



British
Consulate-General
Madrid

Certificate of No Impediment for UK residents Application Pack

**Exchanging a Certificate of No Impediment/Notice of Marriage
issued in the UK for a Certificate of No Impediment issued by the
British Consulate-General Madrid**

Prepared by
British Consulate-General Madrid

In this pack you will find:

1. Application Form (page 3-4)
2. Frequently Asked Questions (page 5)
3. Checklist of Supporting Documents, Postage Instructions and Payment Information (page 6)

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1. APPLICATION FORM

Exchanging a Certificate of No Impediment/Notice of Marriage issued in the UK for a Certificate of No Impediment issued by the British Consulate-General Madrid.

[You must complete every section of this form]

INFORMATION ABOUT YOU

1. Applicant's full name(s) and surname(s): *Need help? See Frequently Asked Questions on page 5*

2. Current residential address including town, province and postcode:

| Town | Province | Postcode |
|------|----------|----------|
| | | |

| 3. Contact telephone number(s): | 4. Email: |
|---------------------------------|-----------|
| | |

| 5. Applicant's gender: | Female | Male |
|------------------------|--------|------|
| | | |

6. Applicant's marital status: *Need help? See Frequently Asked Questions on page 5*

| | | | |
|----------------------------|--|---|--|
| Single | | Divorced (if you are divorced, you are not single) | |
| Widowed | | Dissolved Civil Partnership | |
| Annulled Civil Partnership | | | |

INFORMATION ABOUT YOUR MARRIAGE:

7. Name of the authority in Spain (civil registry, notary, court, etc.) requesting the certificate from the British consulate:

| | |
|--|---------------------------------------|
| 8. Date of appointment to submit paperwork to the authority in Spain where you are getting married If you have not made an appointment, write an approximate date <i>Need help? See Frequently Asked Questions on page 5</i> | MANDATORY FIELD [MONTH / YEAR] |
| 9. Date of intended marriage (an approximate month and year are required (e.g. December 2023)) | MANDATORY FIELD [MONTH / YEAR] |

INFORMATION ABOUT YOUR PARTNER

[Please note that if your partner is a UK national they must also submit their own fully completed, separate application]

| | | |
|--|--------|------|
| 10. Partner's full name(s) and surname(s): | | |
| 11. Partner's nationality | | |
| 12. Partner's gender | Female | Male |

13. Partner's marital status: *Need help? See Frequently Asked Questions on page 5*

| | | | |
|----------------------------|--|---|--|
| Single | | Divorced (if you are divorced, you are not single) | |
| Widowed | | Dissolved Civil Partnership | |
| Annulled Civil Partnership | | Divorced (if you are divorced, you are not single) | |

DELIVERY ADDRESS AND CONTACT INFORMATION

14. Getting your certificate: Your **Certificate of No Impediment** and original documents will be sent to you by courier or by registered post to an address in Spain. Write the **full name, contact telephone number** and **postal address** (including postcode) of the person receiving the documents. **(**Please note: DHL will not deliver to a PO Box address (apartado de correos)**)**

| | | |
|---|---|-----------------|
| Details of the person receiving the documents | Name | Surname |
| | NIE/TIE/DNI number of the person above (Only applicable to applicants in Canary Islands for courier service purposes): | |
| | | |
| Postal address (Spain) | Address | Town |
| | | |
| | Province | Postcode |
| | | |
| Contact tel. number (Spain) | | |
| | | |

CUSTOMER FEEDBACK

We welcome your views on the **Certificate of No Impediment** service. If you agree to be contacted by answering "Yes" below, you will be consenting to share your personal data - name, email address, telephone number and service received - with our independent partner research agency, IFF Research. You may withdraw your consent at any stage by emailing

Consular.research@fcdo.gov.uk. For more details on how your data will be handled in relation to feedback please see the [research privacy policy](http://www.gov.uk/fcdo/tell-fcdo) at www.gov.uk/fcdo/tell-fcdo.

| | | |
|--|--------------|--------------|
| Can our partner contact you for feedback to help improve this service? | Yes | No |
| | | |
| If yes , how do you prefer to be contacted? | Phone | Email |
| | | |

Disclaimer

"I understand and accept that it is my responsibility to ensure that any document provided as a result of this consular service is acceptable to the requesting authority and that if the document is to be presented outside of the UK or Spain, the signature of the Consular Officer will be recognised by the requesting authority. Refunds cannot be given where the incorrect service is requested. I request the British Consulate-General in Madrid to accept receipt of my Marital Status Certificate application by courier/post and I request that my Marital Status Certificate and any original documents are returned to me by courier registered post. I understand and accept that if my application is sent back to me for any reason, I will be charged for postage. In doing so, I fully understand and accept that the Foreign, Commonwealth & Development Office assumes no legal or other responsibility for any loss, damage or misplacement of the said property whilst in transit to or from the British Consulate-General in Madrid.

Entiendo y acepto que es mi responsabilidad asegurarme que el documento objeto de este servicio consular y la firma del Oficial Consular serán reconocidos en el país y por la autoridad que requiere el mismo. Los servicios notariales solicitados incorrectamente no serán reembolsados. Por el presente, pido al Consulado-General Británico en Madrid que acepte mi solicitud de Certificado de Estado Civil por mensajero/correo y que el Certificado de Estado Civil y los documentos originales me sean devueltos por mensajero/correo certificado. Entiendo y acepto que, si mi solicitud es devuelta por cualquier motivo, se me cobrarán los gastos de envío. Con esta petición entiendo y acepto que la Foreign, Commonwealth & Development Office no asume ninguna responsabilidad legal por la pérdida, daños o extravío de los documentos arriba mencionados durante el transporte desde o hacia el Consulado-General Británico en Madrid".

I declare that the particulars given above are true to the best of my personal knowledge and belief.

Signature **Date**

[Notary signature & seal not required here] Need help? See Frequently Asked Question on page 5

2. HOW TO COMPLETE THIS APPLICATION FORM

| FAQ no. | FREQUENTLY ASKED QUESTIONS |
|---------|--|
| 1 | <p>Q. My name(s) and/or surname(s) are not the same in my passport as in my birth certificate. Which name(s) and surname(s) do I include in the Notice of Marriage and Affirmation documents and also the application form?</p> <p>A. In the first row of the Notice of Marriage document you must include YOUR name and surname exactly as they appear in your British Passport. In the second row you must include your future spouse's details as they appear in his/her Passport/National Identity Document.</p> |
| 2 | <p>Q. I will not be given a date for my wedding until after I submit my papers to the civil registry. What date do I include in the Notice of Marriage document and my application form?</p> <p>A. You must include your intended date of marriage. An approximate month and year must be included (e.g. December-2023) otherwise, we cannot issue a Certificate of No Impediment. If you do not provide this information, you will be required to complete a new Notice of Marriage and Affirmation before a Notary Public.</p> |
| 3 | <p>Q. What is my marital status if I have registered a "<u>Pareja de Hecho/ Unión de Hecho</u>" in Spain?</p> <p>A. Spanish "<u>Pareja de Hecho/Unión de Hecho</u>" registration can roughly be described as registering a common-law relationship. This means you have registered your cohabitation with your partner with the local Spanish authorities (usually town hall/council) but this is not the same as registering a same-sex or opposite-sex marriage at a Spanish civil registry. When you register your cohabitation with a person of the same-sex or opposite sex with the local Spanish town hall/council, the registration <u>does not</u> affect your marital status.</p> <p><u>If you were single/divorced/widowed at the time of registering your cohabitation with the local Spanish town hall/council your marital status remains the same during your cohabitation and also after cancelling your cohabitation registration.</u></p> <p>Cohabitation registration is not UK Civil Partnership. Cohabitation registration in Spain is regulated by the local, usually Autonomous Community authorities, therefore the regulations and your rights may differ depending on where you reside.</p> |
| 4 | <p>Q. Does the Certificate of No Impediment need to be translated into Spanish?</p> <p>A. NO, the Certificate of No Impediment is issued in Spanish.</p> |
| 5 | <p>Q. Does the Certificate of No Impediment need to be legalised (i.e. with an apostille)?</p> <p>A. NO, and this is stated in the Certificate of No Impediment.</p> |
| 6 | <p>Q. Does my Spanish marriage need to be registered in the UK?</p> <p>A. NO, it is not possible or necessary to register your marriage either in the UK or at a British consulate.</p> |
| 7 | <p>Q. When does the Certificate of No Impediment expire?</p> <p>A. The Spanish authorities usually consider that certificates expire 3 months after the date of issue. Therefore, you must apply for the appropriate consular certificates approximately just 3 months before your civil registry appointment date when you hand in your documents to arrange a wedding date or, the date of your actual wedding ceremony if you are holding a religious ceremony first and registering the marriage at the civil registry afterwards.</p> |
| 8 | <p>Q. How long will it take to get my Certificate of No Impediment?</p> <p>A. The process can take up to 30 working days. However, if you provide a fully completed application with all the correct, required supporting documents, we will process your application much sooner.</p> |

3. CHECKLIST FOR SUPPORTING DOCUMENTATION, POSTAGE & PAYMENT

You MUST send us the following documents and read the following information in order to fill out your application form, Affirmation and Notice of Marriage correctly

| APPLICATION & SUPPORTING DOCUMENTATION | | <input checked="" type="checkbox"/> |
|---|---|-------------------------------------|
| 1 | <p>APPLICATION FORM</p> <ul style="list-style-type: none"> pages 2-3 <u>fully completed, signed and dated</u> | |
| 2 | <p>PASSPORT</p> <ul style="list-style-type: none"> A photocopy of the details page of your current valid British passport | |
| 3 | <p>NOTICE OF MARRIAGE</p> <ul style="list-style-type: none"> Your original Certificate of No Impediment/Notice of Marriage issued in the UK. <p>Your Certificate of No Impediment will be issued in Spanish and will include the details and the issue date you have provided in your UK Notice of Marriage/Certificate of No Impediment.</p> <p>It does not need to be legalised.</p> <p>Please note: the Notice of Marriage document <u>will not be sent back to you.</u> It will be kept indefinitely in the British Consulate-General in Madrid as a permanent record of your intention to marry. This process is in accordance with the Consular Marriages and Marriages under Foreign Law (No.2) Order 2014</p> | |
| POSTAGE | | |
| 4 | <p><u>You need to send your completed application pack and documents by registered post or courier to:</u></p> <p>British Consulate-General Madrid Notarial Services Torre Emperador Castellana Paseo de la Castellana 259D 28046 Madrid</p> | |
| PAYMENT | | |
| 5 | <p><u>ONLINE PAYMENT</u></p> <p>Consular Fee 11(ii) (£50) Certificate of No Impediment Courier fee £13 mainland Spain and Balearics/Postal fee £10:60 Canary Islands</p> <p><u>On receipt of a fully completed application together with the correct supporting documents, we will send you two links by email inviting you to pay on-line via gov.uk payments.</u></p> <p>The first link will be for the consular fees to cover the cost of the Notice of Marriage and the Certificate of No Impediment and the second link will be to cover the courier/postage fee.</p> <p>All fees are payable in pounds sterling.</p> | |