



Ministry
of Defence

Defence Business Services

Secretariat
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Ref: FOI 2023/05661

June 2023

Dear [REDACTED]

Thank you for your email of 4 May 2023 to the Ministry of Defence (MOD) requesting the following information:

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). A search for the information has now been completed within the MOD and I can confirm that some information is held in scope of your request.

"Following a subject access request I was advised that if the information is not "personal" but falls under the auspices of FOI (I.E. copies of PRG's policy etc), then the details could be obtained via an FOI enquiry which would need to be submitted in writing to peopleservices@mod.gov.uk

I would be grateful if you would accept the following as the written request and treat as a FOI enquiry:

FOI Enquiry for information on Civil Service Recruitment exercise

*Dhekelia Welfare Community Support Officer
Ministry of Defence
Dhekelia Station Cyprus
Salary: £27, 080 to £29, 570
Grade: Executive Officer
Approach: Internal
Closes: 11:55pm on Monday 13 Feb 2023*

Subsequently

Approach: Across Government

Closes: 11:55 pm on Wednesday 12th Apr 2023 – extended to 03rd May 2023

Reference:258790

- 1. How many applicants applied at the level transfer and downgrading stage of recruitment?*
- 2. How many applicants applied at the internal open to promotion stage?*
- 3. Was the internal open to promotion stage, only open to existing MOD Civil servants?*
- 4. How many applicants applied at the across government stage?*
- 5. Why was the closing date for this stage extended to 03 May 23?*

6. *How many staff progressed from the sift to interview at each of the above stages?"*

Questions 1, 2 and 4: A total of 98 applications were received across the two stages of the Campaign. The first stage was open to MOD applicants on level transfer and promotion, as downgrading is not permissible for overseas posts. Of these 20 were progressed to the sift at the Across Government stage and two were selected for interview. It is not possible to separate out the applications.

Question 3: Vacancy 258790 was internally advertised on the Civil Service Jobs website and open to MOD candidates applying on both promotion and level transfer at this stage, Following the sift where no suitable candidates were identified, the vacancy was subsequently advertised Across Government. All candidates who had applied were notified of the new advert number, should they wish to reapply for the position at this stage.

However, shortly after the advert went live on Civil Service Jobs, an error was discovered in it which required it to be withdrawn and re-advertised. All applicants were notified of the error and the reference number of the new vacancy number – 282312.

Question 5: Due to the need to raise a new advert the date for applications was extended from 12 April 2023 to 3 May 2023.

Question 6: Applications are currently awaiting sifting, so zero applications have processed to interview to date.

If you wish to complain about this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely



DBS (Secretariat)