

# Instructions for Use

## Supplementary Flight Servicing Register (SFSR) - MOD Form 705(SSR) Supplementary Flight Servicing Certificate (SFSC) - MOD Form 705(SSC)

1. MOD Forms 705(SSR) and 705(SSC) allow simple preventative Maintenance activities to be undertaken in conjunction with flight servicing. These activities can be registered and certified without the need to raise a Maintenance Work Order MOD Form 707B(ADP) or 707B(IS). Entries on the MOD Form 705(SSR) and certification requirements on the MOD Form 705(SSC) are the responsibility of unit management or the appropriate DT.

### Supplementary Flight Servicing Register (SFSR) - MOD Form 705(SSR)

2. **Authority to Specify Content of MOD Form 705(SSR) Entries.** Only the following may specify the requirement for, and wording of, MOD Form 705 (SSR) entries:

- a. The appropriate DT may issue the requirement for a unit to raise a MOD Form 705(SSR) entry via an authorized medium, eg UTI, RTI, MOD which will include the wording of the required entry.
  - b. A person authorizing a Limitations Log - MOD Form 703 entry.
  - c. A person authorizing an Acceptable Deferred Fault Log - MOD Form 704 entry.
  - d. An appropriate Engineering Officer using an Unit/Sqn instruction.
3. **Insertion and Removable of MOD Form 705(SSR).** MOD Forms 705(SSR) are to be inserted into and removed from the MOD Form 700C in a accordance with the instructions for controlled forms in MOD Form 799/1. When removing a MOD Form 705(SSR), the authorized person is to ensure all current entries on the removed form are transcribed to the inserted form.
4. **Completion of MOD Form 705(SSR).** The MOD Form 705(SSR) is to be completed by an appropriately authorized person as follows:
- a. Insert the Aircraft Serial Number and Sheet Number.
  - b. Enter the Authority for the instruction eg UTI, MOD Form 703/704, Unit or Squadron Instruction that requires the Maintenance activity to be carried out.
  - c. **For RN/RAF only** - Annotate the requirement for the activity to be 'Self-Supervised' or not 'Self-Supervised'.
  - d. Enter in the 'Activity or Maintenance Operation' block a description of the

fault or Maintenance requirement, location of what requires inspection and if appropriate, the fault that required the inspection to be carried out eg Nose undercarriage fairing cracked bottom LH corner. If necessary list any serial or part numbers, AP references etc. to aid identification.

- e. In addition enter the inspection requirements detailing any relevant measurements, dimensions, AP references etc. if required eg Crack length 2" - Stop drilled at extremities - Inspect for propagation.
- f. Enter frequency the inspection is required.
- g. **For RN/RAF only** - Enter the trade that is to carry out the activity which is to be one of the following:
  - (1). The word **"Any"** for activities that are suitable to be carried out by an appropriately authorized person of any trade. If the activity is designated as 'self supervised', personnel do not require to hold the ESS authorization to carry out the activity (see MAM-P Chapter 2.5).
  - (2). A specific trade eg **"A Tech M"**, **"A Tech AV"**, **"M"** or **"AV"**. For activities designated as self supervised see MAM-P Chapter 2.5.
- h. Enter the frequency of inspection in the 'Frequency' column as DFS/TFS or AF/BF/TR as appropriate - applies to 705(SSR).

### Supplementary Flight Servicing Certificate (SFSC) - MOD Form 705(SSC)

5. The certificate is to be positioned and used mandatory in conjunction with the MOD Form 705(SSR) - applies to 705(SSC).
6. **Insertion and Removal of MOD Form 705(SSC).** MOD Forms 705(SSC) are to be inserted into and removed from the MOD Form 700C in accordance with the instructions for controlled forms in MOD Form 799/1.
7. **Flight Servicing Co-ordinator.** The Flight Servicing Co-ordinator is to:
- a. Enter the Aircraft Serial Number, relevant MOD Form 705(SSR) sheet number and the number of this sheet.
  - b. Strike through and 1st and 2nd Signature lines not required on a particular flight servicing.

c. Detail the appropriate tradesperson and where necessary, supervisors to undertake the work.

8. **Tradespersons.** Tradespersons are to sign and print their names in the **'1st Signature'** block to certify that the Maintenance activity detailed in the corresponding lines of the MOD Form 705(SSR) has been undertaken.

9. **Supervisors [RN/RAF only].** Where required, supervisors are to sign and print their name in the **'2nd Signature'** block to certify that they have supervised the Maintenance activity detailed on the corresponding line of the MOD Form 705(SSR). Where a task is annotated as self supervision, both 1st and 2nd signature blocks must be completed by the individual, if authorized to do so.