

Inspection of further education colleges with residential provision for young people aged 16 and 17

Form

Name of college	
URN	

The form is to be completed by or on behalf of the college principal.

All information should be valid on the date this form is completed.

1. Principal/College details	
Name of principal	
Address of college	
Fax	
Telephone	
Email	

2. Staff member nominated for child protection liaison with children's services	
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3. Does the college have a governing body or equivalent?	
Name of chair of governors' or the person or body responsible for the college	
Chair of governors' telephone number	

4. Date and outcome of last inspection by the fire service (dd/mm/yyyy)	
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5. Date and outcome of last inspection by the environmental health service (dd/mm/yyyy)	
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6. Does the college have more than one site on which residential accommodation is provided?	Yes	No
If you answer 'yes', please give details (including full addresses and postcodes).		

7. Please provide numbers of current residential students. Include all part-time (usually less than termly or weekly) residential students who are not counted elsewhere.

Age of students	Students: full residential students	Students: weekly residential students	Students: part-time residential students	Total
Under 16 years				
16 years				
17 years				
18 years				
19+ years				
Total				

8. Please provide number of day students (aged 16- to 17-years-old). Do not include those counted above.

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9. Please describe the college's residential provision.

Name of house	Age range	Current number of residents	Brief description of house/unit	Number and structure of house/unit staff group

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Continue on a separate sheet if necessary.

10. Does the college arrange accommodation for young people aged 16 or 17 in lodgings, including college staff housing?	Yes	No
If you answer 'yes', please give details below but do not provide any names.		

11. Please outline the nature and extent of any arrangements made by the college to accommodate students elsewhere, including field study centres, activity centres or accommodation owned or rented abroad.

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12. Please outline the nature and extent of any arrangements made by the college to accommodate students during college holidays, either on site or elsewhere, including lodgings or staff accommodation.

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13. Please give details of any arrangements made by the college to accommodate 16-and 17-year-olds other than students of the college.

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14. Are there any residents with special educational needs and/or disabilities currently at the college?	Yes	No
If you answer 'yes', please state number.		
Please list any special provision (adaptations, equipment, support, assistance) for young people with disabilities or special communication needs.		

15. When was the college's statement of principles and practice last reviewed? (dd/mm/yyyy)			
Was it amended?	Yes	No	
If yes, please summarise the amendments.			
16. Please list any activities for residents that involve external supervisors or instructors not on the college staff.			

17. Person responsible for health and safety matters	
Name	
Telephone	
Email	

18. Who is/are the college counsellor, 'independent listener', or other person outside college in relation to welfare matters?	
Name	
Telephone	
Email	
Name	
Telephone	

Email	
Name	
Telephone	
Email	
Name	
Telephone	
Email	
Name	
Telephone	
Email	

Continue on a separate sheet if necessary.

19. Does the college employ any registered nurses?	Yes	No	
If 'yes', please state how many.			

20. Have any of the following events occurred since your last residential inspection? If 'yes', please describe.	Yes	No	Description
Dismissal or resignation of a member of staff because of concerns about their suitability to work with young people			
Exclusion of a resident student			
Any allegation of abuse of a student (day or resident) while looked after by the college			
Accident or injury to a resident while looked after by the college, requiring in-patient treatment			
Death of any student while looked after by the college			

21. Have you, since your last residential inspection, taken any action, or identified any action as needed, as a result of any of the following? If 'yes', please describe.	Yes	No	Description
Any incidence of police involvement at the college (among residential students)			
High levels of non-attendance, suspension or exclusion (among residential students)			
High levels of unauthorised absences (among residential students)			
Child protection referrals made to local authority children's services			
Students who you have considered to be at risk of child sexual or child criminal exploitation			
Students who you have considered to be subject to child sexual or child criminal exploitation			
Residential staff recruitment			

22. Is there anything else you would like to tell us?

Thank you for completing this form. Please complete the details below to confirm that the information you have provided is true and accurate. The lead inspector may ask you about the details provided.

Completed by	
Position within the college	
Date	