



Commercial in Confidence

Cefas rate card for the provision of expert review. Please note this is a voluntary listing scheme and not a statutory authorisation. Applicants agree that the completed form shall act as a formal contract, in accordance with the Cefas Standard Terms of Sale (a copy is available upon request).

Thank you for your enquiry. **Please see below our price list and information for Cefas Disinfectant Listing Scheme for Year 2022/2023 (01st August 2022 - 31st March 2023)**

For further information, details on specific turnaround times please contact samantha.arkell@cefass.gov.uk For listing applications, please complete both rate card & accompanying application form and send to disinfectantlistings@cefass.gov.uk

- **Pricing & payment information:** For listing purposes disinfectants are divided into two disease groups, bacterial and viral. Applications can be submitted for one or both disease groups, with a discounted fee for combined applications. The Prices listed below are exclusive of VAT. VAT will be charged at the standard rate in force at the time of invoicing if applicable. Invoices will be submitted upon receipt of the completed order form:

Application type	Price per
Application fee for listing disinfectant as effective against viral diseases of aquaculture relevance	£2,095.00
Application fee for listing disinfectant as effective against bacterial diseases of aquaculture relevance	£2,095.00
Combined application fee for listing disinfectant as effective against viral and bacterial diseases of aquaculture relevance	£2,591.00

Please note, listing applications will only be processed upon full payment of application fees. Fees for applications cannot be refunded regardless of the pass/fail outcome.

- **Results turnaround:** In most cases, Cefas will receive analysis results within 20 working days. Subject to clearance of full application fees, Cefas will inform you of results within 5 working days after analysis results have been received by Cefas.
- Applications will only be accepted from the owner of the name and formulation of the disinfectant. Listing is given for a product as manufactured by the applicant. A separate application form must be completed for each disinfectant product.
- Applications will only be processed for products meeting the requirements of the GB Biocidal Products Regulation (GB BPR). Submission of this signed form signifies compliance with those requirements.
- Listing is granted for 5 years, after which time it will be necessary to reapply for product listing using this form.
- Cefas acting on behalf of Defra reserve the right to perform check-tests on marketed products listed as effective against bacterial and/or viral diseases of aquaculture relevance. Products found to be ineffective at a dilution listed as effective against viral or bacterial pathogens will be removed from listing.
- All information is treated as commercial in confidence with the exception of the information supplied in section 5 which will be listed on our website for all successful applications.

World Class Science for the Marine and Freshwater Environment

Pakefield Road, Lowestoft, Suffolk, NR33 0HT | www.cefass.co.uk | +44 (0) 1502 562244
The Nothe, Barrack Road | Weymouth, Dorset, DT4 8UB | +44 (0) 1305 206600



- **1.0 Information required for all applications:** Please complete this section in its entirety. Any incorrect or missing information may delay the application process. Please note, the information in the table below will be used for invoicing purposes.

1.1 Name of manufacturing company's representative¹:	1.6 Name and address (inc. postcode) of manufacturing company:
1.2 Contact telephone number¹:	
1.3 Contact email address¹:	1.7 Finance department address (inc. postcode) of manufacturing company:
1.4 Company VAT number:	
1.5 Purchase order number/payment reference:	

¹ To safe-guard information about your product this is the person Cefas will use in all correspondence. This should be the person who signs this form. There may be other representatives we can communicate with e.g., an accounts team. The names of these representatives should be made known to us at your earliest convenience.

- **2.0 Parent Product Information:**

2.1 Enter unique parent product name:	2.2 Physical form in which the disinfectant was tested and is to be sold:
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2.3 Total product composition including, dyes, perfumes, etc (*Use additional sheet(s) if necessary*)

Compound Name	Chemical Abstracts Service Registry Number (CAS RN)	Percentage active (i.e., biocide) in raw material	Percentage raw material in final product	Active biocide or inert substance (i.e., non-biocidal)

Total 100%

Please indicate number of sheets if additional sheet(s) were used for the information provided in 2.3.

3.0 Complete this table for new product listings/renewals only, i.e., not additional trade name applications for products with a valid listing:

Please complete this table for 'parent' products indicating which application you are applying for listing under, the dilution and the fee being paid.

(1) Test for listing use	(2) Tick which types of listing are sought	(3) Dilution at which the preparation is to be listed as effective (Liquids expressed as 1 part to X parts water; solids expressed as 1g to X mls of water)	(4) Fee for Individual applications (£) (Delete as appropriate)	(5) Fee for Combined applications (£) (Delete as appropriate)
EN 1656:2019 modified - Effectiveness against bacterial diseases of aquaculture relevance			£2,095	£2,591
EN 14675:2015 modified - Effectiveness against viral diseases of aquaculture relevance			£2,095	

4.0 Complete this table for trade name (back-to-back) listings only:

4.1 Please complete the following table indicating the listing under which the parent product is pending or already listed for use under, the listed dilution and the date (if applicable) that the product was listed.

Aquaculture Listing	Effective Dilution as Listed (liquids expressed as 1 part to X parts water; solids expressed as 1g to X mls of water)	Date of Listing
EN 1656:2019 modified - effectiveness against bacterial diseases of aquaculture relevance		
EN 14675:2015 modified - effectiveness against viral diseases of aquaculture relevance		

5.0 Company and product details for website listing:

5.1 Manufacturers of a listed disinfectant may make it available under different trade names or supply it to customers wishing to make it available under their own trade names. The disinfectant listed and supplied must be identical to the sample tested. Please give the trade names already used for your product as well as new trade names for which listing is being sought. Also provide the names and addresses of companies wishing to distribute your product under their own trade names. A disinfectant must not be marked as listed until its name appears on the list published by Cefas on behalf of Defra at <https://www.gov.uk/aquaculture-disinfectant-listing-scheme-apply-or-view>

Trade names to appear on the list published on the web site	Company name	Address, email, and telephone number and company website	Name and signature of company representative

Please indicate number of sheets if additional sheet(s) were used for the information provided in 2.3.

Listing of disinfectants by Cefas on behalf of Defra is a voluntary scheme, which does not relieve manufacturers of their obligation to obtain other statutory or non-statutory clearance, or of their general responsibilities to users of their products. Attention is also drawn to legal requirements regarding classification, packaging, labelling and provision of information on dangerous goods, both for supply and transport. Advice on these may be sought from the Health and Safety Executive (www.hse.gov.uk).

Cefas acting on behalf of Defra reserve the right to perform check-tests on marketed products listed as effective against bacterial and/or viral diseases of aquaculture relevance. Products found to be ineffective at a dilution listed as effective against viral or bacterial pathogens will be removed from listing. Any false claim made on this application will result in the listing of your product being revoked.

Company representative's signature (person named at 1.1)	Date:
Signed on behalf of (Company name)	Date:
Signed on behalf of Cefas	Date:

Confidentiality of data

Cefas is committed to the responsible handling and security of personal data. The privacy of personal data is important to us and protected in law through the UK General Data Protection Regulation (UK GDPR), and the Data Protection Act 2018 (DPA 2018). For details on how we will process personal information in line with these regulations please refer to the following URL:

<https://www.gov.uk/government/organisations/centre-for-environment-fisheries-and-aquaculture-science/about/personal-information-charter>

Commercial information supplied to Defra, Cefas and technical experts involved in the processing of listing applications will be treated as confidential. Any personal data supplied on this form or provided separately by you in connection with this application will be used to contact you and process your application. Such data will be stored on a database for the purpose of administering the disinfectant listings mechanism. Names and addresses of manufacturers and distributors of disinfectants listed for use as effective against bacterial and/or viral diseases of aquaculture relevance will be publicly available on the GOV.UK website at <https://www.gov.uk/aquaculture-disinfectant-listing-scheme-apply-or-view> and in hard copy form in a list obtainable from the Cefas Disinfectant Listing Team, contact address detailed below.

Please send this rate card, the accompanying application form, appendices (or equivalent) and test reports to Cefas via email (disinfectantlistings@cefas.gov.uk) Receipt of your application form will usually be acknowledged within 72 hours.

Please complete the checklist below to confirm that the application form and appropriate appendices (or equivalent) have been fully completed and that the additional mandatory information has been enclosed in support of this application:

- | | |
|--|--------------------------|
| Application form & rate card completed | <input type="checkbox"/> |
| Appendix 2 - Example Modified EN1656 Quality Assurance Checklist (as attached or equivalent if using own quality assurance checklist) | <input type="checkbox"/> |
| And/or | |
| Appendix 4 - Example Modified EN14675 Quality Assurance Checklist (as attached or equivalent if using own quality assurance checklist) | <input type="checkbox"/> |
| SDS Enclosed | <input type="checkbox"/> |
| EN 1656 Test report (see appendix 5) | <input type="checkbox"/> |
| And/or | |
| EN 14675 Test report (see appendix 6) | <input type="checkbox"/> |
| Copy of latest certificate of compliance for the testing laboratory to recognised quality standard | <input type="checkbox"/> |

Please note that failure to submit all information as requested will result in the return of your application without further processing and additional fees may be charged in order to resubmit an application.



Disinfectant Ratecard Privacy Notice



Centre for Environment
Fisheries & Aquaculture
Science

This privacy notice sets out what you can expect from Cefas when we process your personal information. This is complemented by our [personal information charter](#), which broadly sets out our standards for requesting or storing personal information.

What data do we collect?

The information that we collect from you includes:

- Name
- Address/Postcode
- Email address
- Telephone/mobile number
- Bank details for invoicing purposes

Why are we processing your personal data?

Any personal data supplied on the application form or provided separately by the client, in connection with this application is essential for Cefas to be able to contact you and process your application. The data will also be stored for the purpose of administering the disinfectant listings mechanism.

As the process involves input from third-party laboratories, we may also receive your personal information as they transfer certification and test details.

What is the legal basis for processing your personal data?

The General Data Protection Regulation (GDPR) Article 6 legal bases for processing your data are that it is necessary for the **performance of a contract**, and that the processing is necessary for the **performance of a task** in the public interest or in the exercise of official authority vested in the controller.

Cefas delivers core work for Defra covering: the safeguarding of human and animal health, providing safe and sustainable seafood; enabling food security, including through supporting the work to reform fishing policies and fisheries negotiations; and supporting the growth of marine economies, such as the realisation of UK commitments towards low carbon energy generation. Cefas provides critical science evidence and advice that underpins Defra policy development tackling the most pressing challenges for our marine and freshwater environment, including fisheries management, climate change, pollution and biodiversity loss.

Who will we share your personal data with?

We will not be sharing this personal data with any other organisations, unless we need to verify details with third-party laboratories. On the listing scheme website, we will display the company name and contact details.

Will your data be processed in a country outside of the United Kingdom or European Economic Area (EEA)?

Your information will not be shared, transferred or processed outside of the EEA.

Will your data be processed using automated decision making or profiling?

Your information will not be processed using automated decision making or profiling.

How long will we keep your data for?

Your information will be retained for the duration of the listing (reviewed 5 yearly). Contracts will be retained for a further 2 years after the listing expires, and financial information will be retained for a further 6 years.

What are the consequences if I do not supply the requested data?

If you do not supply the requested personal data, it is more than likely that we will not be able to provide the service you wish to use or are applying for.

What are my rights to my personal data?

Your rights and our commitments to your personal data are described in the [Cefas Personal Information Charter](#) as well as on the [ICO website](#).

Where processing of your personal data is necessary for entry into or performance of a contract, you have the right to:

- Be Informed when we are processing your information
- To access and request a copy of the information we hold about you
- To correct inaccurate or complete incomplete personal data we hold about you
- Be forgotten, and request for us to erase your personal data
- To request that we restrict how widely we process your personal data
- To request we send your structured personal data to another controller
- To request human intervention where automated decision making or profiling

Where processing of your personal data is necessary for the **performance of a task** in the public interest or in the exercise of official authority vested in the controller, you have the right to:

- Be Informed when we are processing your information
- To access and request a copy of the information we hold about you
- To correct inaccurate or complete incomplete personal data we hold about you
- To request that we restrict how widely we process your personal data
- To object to the processing of your personal data
- To request human intervention where automated decision making or profiling

How to get in contact

For day to day use, please look to [contact the team you are already communicating with](#). They are best placed to manage general enquiries or to update the accuracy of your data, or provide you with information. However, if they cannot help you, or you have a complaint about how your data is being handled, please use following contacts, making clear which right you wish to exercise:

Contact form: [Contact - Cefas \(Centre for Environment, Fisheries and Aquaculture Science\)](#)

Complaints

If you are unhappy with the service you have received in relation to your request and wish to make a complaint, you should write to Tim Green (Senior Information Risk Owner) at the address below, who will arrange for an internal review of your case.

Cefas
Pakefield Road
Lowestoft
Suffolk
NR33 OHT

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office

Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF
0303 123 1113

casework@ico.org.uk

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts. Should you wish to exercise that right full details are available [on the Information Commissioner's website.](#)