



Department
for Education

Data Operations - request for change form for CBDS

RFC 1223

Amendments for the 2023 SEN2 person level collection

Type of change

Amendments to SEN2 person level collection for 2023 onwards

Name and team/company of RFC Originator:

Nicky Berryman, DOT

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

24/8/22

Date change required

In systems ready for January 2023

Priority

2

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

- 1 New data item: SEN setting other
- 2 Request Outcome code set (CS116): add code and remove a code
- 3 Assessment Outcome code set (CS109): add one code; remove two codes
- 4 SEN Setting code set (CS110): update descriptions
- 5 LEA name code set (CS003): update description for code 'XXX'

Description of change

1 New data item <SENSettingOther>. This is a free text field. If returned, the maximum allowable number of characters is 4000. Related validation rules are 1028 and 1051.

2 Request Outcome code set. Add code to code set CS116: W – Request withdrawn or ceased before decision to assess was made.

Remove code T.

3 Assessment Outcome code set. Add code to code set CS109: W – Request withdrawn or ceased before decision whether to issue was made.

Remove codes T and S.

4 SEN Setting code set (CS110). Amend descriptions so they now read as follows:

OLA – Other– arrangements made by the local authority in accordance with section 61 of the Children and Families Act 2014, (“education otherwise than at a school or post-16 institution etc”)

EHE – elective home education – alternative arrangements made by parents or young person in accordance with section 42(5) of the Children and Families Act 2014, for elective home education

EYP – Early years provider with no GIAS URN

OPA – Other – alternative arrangements made by parents or young person in accordance with section 42(5) of the Children and Families Act 2014, excluding those who are subject to elective home education

OTH – Other – Includes where a type of setting is specified in the EHC plan (e.g., special school for ASD) but no setting is named. Where this is used, the local authority will be prompted for further information in COLLECT

NEET – Not in education, training or employment (aged 16-25)

NIEC – Not in education or training – Notice to cease issued

NIEO – Not in education – Other – Where this is used, the local authority will be prompted for further information in COLLECT, for example, transferred into the local authority with an EHC plan and awaiting placement

5 LEA Name code set (CS003): amend code 'XXX' description to read: For CTF and SEN2 purposes where the LA is not known

Reason for change (including benefits)

1 This data item will allow local authorities to provide information where a URN or UKPRN cannot be returned.

2-4 Changes reflect policy requirements and have been agreed via consultation with partners.

5 Administrative update

Impact of not doing the change

If the changes are not adopted, data will not be as comprehensive and clear – and the use of the data will not be maximised.

Impact assessment to be undertaken by

Software suppliers

DfE Working Group

Date consulted

24/8/22

Response requested by

7/9/22

Section 2 – impact analysis

Software suppliers' summary of impact assessment

DfE internal colleagues' impact assessment

DIT: Implemented as part of development

DOT: n/a

DISD: Will improve data quality and better fit with policy requests

Service Desk: No impact on service desk.

Alternative Solutions / Workarounds (if appropriate)

DIT: n/a

DOT: n/a

DISD: n/a

Service Desk: n/a

DfE internal colleagues' summary of impact assessment

DIT: Accepted Rejected No Impact

DOT: Accepted Rejected No Impact

DISD: Accepted Rejected No Impact

Service desk: Accepted Rejected No Impact

Impact Assessed by (name)

Impact Assessed by (name and date)

DIT: Ian Windress 26/08/2022

DOT: Nicola Berryman 25/8/22

DISD: Pauline Potts 5/9/22

Service Desk: Tracey Dale 25/08/2022

Section 3 - outcome / decision

Date of review meeting n/a

Attendees

Brief Summary of Discussion

Accept / Reject

If accept, provide details

Accepted by Working group.