



Defence Business Services
Secretariat
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Ref: FOI2022/14610

DBSRES-Secretariat@mod.gov.uk

19 December 2022

Dear [REDACTED]

Thank you for your email of 22 November 2022 to the Ministry of Defence (MOD), requesting the following information:

"Both my grandfather and great grandfather served in the military in the second world war as well as before and after. I am after a list of medals they would each be entitled to under the freedom of information act.

The two service men are

Eric William Jay 23-9-1926 to 24-1-2004

John William Jay 1-6-1903 to 19-1-1988

Eric Jay was enlisted twice. Once during the second world war and then afterwards. I have found one service number (please see attached a picture of the record of service) which has T/23481395. He was conscripted from 16/11/48 to 10/3/48. I also have attached a picture of another army number 14876066 which is his one for ww2

Sadly for my great grandfather I only have Christmas cards that he sent while he was in the RAF which I have attached. I do know he was stations in, Iceland, Scotland and Gibraltar.

Please can you help with me building my familys history and show them the respect they deserve".

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the MOD and I can confirm that some information is held in scope of your request.

FS John William JAY 347747 RAF

FS Jay served on several occasions between 1921 and 1946.

His Second World War entitlement is as follows:

- Defence Medal
- War Medal 1939-45 with Oak Leaves Emblem (MID awarded 02 June 1943)

Regarding Eric William Jay, under the FOIA a public authority is considered to hold information that is requested if it holds the building blocks required to generate it and no complex judgement is required to produce it. In this case the MOD holds no information. In order to confirm a full medal entitlement, the MOD would need a copy of the service record. As part of the Defence Records Management Project, a percentage of archived service files have been transferred to The National Archives. Please, see the link below for more information:

<https://www.nationalarchives.gov.uk/about/news/mod-records-project/>

The required file has been transferred as part of the project and the MOD is therefore not able to provide the medal entitlement under the FOIA, as all the building blocks required to generate the information are not held.

Under Section 16 of the FOIA (Advice and Assistance) I can advise that the MOD Medal Office (MODMO) provides a service under which they will obtain the records from The National Archives on your behalf and conduct a Medal Assessment. In order to assist you I have sent your request to the appropriate team for consideration, and they will contact you directly. For your information the team can be contacted at

MOD Medal Office
Room G36
Innsworth House
Imjin Barracks
Gloucester
GL3 1HW

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely



Defence Business Services (Secretariat)