



Offshore Petroleum Regulator
for Environment & Decommissioning

**Offshore Petroleum Regulator for
Environment & Decommissioning**

United Kingdom Emissions Trading Scheme

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ETSWAP to METS Migration Update

Data to be Migrated Over from ETSWAP to METS

The last approved version of your UK ETS Permit will be the only version that will be migrated from ETSWAP to the new Manage your UK Emissions Trading Scheme Reporting Service (METS) at the point when ETSWAP closes. As part of the migration, any supporting documents, for example Uncertainty Assessments, Sampling Plans and Monitoring Methodology Plans will also be migrated. These documents can be found below the current version of your permit on the Annual Emissions Monitoring Permit page in ETSWAP. Alongside your permit, the total annual emissions figures reported will also be migrated, however, this will not include the PDF Annual Emissions Report (AER) associated with it.

Previous versions of your permit, supporting documents, and any applications or notifications that have been closed out in ETSWAP will not be migrated over.

Records to be Retrieved and Downloaded from ETSWAP

Your access to ETSWAP will cease from **14 July 2023**. Therefore, between now and 14 July 2023, you must ensure that you retrieve and download all records that you need from ETSWAP. This is to ensure that you comply with your obligations under Article 67 of The Monitoring and Reporting Regulation (MRR) and, if you receive a free allocation of allowances, Articles 7(3) and 9(6) of the Free Allocation Regulation (FAR).

Annex IX of the MRR and Annex IV of the FAR, provides a list of the minimum amount of data and information that you must ensure that you have before the 14 July 2023. To note that it is only possible to download one record at a time and unfortunately it is not possible to batch, or group download records.

You must ensure that you have records of all relevant data and information for at least 10 years so that, if necessary, historical data can be re-verified. That means you must retain a robust audit trail for the verification of annual emissions reports (AER) and allocation related data. In practice, '10 years' is from the date you submitted your report and the data you used to prepare your report even though it may be more than 10 years old.



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It is essential that you retrieve ALL records relating to the monitoring and reporting of data in 2023. This may include correspondence with your regulator, such as notifications to and responses from your regulator, that demonstrate compliance with your permit conditions.

Annual Emissions Reports/Surrender Reports

AERs: If you have AER tasks outstanding (for example due to a historical reporting error that requires re-verification) these must be completed, verified, and submitted to us by 30 June 2023. Failure to do so will result in this work being lost. The historical content of AERs is not being migrated into METS, so in future any re-verification of such reports, including those that would be lost, would need to be done outside of the system which will result in more administration.

Surrender Reports: If you have Surrender Report tasks outstanding (for monitoring of emissions in 2023) these too must be completed, verified and submitted to us as soon as possible. Where the Surrender Report is not done in ETSWAP before the migration, a new task in METS will be created to allow you to complete the report within the new system.

Improvement reports: If you are required to submit an annual improvement report or a verifiers improvement report this must still be submitted within ETSWAP by the normal deadline of 30 June 2023. OPRED will process these as normal and further communications will follow on this will be managed on how operators are required to respond on closure of the improvements.

Key Dates for Migration from ETSWAP to METS

Date	Actions
From today until 15 May 2023	Submit applications (new permit, variation, transfer, surrender or new entrant reserve) after the 15 May these will no longer <i>be accepted</i> as these will not be processed in time for migration.
From today until Friday 30 June 2023	<ul style="list-style-type: none">- Submit notifications in ETSWAP as usual.- During this time, if you need to apply for a permit variation because of a significant modification to your Monitoring Plan and / or Monitoring Methodology Plan (MMP), you should inform us through a notification via ETSWAP. Please provide a summary of the changes to be made to the monitoring plan / MMP. We will acknowledge your notification and respond, asking you to make the changes via the variation workflow in METS when available.
From 14 July 2023	<ul style="list-style-type: none">- You will no longer have access to ETSWAP.



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From 14 July 2023 to 28th July 2023	<ul style="list-style-type: none">- You will be on-boarded into METS. You will receive further communications with more information about this in due course.- You will not be able to carry out any compliance actions in METS at this time, and permit data will not be available.- During this time submit all notification related information via email to your respective environmental manager and copy to bst@beis.gov.uk.- If you need to apply for a permit variation because of any significant modifications to your Monitoring Plan and / MMP, you should notify OPRED by email to bst@beis.gov.uk. Please state that you are applying for a variation and provide a summary of the changes to be made to the Monitoring Plan / MMP. We will acknowledge your email and respond, asking you to make the changes via the variation workflow in METS when available.- You may still receive some correspondence from OPRED using ETSWAP via email in early July 2023.- If you have any other applications that are urgent during this time, such as needing to apply for a new permit, or a permit transfer, notify us via email as soon as possible
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Please note where you have installations onshore your respective regulator will set dates which may differ from that of above.