

# **Music Sector: Technical working group on contract transparency**

Tuesday 11 January 2022, 14.30-16.00 GMT, Virtual (via MS Teams)

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (WG Chair)**

### **2. Working Group: Short introductions**

### **3. Terms of Reference & Ways of Working**

- Paper 1: Terms of Reference
- Paper 2: Ways of Working: 'Ground Rules'

### **4. Roundtable Discussion: What are the key issues that we want to address in a code of practice?**

- Virtual 'Tour de Table'
- Whole Group discussion
- Chair to summarise key points from the discussion

### **5. Next steps**

# **Music Sector: Technical working group on transparency**

Wednesday 9 February, 13.30-15.00, Virtual (via MS Teams)

## **Agenda**

### **1. Welcome to new members - Nadia Vally, IPO (WG Chair)**

- Paper 1: Note of the 11 January 2022 meeting
- Paper 2: Actions Log

### **2. Transparency: Issues to be addressed**

- Paper 3: Discussion Document: Issues to be addressed in a Code of Practice
- Discussion

### **3. Next steps**

# **Music Sector: Technical working group on transparency**

Tuesday 12 April, 11.00-12.30, Virtual (via MS Teams)

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (WG Chair)**

- Paper 1: Note of the 9 February 2022 meeting
- Paper 2: Actions Log

### **2. Transparency: Working towards a Code of Practice**

- Paper 3: Group Discussion: Framing transparency in a Code of Practice

### **3. Next steps**

## **Music Sector: Technical working group on transparency**

Tuesday 10 May, 11.00-12.30

Virtual (via MS Teams) or in person (IPO Office, 10 Victoria Street)

### **Agenda**

#### **1. Welcome - Nadia Vally, IPO (WG Chair)**

#### **2. Working Document: Compiling a 'wish-list' of data and information artists and songwriters, and their managers and advisors, would like access to.**

- Oral update, Chris Cooke
- Q&A

#### **3. Working Document: Code of Good Practice**

- Oral Update, Adam Barker (tbc)
- Q&A

#### **4. Thematic Sub-Groups**

- Exploring granular detail on specific issues through Sub-Groups, Ian Jenkins
- Q&A
- Discussion

#### **5. Next Steps**

## **Music Sector: Technical working group on transparency**

Thursday 16 June, 13.00-14.30

Virtual (via MS Teams) or in person (IPO Office, 10 Victoria Street)

### **Agenda**

#### **1. Welcome - Nadia Vally, IPO (WG Chair)**

#### **2. Working Document: BPI initiated Good Practice Guide**

- Introduction to paper [circulated in advance], Adam Barker
- Q&A and discussion

#### **3. Working Document: Compiling a 'wish-list' of data and information artists and songwriters, and their managers and advisors, would like access to.**

- Introduction to paper [circulated in advance], Chris Cooke
- Q&A and discussion

#### **4. Sub-Groups**

- Exploring granular detail on specific issues through Sub-Groups, Ian Jenkins
- Q&A and discussion

#### **5. Next Steps**

# **Music Sector: Technical Working Group on Transparency**

Thursday 28<sup>th</sup> July, 11.00-12.30

Virtual (via MS Teams) or in person (IPO Office, 10 Victoria Street)

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (WG Chair) (10 mins)**

- Agree June meeting note.
- Updates since last meeting.

### **2. Working Document: Latest draft of the BPI initiated Good Practice Guide (15 mins)**

- Updates to paper and the main outstanding issues, Adam Barker.
- Q&A and discussion.

### **3. Working Document: Latest draft of a 'wish-list' of data and information artists and songwriters, and their managers and advisors, would like access to (15 mins)**

- Updates to paper and the main outstanding issues, Chris Cooke.
- Q&A and discussion on elements incorporated into the BPI document/subject to further consideration.

### **4. Ivors/Publishers/PRS Meetings (15 mins)**

- Update on meetings and the main outstanding issues, Debbie Stones/Lucie Caswell.
- Q&A and discussion.

### **5. ERA convened meeting with DSPs (15 mins)**

- Update on meeting and the main outstanding issues, Kim Bayley.
- Q&A and discussion.

### **6. Distributors (15 mins)**

- Update on meeting and the main outstanding issues, (to be confirmed).
- Q&A and discussion.

### **7. Next Steps (5mins)**

- Next meeting
- Future Discussions

# **Music Sector: Technical Working Group on Transparency**

Wednesday 21<sup>st</sup> September, 13.30 -15.00

Virtual (via MS Teams) or in person (IPO Office, 10 Victoria Street)

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (WG Chair)**

- Agree July meeting note
- Feedback from 12 September meeting of the Contact Group
- Progressing the draft Code of Practice

### **2. Working Document: Latest draft of the Code of Good Practice**

- Updates to paper and the main outstanding issues - Adam Barker.
- Q&A and discussion.

### **3. Working Document: Latest draft of a 'wish-list' of data and information artists and songwriters, and their representatives, would like access to**

- Updates to paper and the main outstanding issues - Chris Cooke.
- Q&A and discussion on elements incorporated into the BPI document/subject to further consideration.

### **4. Updates on meetings**

- Ivors/Publishers/PRS discussions - Debbie Stones/Antony Bebawi
- Actions post ERA convened meetings – Kim Bayley/Colin Young
- Distributors - Gee Davy
- Q&A and discussion

### **5. Deployment of a Code of Practice**

- Exploratory discussion of key process questions:
  - (a) *Who should be a signatory to the Code?*
  - (b) *How should Code compliance be monitored and by whom?*
  - (c) *Should there be further consultation/outreach about the Code, and at what stage?*
  - (d) *Should there be an implementation/'settling in' period?*
  - (e) *How might success or otherwise of the Code be measured?*
  - (f) *What guidance might accompany the Code to promote transparency?*

### **6. Next Steps**

- Next meeting

# **Music Sector: Technical Working Group on Transparency**

Thursday 20th October, 13.30 -15.00

Virtual (via MS Teams) or in person (IPO Office, 10 Victoria Street)

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (WG Chair)**

- Agree September meeting note
- Progressing the draft Code of Practice

### **2. Working Document: Draft of the Code of Good Practice**

- Paper: Council for Music Makers' amendments, Oral update – Chris Cooke
- Q&A
- Reaching consensus on standards and commitments in the Draft Code

### **3. Next Steps**

- Next meeting



# **Music Sector: Technical Working Group on Transparency**

Wednesday 14th December, 14.00-15.30

Virtual (via MS Teams)

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (WG Chair)**

- Agree October meeting note
- Progressing the draft Code of Practice

### **2. Transparency Code: Compliance & Review**

- Update on consideration of compliance and review mechanisms
- Discussion

### **3. Agreements with DSPs: Deal Memo proposal**

- Update on consideration of 'Deal Memo' proposal
- Discussion

### **4. Code Section on 'Audits'**

- Proposed next step on audits
- Discussion

### **5. Code Section on 'Supply Chain'**

- Update on supply chain transparency in some, or all markets
- Discussion

### **6. Next Steps**

- Summary of discussion
- Taking the Contact Group through the Code as a working document
- Remaining issues requiring resolution through negotiation

# **Music Sector: Expert Meeting on the auditing section of the Transparency Code**

Monday 16th January, 10.30-12.00

Hybrid: via MS Teams, or in person at the Intellectual Property Office (IPO)  
3rd Floor, 10 Victoria Street, London, SW1H 0NB

By invitation only

## **Agenda**

### **1. Welcome - Nadia Vally, IPO (Chair)**

- Paper: Auditing section of the draft Transparency Code for the UK Music Industry - an aide memoire of developments to date

### **2. Experts: Short Introductions**

### **3. Roundtable Discussion: What are the key points on audits to be addressed in a Code of Practice?**

- 'Tour de Table' of views
- Discussion of the draft auditing section
- Chair to summarise

# **Music Sector: Expert Meeting on the licensing agreements with DSPs section of the Transparency Code**

Friday 3<sup>rd</sup> February 2023, 14.00-15.30

Hybrid: via MS Teams, or in person at the Intellectual Property Office (IPO)  
3rd Floor, 10 Victoria Street, London, SW1H 0NB

By invitation only

## **Agenda**

**1. Welcome/Introductions: Nadia Vally**

**2. Exchange of views on information to be provided under:**

a) section 5.2 (music service explainers)

b) sections 5.5-5.7 (policies on 'lumpsum' income such as breakage, equity, flat fees etc)

**3. Summing up/conclusions: Nadia Vally**