

## Meeting minutes

### Phase 2b Planning Forum – Flooding and Drainage Subgroup Minutes #1 – March 2023

**Meeting date** Wednesday, 15 March 2023

**Meeting location** Microsoft Teams

Presenters	
<b>Chair:</b>	Water Resources and Flood Risk Specialist HS2
<b>Coordinator:</b>	Technical Engagement Manager HS2
<b>Water and Drainage:</b>	Groundwater Specialist HS2, Water Resources and Flood Risk Specialist HS2, MWJV Principal Hydrogeologist Mott Macdonald, EOC Water Resources and Flood Risk Topic Lead Arup
Attendees	
Organisation	
Department for Transport	
Environment Agency	
HS2	
Manchester City Council	
Scottish Environment Protection Agency	
Trafford Council	
United Utilities	
Apologies	
Organisation	
Cheshire East Council	
Cheshire West and Chester Council	
Salford City Council	
Dumfries and Galloway	
Department for Transport	
Greater Manchester Combined Authority (GMAAS)	

## 1 Agenda item – Welcome and Introduction, Housekeeping

- 1.1 Water Resources and Flood Risk Specialist as Chair, HS2 asked all attendees to introduce themselves using the Teams chat box and went through the agenda. Technical Engagement Manager took attendees through housekeeping.

## 2 Agenda item – Minutes of Previous Meeting

- 2.1 Technical Engagement Manager, HS2 advised that the previous meeting minutes have been circulated and no comments were returned. It was agreed that the minutes are signed off as complete.

## 3 Agenda item – HS2 Phase 2B Update

- 3.1 Department for Transport took attendees through an update on Phase 2B.

## 4 Agenda item – Action Log

- 4.1 Technical Engagement Manager went through all the actions that were taken from the previous Flooding and Drainage meeting.

Questions and discussion

Manchester City Council queried if HS2 could provide local authorities with the GIS early, as there was a delay of GIS data being uploaded onto the website for Additional Provision 1 (AP1).

The Chair, HS2 advised that HS2 will flag this to the GIS lead.

**Action 1: HS2 to follow up with the GIS team to ensure the GIS data is uploaded onto the website in time for AP2.**

## 5 Agenda item – Terms of Reference Update (ToR)

- 5.1 The Chair, HS2 went through the updates HS2 made to the wording of the ToR.

Questions and discussion

Manchester City Council raised concerns around the updated wording of the ToR, and asked HS2 to add a sentence which details the purpose of the subgroup in relation to the Environmental Minimum Requirements

The Chair, HS2 advised that it is important for the wording in the ToR to be right, and that HS2 will recirculate the ToR for subgroup members to review and make comment on if there is wording, they feel is better suited.

**Action 2: HS2 to email Salford City Council to see if they wish to be a part of the Flooding and Drainage subgroup.**

**Action 3: HS2 to recirculate ToR, local authorities to review and comment if there is wording, they feel is better suited.**

## **6 Agenda item – Comment Sheet Responses**

6.1 The Chair, HS2 went through the responses HS2 received on the Code of Construction Practice (CoCP) and explained that those who provided comments will also receive a formal response.

Questions and discussion

Manchester City Council queried if technical documents can be shared with the Flooding and Drainage subgroup.

The Chair, HS2 advised that they are happy to share technical documents subject to local authorities have non-disclosure agreements (NDA's) in place with HS2.

Manchester City Council queried if HS2 could set up a meeting to give local authorities an overview of the technical documents within the next 2 months.

The Chair, HS2 advised that HS2 will set up a meeting to go through the technical documents.

Manchester City Council raised concerns about additional burdens on their limited resources for any culverts that are assigned to them.

The Chair, HS2 explained that typically they would expect culverts to go to the riparian owner.

Manchester City Council advised that they would like further clarity on the comment they raised on additional burdens and culverts.

The Chair, HS2 advised that it might be worth having a specific session to discuss typical design details for culverts.

**Action 4: HS2 to share technical standards documents with local authorities subject to NDA's being in place with HS2.**

**Action 5: HS2 to set up a meeting and provide an overview on technical documents before the end of May and continue addressing general themes raised as comments on the draft CoCP.**

## **7 Agenda item – Future Meetings and AOB**

The Chair, HS2 asked if going through CoCP comments the way HS2 has done in this meeting is useful for subgroup members, United Utilities advised that they believe it is useful to understand authorities' issues and concerns. HS2 advised that they will organise another meeting in continuation of this one which will include looking into the technical standards documents.

Questions and discussion

Manchester City Council asked when a formal response on their CoCP comments will be circulated.

The Chair, HS2 advised that they will check when the formal responses will be ready and come back to them.

**Action 6: HS2 to check when formal responses on comments on the CoCP will be ready for circulation.**