	Consolidated European Reporting System
Maritime & Coastguard Agency	Advice Note
	Distribution: Ports, Shipping Agents and Masters

Reminder of the applicability of CERS Reporting Requirements

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This Advice Note serves as a reminder of the vessel reporting requirements detailed in Merchant Shipping Notice (MSN) 1899, which ensures compliance with UK Vessel Traffic Monitoring regulations as well as relevant security and waste legislation.

Information should be entered into the Consolidated European Reporting System (CERS) and details on this process and the CERS Workbook can be obtained from the MCA's Maritime Surveillance Team.

Required information includes:

Notification of arrival

The owner, agent or master of a ship is required to notify the port authority of the following details via a CERS Workbook, at least 24 hours before the vessel's arrival:
- ship identification (name, IMO number, call sign, MMSI number);
- estimated & actual time of arrival (ETA/ATA);
- estimated & actual time of departure (ETD/ATD);
- total number of persons onboard.

The port authority must then submit this information to the MCA, via CERS. ATA/ATD is a Port State Control requirement and must be submitted by all vessels, regardless of size.

Notification of waste information

Reporting requirements for ship-generated waste are described in Marine Guidance Note (MGN) 563 and the information should be entered on the *Waste* tab of a CERS Workbook by the vessel and then passed to the port authority, who in turn submit it to CERS. This is a requirement for all vessels, regardless of size.

Notification of security information

Security information, as detailed in Regulation (EC) 725/2004, should be entered on the *security* tab of a CERS Workbook by the vessel and then passed to the Port Facility Security Officer (PFSO) and the port authority, who in turn submit it to CERS.

This requirement applies to all vessels of 500GT or more on international voyages only.

Notification by ships carrying dangerous or polluting goods ("Hazmat")

All vessels, regardless of size, carrying dangerous or polluting goods must report this information in accordance with Regulation 10 of the Vessel Traffic Monitoring regulations.

For vessels with small amounts of dangerous and polluting goods, this can be reported via the CERS Workbook. For those vessels with large amounts, this can be reported directly to CERS via EDIFACT messaging, to save entering the data onto the Workbook. Contact the Maritime Surveillance Team for further details.

Port authorities are strongly encouraged to provide the required information and are reminded that failure to report may result in possible convictions and fines in accordance with the regulations.

Thank you for your continued cooperation and please do not hesitate to contact the Maritime Surveillance Team for any further information.

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                                      UK Technical Services: Navigation