



Ministry of Defence Police

Freedom of Information Manager

Ministry of Defence Police

Palmer Pavilion,

Building 666,

RAF Wyton, Huntingdon,

Cams, PE28 2EA

Telephone: +44 (0)1371 85 [REDACTED]

E-mail: MDP-FOI-DP@mod.gov.uk

Our Ref: eCase: FOI 2022/08897

RFI: 171/22

Date: 11th August 2022

Dear [REDACTED]

FREEDOM OF INFORMATION ACT 2000: MINISTRY OF DEFENCE POLICE: HOW FOI REQUESTS ARE DEALT WITH.

We refer to your clarifying email dated 25th July 2022 to the Ministry of Defence Police which was acknowledged on the same date.

We are treating your email as a request for information in accordance with the Freedom of Information Act 2000 (FOIA 2000).

In your email you requested the following information:

- 1. What information is harvested from email and online website Freedom of Information Act requests made to your Police force such as Meta Data, IP addresses, MAC addresses or other similar information such as the number of requests by sender email addresses or another identifier?**
- 2. If information is obtained above and retained is this shared with any other policing bodies or government authorities and if so is there a force policy or document that refers? may I have a copy?**
- 3. What is the Force Policy on data retention and disposal related to the above?**
- 4. How many databases are maintained by your Police force? and what are they called and a brief description of their use would be helpful?**
- 5. How many people are employed by your Police force to process and deal with Freedom of Information Act requests? what is the annual cost to the force in processing Freedom of Information Act requests?**
- 6. Does your force operate a disclosure log of Freedom of Information Act requests? if so can I have a link to the relevant web address? if you do operate**

a disclosure Log what are the criteria for disclosure of Freedom of Information Act requests online on the force website on the internet.

- 7. Does your force have any statistics on the number of Freedom of Information Act requests received and the number processed within the time limit or delayed for example?**
- 8. How many Freedom of Information Act requests in the last 12 months have been referred to the National Police Freedom of Information Act and Data Protection Act Unit by your Police Force?**

A search for information has now been completed by the Ministry of Defence Police and I can confirm that we do hold information in scope of your request.

For clarity, you have submitted a request to the Ministry of Defence Police (MDP), therefore I have assumed that the intention of your request is to capture only information held by MDP.

- 1. What information is harvested from email and online website Freedom of Information Act requests made to your Police force such as Meta Data, IP addresses, MAC addresses or other similar information such as the number of requests by sender email addresses or another identifier?**

The Ministry of Defence Police do not harvest any data from Freedom of Information requests.

- 2. If information is obtained above and retained is this shared with any other policing bodies or government authorities and if so is there a force policy or document that refers? may I have a copy?**

No information held.

- 3. What is the Force Policy on data retention and disposal related to the above?**

No information held.

- 4. How many databases are maintained by your Police force? and what are they called and a brief description of their use would be helpful?**

1. ControlWorks / Command & Control / Global Rostering System (GRS) - Computer Aided Despatch (CAD) and Shift Rostering
2. UNIFI – Crime and Intelligence Recording
3. Chronicle – Training Management
4. Centurion – Professional Standards Investigations
5. Gatekeeper – Vetting Management
6. MDPNet Active Directory – User Identity and Access Management

- 5. How many people are employed by your Police force to process and deal with Freedom of Information Act requests? what is the annual cost to the force in processing Freedom of Information Act requests?**

There are 3 members of the Freedom of Information (FOI) team within the Ministry of Defence Police.

The total pay costs are approximately £121,631 per annum inclusive of National Insurance and Pension payments.

While there is the cost of staffing the FOI team this doesn't take into account the cost it takes departments to provide their responses, and in some cases this can take some time as the information is quite difficult to locate.

- 6. Does your force operate a disclosure log of Freedom of Information Act requests? if so can I have a link to the relevant web address? if you do operate a disclosure Log what are the criteria for disclosure of Freedom of Information Act requests online on the force website on the internet.**

No

- 7. Does your force have any statistics on the number of Freedom of Information Act requests received and the number processed within the time limit or delayed for example?**

Yes

- 8. How many Freedom of Information Act requests in the last 12 months have been referred to the National Police Freedom of Information Act and Data Protection Act Unit by your Police Force?**

National Police Freedom of Information Act - 16
Data Protection Act Unit by your Police Force - 106

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk).

Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

MDP Secretariat and Freedom of Information Office