



Defence Business Services

DBS Secretariat
Room 6303
Tomlinson House
Norcross
Thornton-Cleveleys
Lancashire FY5 3WP

DBSRES-Secretariat@mod.gov.uk

Ref: FOI2022/14325

20 December 2022

Dear [REDACTED]

Thank you for your e-mail of 29 November 2022 to the Ministry of Defence (MOD) requesting the following information:

"Can I request as copy of the minutes from the meeting that took place recently between Veterans UK and the vapc chairs"

I am treating your request as a request under the Freedom of Information Act (FOIA) 2000. I can confirm that no information in scope of your request is held. I can confirm that Full Minutes of the VAPC Chairs' Conference are not recorded.

However, under Section 16 of the FOIA (Information and Assistance) you might wish to know that a record is taken of any action points which are collated and recorded as a "Record of Decisions" (RODs). Contributors are currently being asked for input to the RODs which means that the final document is not yet complete.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely



DBS (Secretariat)