



Ministry of Defence

Defence Business Services

Secretariat
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Ref: FOI2023/02998

DBSRES-Secretariat@mod.gov.uk

28 March 2023

Email: [REDACTED]

Dear [REDACTED]

Thank you for your further email of 6 March 2023 following my letter of the same date requesting the following information:

“How many contractual home working requests have been approved between September 2020 and September 2022?”

Which Government Departments where these from?

Who approved these applications?”

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the MOD and I can confirm that some information in scope of your request is held.

In answer to your first two questions please see the table below which provides numbers of contractual homeworkers for MOD Main Civil Servants including Defence Nuclear Organisation, Submarine Delivery Agency and Defence Equipment and Support. The Ministry of Defence does not hold information about other government departments, and you will need to submit FOI requests to them for information they may hold.

Organisation	Cyprus based	London based	GB National based	Total
Defence Infrastructure Organisation	-	-	5	5
Defence Equipment & Support	-	-	1	1
Head of Corporate Services	-	2	9	11
Head of Corporate Services TLB	-	1	13	14
Land	-	-	2	2
Navy	-	-	1	1
Strategic Command	-	-	7	7
UK Strategic Command	1	-	-	1
Grand Total				42

To answer your final question, contractual home working requests are only considered on a case-by-case basis. Managers can consider requests in relation to reasonable adjustments, caring responsibilities, and in situations where an employee would not otherwise be able to continue working for the department. However, the needs of the business are key when assessing a request from an employee. All requests are sponsored by the Top Level Budget workforce lead, and agreed by the Civilian Human Resources (Civ HR) Director. There is no right of appeal after the Civ HR Director has made their decision.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

A black rectangular redaction box covering the signature of the Defence Business Services Secretariat.

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