



Ministry of Defence

Army Policy and Secretariat
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Ref: Army/Sec/Y/S/U/FOI2023/03192

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11 April 2023

Dear [REDACTED],

Thank you for your emails of 7 and 9 March 2023 in which you requested the following information:

a working email address for head of MOD schools

I am treating your correspondence as a request for information under the Freedom of Information Act (FOIA) 2000. A search for the information has now been completed within the Ministry of Defence, and I can confirm that the information in scope of your request is held and is provided below.

Email address: RC-DCS-HQ-MAILBOX@mod.gov.uk

Under Section 16 of the Act (Advice and Assistance) you may find it helpful to note that use of this address ensures that any necessary actions in relation to correspondence to the Chief Education Officer, DCS Schools (formerly MOD Schools) can be tracked and will be actioned.

If you have any queries regarding the content of this letter, please contact this office in the first instance. Following this, if you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

Pers Team Leader B