**KB MASTERS APPOINTMENT FORM**

**If this form is not fully completed it will not be shown to the Master and no hearing will be listed.**

The Master will expect any relevant papers to be provided for the hearing in an agreed hearing bundle. The fact of filing the application on CE file is not sufficient,

**CLAIM NUMBER: ASSIGNED MASTER (if any):**

**PARTIES:**

|  |  |
| --- | --- |
| **Applicant:** | **Respondent:** |
| **NATURE OF APPLICATION:**  □ the Applicant certifies that this is a legitimate **without notice** application for which no notice to the Respondent is required. |  |
| **Applicant’s Solicitors:**  **Email:**  **Phone:**  **Contact name:** | **Respondent’s Solicitors:**  **Email:**  **Phone:**  **Contact name:** |
| **Applicant’s Time Estimate**  (i) Reading time: ………….  (ii) Hearing time: .….……..  (iii) Judgment time  (including costs): …..….…  **TOTAL TIME:**  Volume of Applicant’s documents anticipated at hearing: | **Respondent’s Time Estimate**  (i) Reading time: ………….  (ii) Hearing time: .….……..  (iii) Judgment time  (including costs): …………  **TOTAL TIME:**  Volume of Respondent’s documents anticipated at hearing: |
| **SHARED DATES of AVAILABILITY (printouts of diaries, etc, are not accepted):**  (If the application is a valid without notice application, Applicants’ dates only)  **If SHARED dates or Respondent’s time estimate are unavailable please provide details of attempts to obtain agreed dates/time estimates.** | |
| **Date of submission of this form:** |  |

**If the time estimate for the hearing is inadequate and the hearing is adjourned as a consequence, the court may make a costs order in respect of any costs thrown away by the adjournment.**