awards ceremony.

|  | Name | Email address | Profession | Department |
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| Main contact |

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### **Which category are you nominating for? \***

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|    | Professor Sir Ian Diamond Rising Star Award |
|    | Collaboration |
|    | Communication |
|    | Impact |
|    | Inclusion |
|    | Innovative Methods |

### **Now, time to find out about the work in question and why you think the work deserves to be nominated.****Please provide a brief, non-technical summary of the nomination (max 150 words).****If shortlisted, we will use this summary on our website to describe your nomination. \***

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**5. Nomination description**

**Communication: This award recognises clear and successful presentation and dissemination of analysis using commentary, visualisations, interactives, social media and so on.  This could include communicating with the general public, to specialist audiences, within teams, or across government departments and/or professions.**

**Judging criteria: The judges will consider whether evidence of the following has been demonstrated when judging nominations for this award:**

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| * Use of innovative methods of communicating and disseminating analysis
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| * Ensuring accessibility is at the heart of communicating the results of analysis
 |
| * Presenting analysis clearly and in a way that is meaningful to the audience
 |
| * Demonstrating that the needs of different types of users and potential users were considered when determining how the analysis should be communicated
 |

### **Considering the above information, briefly describe how this nomination achieves excellence in Communication. You may include links to online content as supporting evidence if you feel it supports your nomination.****Please use the Situation, Task, Actions, Results (STAR) format, and a maximum of 1,000 words. \***

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**6. Nomination description**

**Collaboration: The Collaboration Award recognises collaboration between teams, departments, other professions and/or external organisations/researchers to deliver a piece of analysis or analytical project**

**Judging criteria: The judges will consider whether evidence of the following has been demonstrated when considering nominations for this award:**

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| * Collaboration which improved data and methods
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| * Ways of working which enabled effective collaboration
 |
| * Collaboration which enhanced insight and understanding of the findings of analysis
 |
| * Collaboration with stakeholders, such as other analytical professions, other teams in your department, other government departments, organisations outside government, topic and method experts, policy professionals, producers of related analysis, international organisations and researchers
 |

### **Considering the above information, briefly describe how this nomination achieves excellence in Collaboration. You may include links to online content as supporting evidence if you feel it supports your nomination.****Please use the Situation, Task, Actions, Results (STAR) format, and a maximum of 1,000 words. \***

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**7. Nomination description**

**Impact: This award recognises analysis which has had a positive impact, influenced decision-making and/or contributed to public debate.**

**Judging criteria: The judges will consider whether evidence of the following has been demonstrated when judging nominations for this award:**

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| * Evidencing a link between the analysis undertaken and the positive impact.  Is there evidence to show that the analysis influenced a policy decision, avoided risks or improved operational delivery?
 |
| * The nature and significance of the impact from the users’ point of view
 |
| * The nominated team were pro-active in ensuring the analysis has impact
 |
| * New analysis being developed to meet an identified knowledge or information gap
 |

**Measurable, delivered impact will be considered more effective by the judges than anticipated or future 'potential' impact.**

### **Considering the above information, briefly describe how this nomination made a positive Impact. You may include links to online content as supporting evidence if you feel it supports your nomination.****Please use the Situation, Task, Actions, Results (STAR) format, and a maximum of 1,000 words. \***

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**8. Nomination description**

**Inclusion: This award recognises an outstanding contribution in making the Analysis Function a more inclusive Function, reflective of the citizens we serve or an outstanding contribution in producing analysis on diversity or inclusion.**

**Judging criteria: The judges will consider whether evidence of one or more of the following has been demonstrated when judging nominations for this award:**

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| * Developing or delivering outstanding analysis on a diversity or inclusion subject matter
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| * Making improvements in the way we analyse and understand diversity and inclusion data
 |
| * Acting as a role model and championing the development of colleagues from different backgrounds and perspectives
 |
| * Bringing together unique viewpoints from across their team, department and/or the Analysis Function
 |
| * Building an inclusive culture by challenging inequalities, barriers, and bias to reflect a wider range of experience
 |
| * Demonstrating how a real and measurable positive impact has come about due to their interventions or actions
 |

### **Considering the above information, briefly describe how this nomination made the Analysis Function a more Inclusive place to work. You may include links to online content as supporting evidence if you feel it supports your nomination.****Please use the Situation, Task, Actions, Results (STAR) format, and a maximum of 1,000 words. \***

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**9. Nomination description**

**Innovative Methods: This award recognises innovative methods of analysis.**

**Judging criteria: The judges will consider whether evidence of the following has been demonstrated when judging nominations for this award:**

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| * Innovative analytical methods and techniques used
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| * Methods which led to new insight, answered complex questions, or improved efficiency
 |
| * The strengths and limitations of the methods used were considered, and communicated effectively to users
 |
| * Feedback from peer reviewers and experts was invited and acted upon to refine the methods
 |
| * This work may include innovative usage of data sharing, such as through the Integrated Data Service (IDS).
 |

### **Considering the above information, briefly describe how this nomination achieves excellence in Innovative Methods. You may include links to online content as supporting evidence if you feel it supports your nomination.****Please use the Situation, Task, Actions, Results (STAR) format, and a maximum of 1,000 words. \***

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**10. Nomination description**

**The Professor Sir Ian Diamond Rising Star Award: The award recognises the potential of an individual in the earlier stages of their career as a government analyst (the first five years), who has gone above and beyond what would be expected for an analyst of their experience, and/or who has championed the importance of analysis.  Nominees for the Rising Star Award can be in grades up to and including G7 but can be of any profession or age.**

**Judging criteria: The judges will consider whether evidence of the following has been demonstrated when judging nominations for this award:**

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| * Demonstration of the nominee’s potential to excel in their future career
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| * Positive contributions which have exceeded expectations
 |
| * Demonstration of enthusiasm, passion, and drive for analysis
 |
| * Ways of working that inspire the next generation of government analysts
 |
| * Take a holistic view of the nominee – their work, relationships with others, qualities that will help them flourish
 |

### **Considering the above information, briefly describe how this nomination achieves excellence in championing, promoting or growing the Analysis Function. Please also provide any links to online content that support your entry.**

### **Please use the Situation, Task, Actions, Results (STAR) format, and a maximum of 1,000 words. \***

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**11. Submit nomination**

### **Please confirm that you have spelled out all abbreviations and acronyms in full the first time you used them in this nomination!****The AiG Awards is cross-government, and this helps us to understand your nomination better!**

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| --- | --- |
|    | Yes - I can confirm I have spelled out all abbreviations and acronyms in full when first used in this nomination |

**Submit your nomination**

**Congratulations you have now completed your nomination.**

**Please email this form to the team at** **Analysis.Function@ons.gov.uk** **or** [**complete the online nomination form**](https://www.smartsurvey.co.uk/s/REDK6B/) **to submit your nomination.**