

From: [REDACTED]
Sent: 30 June 2023 10:24
To: [REDACTED]
Cc: Enquiries <enquiries@ssro.gov.uk>
Subject: RE: Reference Number RFI 077 - Request for information from under the Freedom of Information Act 2000

Dear [REDACTED]

Thank you for your FOI request, allocated reference RFI 077 and received on 13 June.

We have reviewed our payment records for the last 6 financial years and can confirm that the SSRO has no unpaid (undisputed) invoices within 30 days.

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to: Joanne Watts, c/o Enquiries, enquiries@ssro.gov.uk.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or ico.org.uk.

Thanks,

[REDACTED]

Enquiries
Single Source Regulations Office
G51/G52
100 Parliament Street
London SW1A 2BQ
: 020 3771 4764

From: [REDACTED]
Sent: 20 June 2023 09:24
To: [REDACTED]
Cc: Enquiries <enquiries@ssro.gov.uk>
Subject: RE: Reference Number RFI 077 - Request for information from under the Freedom of Information Act 2000

Dear [REDACTED]

Thank you for your freedom of information request, which we have allocated reference RFI 077. We will respond to you within 20 working days, by 11 July 2023. If you wish to contact us again, please use the allocated reference number.

[REDACTED]

Enquiries
Single Source Regulations Office
G51/G52
100 Parliament Street
London SW1A 2BQ
: 020 3771 4764

From: Info [REDACTED]
Sent: 13 June 2023 10:28
To: Enquiries <enquiries@ssro.gov.uk>
Subject: Request for information from under the Freedom of Information Act 2000

Dear Sir/Madam,

Request for information from under the Freedom of Information Act 2000

I am writing to you under the Freedom of Information Act 2000 to request information from Single Source Regulations Office.

Information requested:

Please may you provide me, in Microsoft Excel or an equivalent electronic format, with a list of invoices that were not paid within 30 days for the last 6 financial years which would feed into the Regulation 113 Notice you are required to publish each year as part of your obligations under The Public Contracts Regulations 2015, with the following information for each invoice (where available):

- The name of the Supplier
- Supplier email address
- Supplier company registration number
- Supplier postal address
- Supplier telephone number
- Supplier website
- The date of the invoice
- The invoice reference
- The gross value of the Invoice
- The date the invoice should have been paid by
- The actual payment date of the invoice
- The total amount of interest liability due to late payment of the invoice
- The total amount of interest paid to the supplier due to late payment of the invoice.

For the avoidance of doubt we request the data behind payment performance summaries for Regulation 113 Notices, not the summaries themselves.

We expect that this information to be readily available and easily accessible in the electronic format requested given the necessity of source data which must have been required to prepare and produce the Regulation 113 Notice.

If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, or for another reason, please provide advice and assistance, under the Section 16 obligations of the Act, as to how I can refine my request.

If you have any queries, please don't hesitate to contact me via email or phone and I will be very happy to clarify what I am asking for and discuss the request, my details are outlined below:

Name: [REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

Thank you for your time and I look forward to your response.

Yours faithfully

[REDACTED]

On behalf of [REDACTED]