

Preservation and Continuity of Evidence

The preservation and continuity of evidence ensures the integrity of an item from where it was first discovered to when its produced in court or an adjudication hearing. The integrity of the evidence will be under scrutiny in a criminal investigation and could lead to evidence being admissible if the below steps are not followed.

Step 1

Staff are to wear disposable nitrile gloves and activate their Body Worn Video Camera before seizing an item considered to be evidence.



Step 2

Each item is to be placed in a separate evidence bag. (medication tablets that appear to be the same can be placed in the same evidence bag)



Step 3

Evidence bags are to be completely sealed and the information boxes completed by the staff member seizing the item.



Step 4

Staff are to take the evidence to the security department



Step 5

Continuity boxes are to be completed and signed if the evidence is passed to another member of staff



Step 6

Evidence bags are to be recorded on the evidence log before being stored .

