



## Basic Payment Scheme (BPS) 2023 - Land tenure form

### Use this form to let us know if:

- the holding type and/or land share of a parcel in the Rural Payments service needs to be updated so it can be transferred online
- the land share of a parcel in the Rural Payments service needs to be updated so you can make a BPS claim.

### Notes about this form

- To change your 'holding type' and 'land share' fill in Parts A and B. To transfer land in the Rural Payments service the 'holding type' must show as owner/occupier and '% owned' must show the 'land share' as 100%. If you are a tenant or you do not have 100% land share but want to transfer land, please refer to the [RLE1 guidance](#) on GOV.UK
- To update your 'land share', fill in Parts A and C. If a land parcel in the 'Land use' screen shows a lower BPS eligible area (column C4) than the digital maps on 'View land' in the Rural Payments service, this is because a lower land share for that parcel has been allocated as 'being at the disposal' of the BPS claimant.
- Email the completed form to [ruralpayments@defra.gov.uk](mailto:ruralpayments@defra.gov.uk). Use the subject heading 'BPS 2023 Update land tenure status'. The email must be sent from an address registered for a person in the business in the Rural Payments service, with at least 'BPS: Amend' permission. We will send you an email (to the email address the request was sent from) after the change has been made.

### Part A – Applicant details

Business name

Applicant's full name

SBI

Telephone number

