

Name of Establishment

Charge No.

Date of Charge

Prisoner's No.

Prisoner's Full Name

☐ Copy for prison record☐ Prisoner copy

Is the punishment a caution?

☐
☐

Yes

No

Suspended Until
(max 6 months)

If punishment is consecutive list other charges

Additional Days

PR/YOI

(42/42)

Days

Perspective additional days

(42/42)

Days

Punishment Ends

Stoppage of Earnings

(84/42)

Days

Percentage

%

If punishment is concurrent list other charges

Exclusion from associated work

(21/100)

Days

Cellular Confinement

(21/10)

Days

Forfeiture of PrivilegesCanteen/facilities to purchase/use
of private cash/TV

(42/21)

Days

Are there any existing suspended
punishments?☐
☐

Yes

No

Association

(42/21)

Days

If Yes, give charge number

Other Privileges Withdrawn - Please specify (42/21)

Days

Action Taken

 (42/21)

Days

Removal from wing/unit

(28/21)

Days

Removal from activity

(00/21)

Days

Extra work

(00/21)

Days

Non Punitive Award for recovery
of monies for damage to prison
property

Total To Pay

£

Time Limit
for Recovery

Adjudicators reasons for deciding punishment, where it is outside published guidelines

Signature of Adjudicator

Date

D

D

M

M

Y

Y

Y

Y

Name (BLOCK CAPITALS)

Signature of Officer

Date

D

D

M

M

Y

Y

Y

Y

No. of DIS4's attached

How to ask for a review of your adjudication

If your Adjudicator was a District Judge

You cannot ask for a review of the decision. If you or your solicitor on your behalf, wish to apply for a review of punishment and/or any non-punitive compensation requirement, form IA4 must be completed and sent to the Governor within 14 days of the end of your adjudication.

If your Adjudicator was a Governor or Director

If you are not satisfied with the outcome of your adjudication you may:

1. Ask for a review of the findings, including any compensation requirement that may have been imposed, and/or punishment by completing a DIS8 - Request for review form;
2. Contact your solicitor for advice;
3. You should note that if your case is taken up by your solicitor, MP or any special interest group, it will still go through the same review procedure although you do not need to complete a DIS8 Request for review form;
4. You may write to the Prisons and Probation Ombudsman when the Review procedure has been completed.

You must ask for your review **within 6 weeks** of the end of your adjudication.

Restoration of Remission

If you have received a punishment of additional days you may, subject to conditions, apply to have some of them given back six months (the period is four months if you are a Young Offender) after you were last found guilty in any kind of adjudication (whatever the punishment was) or the last time you applied for remission.