**Declaration of work completed**

**Please note before you start your application:**

Complete this form to confirm that the structural alterations made have been completed.

**Please provide your Help to Buy: Equity Loan details so we can locate your account:**

**Fields marked with a \* are mandatory**

|  |  |
| --- | --- |
| \*Your equity loan account number |  |
| \*Homeowner name(s) |  |
| \*Property address that the equity loan is on |  |
| Your correspondence address  (if different from the property address) |  |
| \*Telephone number |  |
| Your email address (if you have one) |  |

1. **Declaration**

I/We confirm that:

1. the alterations to property address shown above completed on ……………... (insert date)

and

1. I/we have obtained all necessary planning consents, building regulations approvals and all other consents required by any third parties in respect of the property.

**Please note that joint homeowners (if applicable) must both sign**

|  |  |
| --- | --- |
| Signed: | Signed: |
| Name: | Name: |
| Date: | Date: |

**Next steps**

**Please email or post this form to our Customer Service team using the details below:**

**Contact details and further help:**

**Website:** https://www.gov.uk/manage-equity-loan

**Email Customer Service team**: [customerservices@myhelptobuyloan.co.uk](mailto:customerservices@myhelptobuyloan.co.uk)

**Phone Customer Service team**: 0300 123 4123

**Post:** Help to Buy customer services,PO Box 5262, LANCING, BN99 9HE

Our phone lines are open 8am to 8pm from Monday to Friday and 9am to 1pm on Saturday (excluding UK public holidays)