**GLO COMPENSATION SCHEME: DBT REGISTRATION FORM**

*The information collected in this form is to collect basic information for registration only. Your answers will be non-binding and will not by any means prejudice your full claim which will submitted via a separate Main Application Form that will be issued in due course*

*DBT continues to urge postmasters to engage legal advisors who can assist you with completing this Registration Form. DBT has agreed to meet the reasonable legal costs of members of the GLO and has set out the tariff by which those costs will be calculated* [*here*](https://www.gov.uk/government/publications/compensation-scheme-for-group-litigation-order-case-postmasters)*.*

**Section 1: Personal Details**

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| **Personal details** |
| Full name of claimant (and “known as”) |  |
| Previous name if any |  |
| Date of Birth |  |
| National Insurance Number |  |
| Postal Address |  |
| Email Address(es) |  |
| Telephone Number |  |
| Legal Representative  |  |
| Legal Representative Postal Address |  |

**Section 2: Branch Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Branch 1** | **Branch 2 (if applicable)** | **Branch 3 (if applicable)** | **Branch 4 (if applicable)** |
| Branch Name |  |  |  |  |
| Branch Address |  |  |  |  |
| Dates of POL tenure * First Day of Service
* Last Day of Service
 |  |  |  |  |
| Company Name (if applicable) |  |  |  |  |
| Desirable information (i.e. if known by the claimant) |
| FAD Code  |  |  |  |  |
| Payroll / Customer Number |  |  |  |  |
| Current or former postmaster? |  |  |  |  |
| Do you intend to claim for any shortfalls from this branch? | Y/N | Y/N | Y/N | Y/N |

*Please complete details of the branch or branches your claim relates to.*

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| **Search of POL Records** |
| To the best of your knowledge, please indicate dates in relation to which a search of POL records should be undertaken. |  |

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| **HMRC Disclosure** |
| Do you intend to request disclosure from HMRC? | Y/N |

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| **GLO Participant** |
| Please confirm here that you were a claimant in the High Court “GLO” case (*Bates v Post Office Limited*) proceedings and have not been convicted of a criminal offence related to the Horizon scandal? | Y/N |

|  |  |
| --- | --- |
| Signed (claimant or authorised representative) |  |
| Name |  |
| Date |  |

**Consent**

**By signing this document, I confirm that: I consent to DBT sharing details of my application with Post Office Ltd. for the purpose of identifying Personal Data, Special Category Personal Data and Criminal Offence Data relevant to my claim and for that information to be shared with DBT and its appointed representatives** **in relation to the GLO Compensation Scheme.**

To see how DBT intends to use your data please see here:

<https://www.gov.uk/government/publications/compensation-scheme-for-group-litigation-order-case-postmasters/compensation-scheme-for-group-litigation-order-case-postmasters-privacy-notice>

When completed, please return to: glocompensation@beis.gov.uk