



Homes  
England

Date: 3 July 2023

Our Ref: RFI4360

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

██████████  
By Email Only

Information Governance Team  
Homes England  
Windsor House  
6<sup>th</sup> Floor  
42-50 Victoria Street  
London  
SW1H 0TL  
United Kingdom

Dear ██████████

**RE: Request for Information – RFI4360**

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

*I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.*

*Confidential Waste Destruction Contract*

*The details I require are:*

- 1. Has confidential waste been procured via tender or framework or another means?*
- 2. If a framework, could you confirm the name of the framework please?*
- 3. Actual contract values of each framework/contract (& any sub lots)*
- 4. Start date & duration of contract*
- 5. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?*
- 6. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?*
- 7. Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?*
- 8. Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?*
- 9. Who is the current supplier?*
- 10. If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?*

OFFICIAL



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## Response

We can confirm that we do hold some of the requested information. We will address your questions in turn below.

1. Has confidential waste been procured via tender or framework or another means?

2. If a framework, could you confirm the name of the framework please?

Confidential waste destruction has been procured via framework for 4 out of our 9 offices, the other 5 offices are multi-tenant buildings, and this is provided by building management. The name of the framework is 'Crown Commercial Service and Supplier facilities management marketplace contract REF – RM3830'.

3. Actual contract values of each framework/contract (& any sub lots) –

4. Start date & duration of contract –

5. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension?

6. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?

We hold some of this information. The contract value is £72,455, starting from 1 April 2022 for a duration of 4 Years. There is no extension clause.

7. Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?

8. Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?

We can confirm that we do hold the requested information. However, we are withholding this information from disclosure under Section 40 (2) of the FOIA.

## Section 40 – Personal information

We have redacted/are withholding information on the grounds that it constitutes third party personal data and therefore engages section 40(2) of the FOIA.

To disclose personal data, such as names, contact details, addresses, email addresses and personal opinions could lead to the identification of third parties and would breach one or more of the data protection principles.



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Section 40 is an absolute exemption which means that we do not need to consider the public interest in disclosure. Once it is established that the information is personal data of a third party and release would breach one or more of the data protection principles, then the exemption is engaged.

The full text in the legislation can be found on the following link:

<https://www.legislation.gov.uk/ukpga/2000/36/section/40>

### Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty, we have provided a generic point of contact for the Homes England Facilities team:

[FacilitiesServiceDesk@homesengland.gov.uk](mailto:FacilitiesServiceDesk@homesengland.gov.uk)

#### 9. Who is the current supplier?

10. If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?

Our current supplier is Equans, and the sub-contractor who services Homes England is Shred It.

### Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

Information Governance Team  
Homes England  
Windsor House  
6<sup>th</sup> Floor  
42-50 Victoria Street  
London  
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Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.



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Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

**The Information Governance Team**

For Homes England