



Patents Form 34

Patents Act 1977 (Rule 30A)

Grant fee for patent application
(See the notes on the back of this form)

1. Your reference <i>(optional)</i> :			
2. Patent application number:			
3. Full name, address and postcode of the applicant or of each applicant:			
Patents ADP number <i>(if you know it)</i>			
4. Increase in the number of excess claims since you requested a search under s.17(1): <i>(Leave blank if your request for a search was filed before 6 April 2018)</i> <i>(see also note (c))</i>			
5. Increase in the number of excess pages since you requested substantive examination: <i>(If your request for a substantive examination was filed before 6 April 2018, you do not need to complete this form)</i> <i>(see also note (d))</i>			
6. Signature This can be typed or handwritten		Date	
7. Name, email address, telephone and/or mobile number, if any, of a contact point for the applicant:			

Notes

- a) *If you need help to fill in this form or you have any questions, please contact the Office on 0300 300 2000.*
- b) *Write your answers in capital letters using black ink or you may type them.*
- c) *Excess claims are those numbered 26 and above. You should complete part 4 of this form if (i) the Office has notified you that your application complies with the Patents Act and Rules, and (ii) your application has more than 25 claims, and (iii) it has more claims than it had when you requested (and paid the fee for) search under section 17(1)*. A grant fee is due in this situation, based on the increase in the number of excess claims.*
- d) *Excess pages are pages of description numbered 36 and above. You should complete part 5 of this form if (i) the Office has notified you that your application complies with the Patents Act and Rules, and (ii) your application has more than 35 pages of description, and (iii) it has more pages of description than it had when you requested (and paid the fee for) substantive examination**. A grant fee is due in this situation, based on the increase in the number of excess pages.*
- e) *Once you have filled in the form remember to sign and date it.*
- f) *For details of the fee and ways to pay, please contact the Office.*
- g) **If your request for a search under section 17(1) was filed before 6 April 2018 please do not complete part 4 of this form. No excess claims fee is required in this situation.*

****If your request for a substantive examination was filed before 6 April 2018 please do not complete this form. No grant fee is required in this situation.**

Fees and payment

We will only process the form with this section completed (one form per payment)

To check the correct fee for this form, search on [GOV.UK for 'patent forms and fees'](https://www.gov.uk/search?q=patent+forms+and+fees)

Total Fee Paying (£)

Your own reference (Optional)

Your contact details should we have a query

Name

Email

Phone

How would you like to pay?

Tick one

Using a debit or credit card – you will need the internet to pay by card

- 1 Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2 Enter your name, email address and total amount to pay from above
- 3 As proof of payment, write below the 10-character reference code displayed from the online payment screen.
DO NOT write your debit/credit card number

Deduct from IPO deposit account

IPO deposit account number

Cheque – make payable to 'Intellectual Property Office'

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Before you send us your form

Make sure you have:

- Answered all applicable questions.
- Provided a signature and date. This can be typed or handwritten.
- Made payment by card, cheque, bank transfer or IPO deposit account.
- Completed the payment sheet above.

**Email your completed PDF form to:
forms@ipo.gov.uk**

**If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.**

Please note: It takes longer to process paper forms sent by post.

Data Privacy: <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notices/privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>