



Form TM12
Request to divide an application

Fee £100

Use this form to divide the application. Where there are objections to some of the classes in a multi-class application, these can be transferred to the divisional case and dealt with later. This allows the acceptable classes to go forward for publication.

Note: You cannot use this form to divide a series of marks.

1. Trade mark number	
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2. Full name of owner	
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3. Full name Person making this request	
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Address

The address must be in the United Kingdom, Gibraltar, or the Channel Islands.

	Postcode

4. Interest in the trade mark Tick one of the options	<input type="checkbox"/>	Recorded owner
	<input type="checkbox"/>	Recorded representative for the owner
	<input type="checkbox"/>	Other <i>(Please specify)</i>

5. Tell us below the class number and the list of goods or services to be transferred to the divisional case.
Use a continuation sheet if necessary

Class number	List of goods and services

Class Number	List of goods and services

Number of continuation sheets attached

<p>6. Signature This can be typed or handwritten.</p>	
<p>Name <i>(BLOCK CAPITALS)</i></p>	
<p>Date</p>	

<p>7. Your reference Complete if you would like us to quote this in communications with you, otherwise leave blank</p>	
<p>Contact details Name, daytime telephone number of the person to contact in case of query</p>	

Fees and payment

We will only process the form with this section completed (one form per payment)

To check the correct fee for this form, search on [GOV.UK](https://www.gov.uk) for 'trade mark forms and fees'

Total Fee Paying (£)

Your own reference (Optional)

Your contact details should we have a query

Name

Email

Phone

How would you like to pay?

Tick one

Using a debit or credit card – you will need the internet to pay by card

- 1 Go to our secure website – <https://fees.ipo.gov.uk/pay>
- 2 Enter your name, email address and total amount to pay from above
- 3 As proof of payment, write below the 10-character reference code displayed from the online payment screen.
DO NOT write your debit/credit card number

Deduct from IPO deposit account

IPO deposit account number

Cheque – make payable to 'Intellectual Property Office'

Bank transfer

Reference – use your IPO deposit account number if you have one or an application number or your name if you don't.

Use the following bank account details

Sort code	20-18-23
Account number	80531766
Account name	Intellectual Property Office
SWIFT code	BARCGB22
IBAN number	GB92 BARC 2018 2380 5317 66

Before you send us your form

Make sure you have:

- Answered questions 1 – 7.
- Ensure all the goods and services being transferred are listed at question 5.
- Provided a signature and date at question 6. This can be typed or handwritten.
- Made payment by card, cheque, bank transfer or IPO deposit account.
- Completed the payment sheet above.

Ensure the trade mark being divided is a UK registered trade mark.

**Email your completed PDF form to:
forms@ipo.gov.uk**

**If you cannot email us your form, you can print and post your form to:
Intellectual Property Office, Concept House, Cardiff Road, Newport, South Wales, NP10 8QQ.**

Please note: It takes longer to process paper forms sent by post.

Data Privacy: <https://www.gov.uk/government/publications/intellectual-property-office-privacy-notice-for-personal-data-processed-for-the-administration-of-ip-rights>