



**FAILURE TO COMPLETE THE FORM ACCURATELY OR IN FULL COULD RESULT IN  
DELAYS OR REJECTION**

**1. APPLICANT DETAILS**

Title :  Name :

For and on Behalf of :

Address (to where certificate will be sent) :

Post Code :  Tel. No. :

Email :

**2. VEHICLE DETAILS**

Registration Number (if applicable) :

Chassis (VIN) Number :

Date of Manufacture :  Date of Registration\* :

*\*Please Note : Enter 'N/A' for date of registration if vehicle is not registered at time of application.*

Chassis Make :  Chassis Model :

Body Make :  Body Model :

I, the undersigned, apply for a Certificate of Conformity for the above vehicle, being a person authorised on behalf of the manufacturer/converto of the above vehicle and hereby declare that the vehicle conforms to the requirements of the type vehicle described;

in Type Approval number

and granted by the Secretary of State on

to the requirements of Schedules  of the Regulations.

Signed :  Print Name :

For and on behalf of :  Date :

*(The body manufacturer / converter)*

**Please Note : A typed 'Signature' is acceptable if sending your form electronically.**

### 3. DATA PROTECTION, DECLARATION AND SIGNATURE

**DATA PROTECTION** – We collect, use and store your personal data so that we can process your application for a PSV accessibility certificate (for an approved type).

We may share your personal data if we have a lawful reason. For example as part of a criminal investigation or to prevent fraud. Find out more at [www.gov.uk/dvsa/privacy](http://www.gov.uk/dvsa/privacy)

**DECLARATION** – I confirm that, as far as I know, all statements in this application are true.

Signature :

Date :

Print Full Name :

**Please Note : All 'Declaration' sections above must be completed.**

**A typed 'Signature' is acceptable if sending your form electronically.**

### 4. PAYMENT DETAILS

You can pay the application fee by one of the following methods :

1. **Cheques/Postal Orders** - Payable to the '**Driver and Vehicle Standards Agency**' (or '**DVSA**') and only accepted with postal applications.
2. **Credit/Debit Card** - If you choose to pay by this method, then once your application has been received, **you will be contacted by email with instructions on how to arrange your card payment.**
3. **DVSA Pre-Funded Customer Account** - If you are a regular user of the scheme this is the quickest method to use. For pre-funded customer accounts, the signatory on the application must be a delegate authorised to use the account. Find out how you can [apply for a DVSA pre-funded customer account](#).

You can see the [Vehicle Approvals fees online](#) or by telephoning our **Customer Service Centre** on **0300 123 9000**.

**How are you paying for this application?** (Please tick one box)

Cheque / Postal Order  Payable to 'Driver and Vehicle Standards Agency' or 'DVSA' (only with postal applications).

Credit / Debit Card  Payment to be made after application is received.

DVSA Pre-Funded Customer Account  Account 'C' No. :

I hereby authorise the **Driver and Vehicle Standards Agency** to take the amount stated below from my bank / pre-funded customer account in respect of my application.

£ .

**Signature details** : Please sign and print your name below if you are either the **card holder** or **DVSA account delegate**. A typed '**Signature**' is acceptable if sending your form electronically.

Signature :

Date :

Print Full Name :

### ON COMPLETION

Please attach your **fully completed** application to the '**Technical Application System**' (TAS) available on : [www.gov.uk/apply-vehicle-test-certificate-coach-bus](http://www.gov.uk/apply-vehicle-test-certificate-coach-bus)

Should you experience problems accessing TAS, please try an alternative browser.

**DVSA Customer Contact Centre : 0300 123 9000**