

Ref: FOI2022/10055

## **Defence Business Services**

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25<sup>th</sup> October 2022



Thank you for your email of 31 August 2022 to the Ministry of Defence (MOD), seeking information about contractual home workers. I am sorry it has taken longer than anticipated to respond to your request.

You requested the following information:

"....This is an information request relating to the number of staff who are contractual home workers.

Please include the following information:

• The number of staff that currently work employed by the organisation that are contractual home workers

Please also include the following information:

• The number of contractual home workers employed by the organisation in each of the last three financial years: 2019-20, 2020-21, 2021-22

By "the department" I mean the core department

By "contractual home workers" I mean employees who have it written into their contracts that their normal working arrangements are to work from home...."

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the MOD and I can confirm all information in scope of your request is held.

The number of Civilian employees with a home-based work location recorded on the MOD Human Resources (HR) systems as at 31 March 2020, 2021, 2022 and the latest available data for financial year 2023 (30 September 2022) can be found in the table below:

	31/03/2020	31/03/2021	31/03/2022	30/09/2022
Home-Based Work Location	310	125	135	135

- The data has been sourced from the Civilian HR Systems (HRMS/MyHR) of all active employees on the dates listed.
- A Home-Based Work Location has been defined as any location that includes Home-Based and four descriptions, Home-Based (GB National), Home-Based (GB London), Home-Based (Cyprus), Home-Based (Germany).
- The data includes all MOD Civil Servants, including Defence Nuclear Organisation, Submarine Delivery Agency and Defence Equipment and Support, but other agencies and arm's length bodies who manage their own HR services are excluded.
- The report includes all active MOD Civil Servants including those who may have been suspended or on unpaid leave at the date listed.
- Contractors and agency workers are not included.
- Figures are rounded to the nearest five.

Under Section 16 (Advice and Assistance) you may wish to note that there is a decrease in the number of home-based work locations between 2020 and 2021. This was caused by the TUPE transfer of UK Security Vetting staff to Cabinet Office.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at https://ico.org.uk/.

Yours sincerely

Defence Business Services Secretariat