



You will need to provide all the information requested in this form to allow DVSA to create a technical record for your vehicle.

Use this form if your vehicle has been issued with either :

- an Individual Vehicle Approval (IVA) certificate or
- a Certificate of Initial Fitness (COIF)

A copy of the IVA certificate and a 'VCA 420' form is only required where the Individual Vehicle Approval was carried out by the Vehicle Certification Agency.

Section 1 - Customer Details

Name

Telephone number (of applicant)

Email address (of applicant)

Section 2 - Vehicle Details

2a. Registration mark

2b. Date of first registration

2c. Full 17 characters of Vehicle Identification Number (VIN) or chassis number

2d. Valid LEC? (see note below) YES ☐ NO ☐

❗ Transport for London or DVLA will not be notified if you don't inform us that you have a valid LEC certificate. This may impact on eligibility for the London Low Emission Zone or excise duty reductions.

We collect, use and store your personal data so that we can process your PSV Vehicle Detail Notification application form, used to create a technical record for your vehicle.

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at www.gov.uk/dvsa/privacy.

Please sign and print your name below. **A typed signature is acceptable if sending your form electronically.**

Signature

Print Name

Date

What you need to do

Please check that your application is **fully completed**. You can then email your form to :

PSVTech@dvsa.gov.uk