Title:	Planning Forum for HS2 Phase 2b	
Date & Time	Wednesday 11 th January 2023 10:00 – 13:00	
	Microsoft Teams (Virtual meeting)	
Attendees		
	Manchester City Council (MCC)	
	Cheshire East Council (CEC)	
	Cumbria County Council (CuCC)	
	Cheshire West and Chester Council (CWCC) Manchester City Council (MCC)	
	ivialicitester city council (ivice)	
	Scottish Government Planning & Architecture	
	Scottish Government Planning & Architecture	
	Department for Transport (DfT)	

Apologies:	Carlisle City Council (CCC)
	Trafford Council (TC)
	Lancashire County Council (LCC)

Item		Action
		Owner
	Welcome and Introductions	
	Chair opened the meeting and welcomed those who were attending the Forum for the first time.	

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1	Review of actions log	
	1.1 HS2 Ltd updated members on the progress of the outstanding actions log (see slide deck for further information).	
2	Review of Minutes from Previous meeting	
	2.1 The November 2022 meeting minutes were agreed and will be published on GOV.UK.	
	Action: HS2 Ltd to upload the November 2022 minutes to GOV.UK.	HS2 Ltd
3	Bill deposit	
	3.1 HS2 Ltd advised that the Select Committee membership was announced on the 14 th December 2022 (see slide deck for MP membership). It was explained that in terms of programme and order of petition hearings, there had not yet been an announcement on how and when the Committee will want to proceed.	
	3.2 HS2 Ltd also explained that based on the experience of the previous phases, the Committee may wish to start by undertaking site visits to certain locations and/or opt for 'teach in' sessions (where HS2 Ltd explain the provisions and mechanisms to the Bill and associated documents to MPs).	
	3.3 The Chair asked if the Committee did decide to undertake site visits, would they be accompanied i.e., representations from members, HS2 Ltd and DfT.	
	3.4 HS2 Ltd explained that different Committees have done it in different ways, but ultimately it would be for the Committee to decide whether they wanted to undertake site visits and, if so, how they want to undertake them.	
	3.5 CWC asked if local authorities should expect to receive around four weeks' notice of notification of the date of their hearing.	
	3.6 HS2 Ltd explained that this would be a decision for the Committee. HS2 Ltd advised that traditionally HS2 Ltd would issue a Promoter Response Document (PRD) and they are usually sent to the petitioner 4 weeks before the hearing date if past experience is followed.	

- 3.7 MCC asked when the 'teach in' sessions would take place.
- 3.8 HS2 Ltd explained that with previous phases the select committee's proceedings start with an opening statement by the promoter and a series of presentations on different aspects of the bill. Then, if the promoters challenge the right of a petitioner to be heard by the committee, the select committee itself decides whether to hear the petition. Finally, this is then followed by 'teach in' sessions, if the Committee decide that they want them.

4 Minerals and Waste Issue

- 4.1 HS2 Ltd noted that on 15th December, MCC submitted a number of specific mineral and waste planning queries to HS2 Ltd, via the Chair, for comment. Having reviewed the comments, HS2 Ltd suggested that a separate meeting should be held with the relevant parties outside of the Planning Forum, given the specialist nature of the topic (see slide pack for further details).
- 4.2 MCC reiterated their concern regarding waste and minerals, as noted in their petition. It was requested that more detail should be provided early in the process, given that local authorities also have a statutory duty around some of these key issues.
- 4.3 HS2 Ltd explained that the phase is currently at a high level of design, and on previous phases the assumptions made in the ES on excess materials had changed by the time of construction because of the progress in project design. It was noted that on previous phases a greater amount of excess material was re-used than originally identified with the ES worst case scenario.
- 4.4 CWC welcomed the initiative to have a bespoke meeting with the relevant technical experts and Northwest regional waste bodies. This position was supported by CEC and CuCC.
- 4.5 MCC took an action to collate a list of LPA and other regional specialist colleagues.
- 4.6 HS2 Ltd agreed to then contact the relevant parties and set up a technical meeting on the waste and mineral planning matters.

Action: MCC to collate and share a list of LPA and other regional specialist colleagues with HS2 Ltd

HS2 Ltd

	Action: HS2 Ltd to organise a meeting date with relevant parties to	HS2 Ltd
	discuss waste & materials issues raised by MCC	
5	Key Design Elements (KDEs) – next steps	
	 5.1. HS2 Ltd provided an overview of the discussions on KDEs and listed all the additional suggestions for KDE's proposed by the authorities. Following an internal review and agreement with DfT one additional KDE is to be added to the list, namely Wilmslow Road Vent Shaft. 5.2. HS2 Ltd explained the rationale behind the decisions (see slide deck for further information about HS2's assessment of those proposals). 	
	5.3. Thus the revised 2b KDEs would be as follows: - Crewe Tunnel North Porous Portal - Crewe Rolling Stock Depot - River Dane Viaduct - Trent and Mersey Canal Viaduct - Gad Brook Viaduct - Smoker Brook Viaduct - Manchester Tunnel South Porous Portal - Palatine Road Vent Shaft - Birchfield Road Vent Shaft - Piccadilly Approach Viaduct & Piccadilly Station Viaduct - Wilmslow Road Vent Shaft	
	5.4. MCC acknowledged HS2 Ltd position and stated that they would consider the revised KDE list and respond in due course.	
6	Statutory Undertakers and reinstatement of PDRs	
	6.1 HS2 Ltd provided how existing permitted development rights for statutory undertakers are impacted by the provisions of the Bill (see slide pack for further information).	
	6.2 HS2 Ltd explained that in some cases statutory undertakers will be required to undertake non-contestable works. The Protective Provisions that sit alongside the Bill afford utility companies protections. This reflects the reality that there will be some cases where HS2 Ltd will not	

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	be undertaking the works (as they will be done by utility companies) and therefore HS2 Ltd will not be able to negotiate on these types of work.	
7	Environmental Memorandum - update	
	7.1 HS2 Ltd thanked members for their combined comments on the Environmental Memorandum (EM) and advised that they would be able to respond to them at a future Planning Forum.	
	7.2 The Chair thanked MCC for collating the comments on the Environmental Memorandum which were sent to HS2 Ltd	
	7.3 MCC welcomed continued open dialogue between HS2 Ltd and members on the EM comments, especially if any clarification is required on the meaning of some of the comments made.	
8	Community Engagement	
	8.1 HS2 Ltd explained that their Community Engagement activity is currently focused on two areas. The first area is supporting the Hybrid Bill team through the Select Committee process. The second area is providing support around land access agreements associated with ground investigations and ecological surveys.	
9	Sub group update	
	9.1 Following an earlier request from the Forum, HS2 Ltd provided an overview of the themes covered at each sub group meeting since September 2022 (see slide pack for further details)	
	9.2 HS2 Ltd also presented a programme of upcoming sub group meetings for 2023.	
10	Planning authority feedback and matters Feedback from pre-meets with	
	10.1 The Chair confirmed that a pre meeting had taken place with local authorities in December. He noted that the focus of discussion had been the draft Environmental Memorandum and the preparation of an agreed set of comments by the authorities (see point 7 above).	

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	10.2 The next pre-meet will take place on 8 th February 2023 at 2pm.	
11	Overview of content for future meetings Planning authority feedback and matters	
	11.1 HS2 Ltd outlined some of the items that will be covered at upcoming forum meetings, including key documents associated with the Environmental Minimum Requirements and the Planning regime.	
	11.1 The Chair noted that some of the documents to be presented at the Forum are directly related to the petitioning process and hoped that items could be addressed in parallel to that process.	
12	Arrangements for the next meeting on 8 March	
	12.1 It was advised that the next meeting will be online only, but it was hoped that the Forum would be conducted in a hybrid format twice a year from 2023, which would provide further opportunities for Forum members to meet in person.	
13	AOB	
	END	12:05