

Request for a Default Costs Certificate

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| In the | |
| Case No. | |
| Applicant/ Petitioner <small>(include Ref.)</small> | |
| Respondent <small>(include Ref.)</small> | |
| Co-Respondent <small>(include Ref.)</small> | |
| Fee charged/ Remission ID | |

I certify that the attached Notice of Commencement was served on the paying party _____
(and give details of any other party served with the notice)

on _____ *(insert date)*

I also certify that I have not received any points of dispute and that the time for receiving them has now elapsed.

I now request the court to issue a certificate for the amount of the bill of costs plus such fixed costs and court fees as are appropriate in this case.

Signed _____
(Applicant)(Petitioner)(Respondent)(Co-Respondent)(’s solicitor)

Date _____