



Patents Form 52

Patents Act 1977 (Rules 108(2) and 108(3))

Request to extend a prescribed time limit

(See the notes on the back of this form)

1. Your reference.			
2. Patent application or patent number.			
3. Full name of the applicant or of each patent applicant or proprietor.			
Patents ADP number <i>(if you know it)</i>			
4. Is the request being made under.			
(i) rule 108(2) (for an extension of two months)	<input type="checkbox"/>		
Or			
(ii) rule 108(3) (for further extension or an extension of more than two months)?	<input type="checkbox"/>		
5. Which form, fee, document or information are you filing late, or which time period do you wish to extend?			
6. Signature This can be typed or handwritten		Date	
7. Your name and full address.			
8. Name, email address, telephone and/or mobile number, if any, of a contact point for the applicant.			

Notes

a) *This Form is used either:*

- i) *to request a two month extension (where no such request has been made previously) to a time period prescribed by the rules listed in part 2 of Schedule 4 of the Patents Rules, or;*
- ii) *to request the comptroller to otherwise extend (or further extend) a time period prescribed by the rules listed in part 2 of Schedule 4 of the Patents Rules.*

Where the request is made under (ii) above you must send evidence supporting the grounds for the request either with this form or as soon as possible afterwards (unless the Office otherwise directs).

- b) *If the time period you wish to extend appears in part 3 of Schedule 4 of the Patents Rules you may request an extension of two months to these periods under the provisions of (i) above (rule 108(2)). Further extensions for these time periods are available under rule 108(3) however you should contact the Office for advice on when these extensions are available.*
- c) *Information on the rules listed in Schedule 4 of the Patents Rules and copies of the schedule itself can be obtained from the Office.*
- d) *If you need help to fill in this form or you have any questions, please contact the Office on 0300 300 2000.*
- e) *Write your answers in capital letters using black ink or you may type them.*
- f) *Once you have filled in this form remember to sign and date it.*
- g) *For details of the fee and ways to pay, please contact the Office.*

Fees and payment

We will only process the form with this section completed (one form per payment)

To check the correct fee for this form, search on [GOV.UK for 'patent forms and fees'](#)

Total Fee Paying (£)

Your own reference (Optional)

Your contact details should we have a query

Name

Email

Phone

How would you like to pay?

Tick one

☐

Using a debit or credit card – you will need the internet to pay by card

- 1** Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2** Enter your name, email address and total amount to pay from above
- 3** As proof of payment, write below the 10-character reference code displayed from the online payment screen.
DO NOT write your debit/credit card number

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Deduct from IPO deposit account

IPO deposit account number

☐

Cheque – make payable to 'Intellectual Property Office'

☐

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Before you send us your form

Make sure you have:

- ☐ Answered all applicable questions.
- ☐ Provided a signature and date. This can be typed or handwritten.
- ☐ Made payment by card, cheque, bank transfer or IPO deposit account.
- ☐ Completed the payment sheet above.

**Email your completed PDF form to:
forms@ipo.gov.uk**

**If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.**

Please note: It takes longer to process paper forms sent by post.

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