**To ensure use of the latest version of this form, please download from the MAA website.**

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| **Application for Changes to:****Design Approved Organization Scheme (DAOS) Approval** |
| 1. **Design Organization**
 |
| **Organization** [**DAOS Reference**](#field1_1) **No.** | UK.MAA.DAOS.  |
| **Organization** [**Name**](#field1_2)*[and trading name if applicable]* |   |
| **Address***[registered business & postal address, if different]* |   |
| **Contact Person** |   |
| **Telephone** |   |
| **E-mail** |   |
| **Location(s)** |   |
| **MOD Sponsor[[1]](#footnote-2) Name***[For changes at field 2.4, 2.5 or 2.6 only]* |   |
| **MOD Sponsor Contact Address***[For changes at field 2.4, 2.5 or 2.6 only]* |   |
| **Telephone** |   |
| **E-mail** |   |

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| 1. **Details of Revision(s) to DAOS Approval**
 |
| * 1. **Identification of changes to key Signatories.**

Please clearly identify **each** signatory that requires removal, addition and / or update within the Approved Schedule. Please include full name, post title and which type of signatory addition or change is required for each requested change. Please include a Form 4 submission for any new proposed signatories.  |   |
| * 1. **Identification of changes to the Organization or Facilities.**
 |   |
| * 1. **Identification of changes to the Design Organization Exposition.**

Please provide a copy of the updated Design Organization Exposition for assessment or reference the current Design Organization Exposition.Where possible, please provide a copy highlighting the changes within the exposition. |   |
| * 1. **Identification of significant changes to the Design Management System.**

*[Requires MOD sponsor Endorsement]* |   |
| * 1. **Identification of changes to the Scope of Approval.**

Please provide copies of any associated documentation for assessment.*[Requires MOD sponsor Endorsement]* |   |
| **2.6 Identification of Privilege requested.**Please specify which privileges are being requested in accordance with RA 5850 and provide copies of any related processes and procedures for assessment.*[Requires MOD sponsor Endorsement]* |   |
| 1. **Additional information**
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|   |
| 1. **Applicant’s Declaration**

I confirm, to the best of my knowledge, that the information on this form is correct. |
| **Date**  | **Name**  | **Signature**  |
| 1. **MOD Sponsor’s[[2]](#footnote-3) Declaration***[Required for changes at field 2.4, 2.5 or 2.6]*I confirm sponsorship of the changes detailed at fields 2.4, 2.5 and / or 2.6 above.
 |
| **Date**  | **Name**  | **Signature**  |
| This signed application should be sent by e-mail or regular mail to:**Military Aviation Authority**Assurance Co-ordination CellJuniper 1, Wing 4, #5104MOD Abbey Wood (North), Bristol, BS34 8QW Email: DSA-MAA-OA-ACC@mod.gov.uk |

1. The MOD Sponsor may be a Delivery Team. [↑](#footnote-ref-2)
2. “Sponsor” here is NOT as described in RA 1019 – Sponsor of Military Registered Civilian-Owned and Civilian Operated Air Systems – Air Safety Responsibilities. [↑](#footnote-ref-3)